

[9:01:37 AM](#)

Present: President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner. Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:01:44 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:02:04 AM](#)

Valerie S Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton, to approve the summary of the minutes from the meeting of Thursday, January 15, 2015 and electronic recording of the proceedings.

[9:02:23 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
EXPENSES**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the following expenses:

1. Darla Lucas, Case Manager Supervisor, CSEA, to attend Attorney Networking (Hearing Officer Credit) on February 6, 2015 in Stark County, with expenses not to exceed \$32.00;
2. E. Leroy VanHorne, Auditor, Lynn Fairclough, Deputy Auditor, Staci Brady, Deputy Auditor and Tom Konst, Deputy Auditor, to attend Northeast Auditor's Association on January 30, 2015 in Hartville, Ohio with expenses not to exceed \$80.00;
3. Brian Wise, Engineer and Chris Kiehl, Deputy Administrator, to attend 2015 Ohio County Engineers Conference on February 5-6, 2015 in Columbus, Ohio with expenses not to exceed \$978.00;
4. Brian Wise, Engineer, to become a member of CEOA with expenses not to exceed \$1,805.80;
5. Diane Duncan, Caseworker, DJFS, to attend Facility Visit in Cuyahoga County retroactive to January 21, 2015 with no expenses;
6. Jessica Needham, Social Worker II, DJFS, Interview at Attorney Office in Uhrichsville, Ohio retroactive to January 20, 2015 with no expenses;
7. Aaron Dodds, Economic Development Director, to attend Northern Corridor Developer in Columbus, Ohio retroactive to January 21, 2015 with expenses not to exceed \$100.00.

[9:02:33 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

[9:02:40 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
APPROPRIATIONS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to authorize the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
Residential Services Fund	Supported Living	0400-S012-S07.000	\$10,000.00
Help Me Grow Subsidy	Contacts –Services	0035-S025-S01.000	(19,442.00)

[9:02:44 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton, to authorize the following appropriation amendment(s):

<u>FUND</u>	<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
	<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>CODE</u>	
H70 County Home	Salary-Employees	0330-H070-H02.020	Salary – Supt	0330-H070-H01.020	\$2480.00
County General	Equipment	0180-A003-A04.040	Loan Payments	0001-A001-A06.000	\$40,316.88

[9:02:56 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REQUEST FOR DISBURSEMENT
OHIO PUBLIC WORKS COMMISSION**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner, to approve a disbursement request form and certification for the Ohio Public Works Commission for Bridge No. 1031945 Replacement Pebble Rd. T.R. 354, CN06R in the amount of \$63,000.00.

[9:03:57 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

[9:04:06 AM](#)

Kenny Ohler, Dog Warden, filed his report for the week of January 12, 2015 to January 17, 2015 showing 17 dogs impounded, 9 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
APPOINTMENT – CHRISTOPHER R MODRANKSI
CCAO NATURAL GAS COMMITTEE**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to reappoint Christopher R. Modranksi to the County Commissioners Association of Ohio (CCAO) Natural Gas Committee as the County Alternate Representative for the calendar year 2015.

[9:04:38 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT – JEFFREY L. OHLER; DON BURNS; LEROY VANHORNE; JEFF YEAGER
FISCAL REPORT REVIEW COMMITTEE (AUDIT COMMITTEE)**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to appoint Board President Jeffrey L. Ohler, Don Burns Jr., E. Leroy VanHorne, and Jeff Yeager to the Fiscal Report Review Committee for calendar year 2015.

[9:04:55 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT RUTH ANN TINLIN
HARCATUS**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton, to appoint Ruth Ann Tinlin to the Harcatus Board for calendar year 2015 retroactive to January 1, 2015 through December 31, 2015.

[9:05:11 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT – AVA CLARK; BETTY GRAY; EUNICE THOMPSON
AFFIRMATIVE ACTION COUNCIL**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to appoint Ava Clark, Betty Gray, and Eunice Thompson to the Affirmative Action Council for a two year term retroactive to January 1, 2015 through December 31, 2016.

[9:05:26 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
2015 ANNUAL REPORT
PUBLIC EMPLOYER INFORMATION (SERB)**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton to approve the Board President to sign the 2015 Public Employer Annual Information Report for the Ohio State Employment Relation Board.

[9:05:40 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
2014 ANNUAL REPORT
OMEGA COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY**

[9:05:49 AM](#)

Commissioner Ohler advised that the Board received a copy of the 2014 Comprehensive Economic Development Strategy's Annual Performance Report. A copy of the report is on file in the Commissioners' office.

**IN THE MATTER OF
PROSECUTOR OPINION
CEBCO WELLNESS GRANT AGREEMENTS**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to send the following agreements to Prosecutor Burns to be checked for form and function:

1. 2011 CEBCO Wellness Grant Agreement;
2. 2012 CEBCO Wellness Grant Agreement;
3. 2013 CEBCO Wellness Grant Agreement;
4. 2014 CEBCO Wellness Grant Agreement;
5. 2015 CEBCO Wellness Grant Agreement.

[9:07:08 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
CDBG FY 14
SUBRECIPIENT AGREEMENT –PERRY TOWNSHIP**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton to approve a sub-recipient agreement by and between Carroll County and Perry Township for the CDBG FY14 Formula Program for the installation of a new roof on the Perry Township Community Center in the amount of \$12,000.00.

[9:07:39 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
CDBG FY 14
SUBRECIPIENT AGREEMENT – VILLAGE OF MALVERN**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton to approve a sub-recipient agreement by and between Carroll County and the Village of Malvern for the CDBG FY14 Formula Program for the paving of Porter Street, Malvern in the amount of \$33,800.00.

[9:08:17 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DOG POUND
PUBLIC RECORDS RETENTION SCHEDULE**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to approve submitting a public records retention schedule on behalf of the dog warden to the records commission for approval.

[9:08:47 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
COST ALLOCATION PLAN FY 2014**

[9:09:13 AM](#)

Commissioner Ohler advised two quotes were received for the FY 2014 and use in 2016 Cost Allocation Plan:

1. Maguire Associates of Virginia, Inc., \$4,200.00
2. MAXIMUS Consulting Services, Inc., \$6,300.00

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to approve the quote for FY 2014 and use in 2016 Cost Allocation Plan with Maguire Associates of Virginia in the amount of \$4,200.00.

[9:10:12 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
CDBG FY13 - POOLE'S QUALITY CONSTRUCTION
RELEASE OF 100% PERFORMANCE BOND**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton to release the 100% performance bond for Poole's Quality Construction for the CDBG FY 13 Rehabilitation Renovation project due to said project being completed satisfactorily.

[9:10:33 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
AGILITY RECOVERY**

[9:11:02 AM](#)

Commissioner Wheaton asked if Agility ever gave the Board a monthly charge. Commissioner Wirkner advised they did, but the real issue is if the same services are available through the emergency services agency at no cost. Commissioner Wheaton asked if that was through the state or federal. Commissioner Wirkner advised state, according to Tom Cottis. Commissioner Wheaton's concern is that if something happens and there is no courtroom, where will court be held? Commissioner Wirkner advised that Agility Recovery's fees are very affordable. Commissioner Ohler asked if EMA should come back in and talk about how they would respond and then we would be able to compare the two. Commissioner Wirkner advised that he will reach out to Tom Cottis.

**IN THE MATTER OF
PARKS BOARD
INSURANCE**

[9:13:54 AM](#)

Commissioner Ohler advised he did check with Auditor and there is recoupment from the Parks Board for the cost of their insurance. Commissioner Ohler advised that this does come from cost allocation.

**IN THE MATTER OF
AIRPORT BOARD
INSURANCE**

[9:15:02 AM](#)

Commissioner Ohler advised the clerks did some research on whether there was ever a motion to pay the Airport insurance. There is an old prosecutor opinion from 1979 that the airport may secure their own insurance, and the other opinion doesn't specifically talk about anything but the Board's sole responsibility to appoint board members and the ability to provide funds through a grant. Commissioner Ohler noted on November 2, 2000 there was a motion approved to add two buildings from the airport to the County's insurance. Commissioner Wirkner asked if the buildings are currently insured by more than one source. Commissioner Wheaton advised the

Airport Board has insurance on the buildings and then they wanted the restaurant owners in their lease to have liability insurance on the restaurant as well. Commissioner Wheaton advised that he has never seen the final lease though. Commissioner Wirkner asked who would be first in line on insurance if there are three different policies. Commissioner Wheaton advised the County insures the restaurant, Mr. Lamp's building and a hangar next to Mr. Lamp's building; this is for the buildings only and does not cover accidents. Commissioner Wheaton advised CORSA would prefer we drop the airport's insurance. The Board discussed three options: (1) to pay airport insurance, (2) to pay and then charge back to the airport, or (3) to cancel policy after we verify that they have their own insurance. Commissioner Ohler asked if CORSA would supply the Board with something that states the County shouldn't carry the airport's insurance. Commissioner Wheaton advised yes, he will reach out to CORSA and see if they will provide something on the direction which the Board should take. The Board will table this until they receive the information from CORSA.

**IN THE MATTER OF
EXECUTIVE SESSION**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to enter into Executive Session for the specific purpose of pending litigation or arbitration that potentially involves a current oil and gas lease for the County.

[9:30:22 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Thomas A Wheaton, Commissioner Robert E Wirkner and President Jeffrey L Ohler **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

The Board reconvened with no action taken at [11:06:23 AM](#).

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve bills submitted for payment and to authorize the county Auditor to issue his warrant on the county Treasury for payment of same.

[11:06:59 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** Vice President Thomas A Wheaton. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Commissioner Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue his warrant for payment of same:

COUNTY: Aaron Dodds \$120.01; Buckeye State Sheriff Association \$2,391.00; CEOA \$1,805.80; CIC \$900.00; Generator Systems \$1,007.61; Guardian Alarm \$300.00; OCPJA \$200.00; Downtown Ford, Inc \$1,193.57; West Payment Center \$5,033.83; EMT \$125.00; Carroll County Treasurer \$235.74; Mathew Bender & Company \$1,845.01.

DJFS: Gregory Keck \$219.00; Ohio Guidestone \$7,386.73; Pathway \$4,409.75.

[11:07:06 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** Vice President Thomas A Wheaton. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT
LAW LIBRARY BOARD**

[11:07:15 AM](#)

Commissioner Ohler advised Larry Garner's position on the Law Library Board has expired and asked for recommendations on a replacement. Commissioner Ohler suggested Helen Skinner and advised he would reach out to Jennifer Thomas for additional recommendations.

**IN THE MATTER OF
EXECUTIVE SESSION**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton, to enter into Executive Session to consider the appointment of a public employee or official.

[11:09:42 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Thomas A Wheaton, Commissioner Robert E Wirkner and President Jeffrey L Ohler **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

The Board reconvened with no action taken at [12:14:15 PM](#).

**IN THE MATTER OF
TEMPORARY RECESS**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to temporarily recess at [12:14:25 PM](#)
The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Board members reconvened at [1:08:42 PM](#).

**IN THE MATTER OF
EXECUTIVE SESSION**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner to enter into Executive Session to consider the appointment of a public employee or official.

[1:09:10 PM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Thomas A Wheaton, Commissioner Robert E Wirkner and President Jeffrey L Ohler **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

The Board reconvened with no action taken at [1:51:17 PM](#).

**IN THE MATTER OF
TEMPORARY RECESS**

A motion was made by Commissioner Thomas A Wheaton, seconded by President Robert E Wirkner, to temporarily recess at [1:51:27 PM](#). The motion carried on the following vote: **YEA:** Vice President Jeffrey L Ohler, Commissioner Thomas A Wheaton and President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Board members reconvened at [2:59:24 PM](#).

**IN THE MATTER OF
EXECUTIVE SESSION**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner, to enter into Executive Session to consider the appointment of a public employee or official.
[3:00:04 PM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Thomas A Wheaton, Commissioner Robert E Wirkner and President Jeffrey L Ohler **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

The Board reconvened with no action taken at [3:52:59 PM](#).

**IN THE MATTER OF
DOG LICENSES**

[3:53:59 PM](#)

Commissioner Wheaton reminded everyone to get their dog licenses. Commissioner Wirkner advised that there is no longer a 72 hour grace period. Commissioner Ohler advised that you can get them online also, but there may be a fee.

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton to adjourn at [3:54:13 PM](#). The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

/s/ Thomas A Wheaton
Thomas A Wheaton

/s/ Robert E Wirkner
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler