

Present: President Robert E Wirkner and Vice President Thomas R White. **Absent:** President Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
COMMISSIONERS' OFFICE
REORGANIZING FOR 2016**

Motion: to reorganize for 2016 and appoint Commissioner Wirkner as President, Commissioner White as Vice President, and Commissioner Ohler as the third member of the Board, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, January 7, 2016 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent; everyone else replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jessica Needham, Social Worker II	DJFS	Human Trafficking Training	Summit Cty., OH	Retroactive 1/8/16	\$0.00
Kate Offenberger, Director	DJFS	BRN Roundtable	Cadiz, OH	1/25/16	\$0.00
Brian J. Wise, Engineer	Engineer	Membership in CEAO, NACE, Hannah Report & ARTBA	N/A	N/A	\$1,855.80

 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
CCBDD Road Levy	Unemployment	0400-S015-S45.000	(\$8,500.00)

 9:05 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
CCBDD Sp. Levy	Unemployment	Workers Comp.	\$7,750.00
	0400-S015-S45.000	0400-S015-S44.080	

 9:05 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:06 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of January 4, 2016 through January 9, 2016 showing 8 dogs impounded, 4 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
DOG POUND**

 9:06 AM

Commissioner White advised the Dog Pound call out reports are correct and include names and addresses. The reports are on file in the Commissioners' office.

**IN THE MATTER OF
COMMISSIONERS' OFFICE
MEETING DATES FOR 2016**

Motion: to approve the Carroll County Board of Commissioners' 2016 meeting dates for Mondays and Thursdays at 9:00 a.m. unless otherwise noted, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
COMMISSIONERS' OFFICE
RESPONSIBILITIES**

 9:07 AM

Commissioner Wirkner provided the Board with a draft of the Commissioners' responsibilities spreadsheet and asked the Board to review for accuracy. Then the Board can approve the responsibilities on Thursday.

**IN THE MATTER OF
RESOLUTION NO. 2016-07
DOG & KENNEL FUND**

Motion: to adopt a resolution appropriating additional funds to the Dog & Kennel Fund per Section 955.20 of the Revised Code, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:10 AM

**RESOLUTION #2016-07
RESOLUTION APPROPRIATING SUFFICIENT FUNDS
TO DOG AND KENNEL FUND – SECTION 955.20 R.C.**

WHEREAS, sufficient funds are not available within the fifty percent limitation specified by section 955.20 of the Revised Code to properly administer section 955.01 to 955.27, inclusive, of the Revised Code for the year 2016 and
WHEREAS, an amount of \$1,000.00 has been set aside by appropriation for payment of animal claims, which amount equals or exceeds the total amount of animal claims paid during the preceding year or allowed and
WHEREAS, the Board of Carroll County Commissioners shall appropriate sufficient funds out of the Dog and Kennel fund, not more than fifteen per cent of the gross amount of receipts available for appropriation equal to \$22,430.70, of which shall be expended by the auditor for registration tags, blanks, records, and clerk hire and

WHEREAS there remains a balance of \$126,107.30 un-appropriated of the total amount certified as being available for the year 2016. BE IT HEREBY RESOLVED that this Board appropriates the balance of \$126,107.30 for the use and purposes of the Carroll County Dog Warden in administering sections 955.01 to 955.27, inclusive, of the Revised Code.

Mr. White moved for the adoption of the preceding Resolution; Mr. Wirkner seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Wirkner, Yes; Mr. White, Yes; Mr. Ohler, Absent.

Motion carried on unanimous vote. Resolution adopted this 11th day of January, 2016.

ATTEST:

/s/ Janice E. Leggett
[] Christopher R. Modranski, Assistant Clerk I
[] Valerie S. Mossor, Assistant Clerk II
[X] Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/ Robert E. Wirkner
Robert E. Wirkner, President
/s/ Thomas R. White
Thomas R. White, Vice President
ABSENT
Jeffrey L. Ohler, Commissioner

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Amount Certified	\$149,538.00
15%-50%	<u>- 22,430.70</u>
Sub-total	\$127,107.30
Animal Claim Allowance	<u>- 1,000.00</u>
Balance	\$126,107.30

**IN THE MATTER OF
CARROLL COUNTY COUNCIL ON AGING, INC
IN KIND MATCH, III-B PROGRAM**

Motion: to permit the Board President to sign a letter for the In-Kind Match, III-B Program, per the request of Sue Henderson, Director of the Carroll County Council on Aging; the letter states that if the Board charged rent for the Senior Citizen Friendship Center the rate would be at least \$7,800.00 for the period of January 1, 2016 through December 31, 2016, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Serversim Business Consultant Agreement to the Prosecutor to be approved for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
LEADERSHIP COMMITTEE MEETINGS**

 9:12 AM

Commissioner Wirkner advised there will be Leadership Committee meetings held in the Municipal Courtroom on the 4th Thursday of every month at 7:30 a.m. beginning January, 2016 unless otherwise noted.

**IN THE MATTER OF
SAFETY COMMITTEE MEETINGS**

 9:12 AM

Commissioner Wirkner advised there will be Safety Committee meetings held in the Commissioners' meeting room on the 3rd Wednesday of every other month at 2:00 p.m. beginning January, 2016 unless otherwise noted.

**IN THE MATTER OF
COURTHOUSE CLOSED
MARTIN LUTHER KING DAY**

 9:13 AM

Commissioner Wirkner advised the Courthouse will be closed and there will be no meeting on Monday, January 18, 2016 due to the observance of Martin Luther King Day.

**IN THE MATTER OF
SAFETY ACTIVITIES ANNUAL REPORT**

 9:15 AM

Janice E. Leggett, Clerk Supervisor/Loss Control Coordinator, provided the Board with an annual report of the safety activities completed for 2015. Ms. Leggett advised there were six Safety Committee meetings held in the County, and she attended 11 meetings through the Tuscarawas Valley and Stark County Safety Councils. She and Chris Modranski, Assistant Clerk I, attended several training classes in 2015. Several trainings were also held for County employees, including CPR and fire safety. Ms. Leggett advised she also began doing walkthroughs/inspections of County buildings to identify safety hazards. Ms. Leggett also reviewed the workers' compensation claims for the County which totaled 17 (1 Engineer, 1 Sheriff, 2 CCBDD, and 13 Carroll Golden Age Retreat). A copy of the report is on file in the Commissioners' office. Nancy Schaar, Free Press Standard, questioned why there were so many claims from the County Home. Commissioner White advised he believes the injuries stem from lifting of patients. Ms. Leggett agreed. Commissioner Wirkner asked what steps are being taken to bring this figure down. Ms. Leggett advised she has been in contact with similar facilities which made recommendations, and she is working with Ollie Scott, CGAR Superintendent, to obtain a safety grant through BWC to purchase lift devices.

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:20 AM

Board members reconvened at  10:01 AM.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 10:01 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.
Motion carried on unanimous vote.

COUNTY: Famous Supply \$263.35; Smith Piping \$632.00; Carsons \$480.02; Nickles Bakery \$331.48; Cintas \$137.94; Ace Hardware \$204.69; Stark Medical Mgmt. \$1,000.00; Geiger Farms \$670.00; Verizon Wireless \$145.12.

DJFS: William Abbott \$153.24; Kim Pellegrine \$300.00; OJFSDA \$6,236.65; Carrollton Postmaster \$700.00; Zashin & Rich Co LPA \$297.20; Haines & Co Inc. \$415.50; Randy Hill \$800.00

 10:02 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.
Motion carried on unanimous vote.

 10:02 AM

Carroll County Commissioners

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
Absent
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor