

[9:01:39 AM](#)

Present: President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner. Absent: None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

[9:01:43 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

[9:02:03 AM](#)

Valerie S Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the summary of the minutes from the meeting of Monday, January 26, 2015 and electronic recording of the proceedings.

[9:02:22 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

[9:02:26 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
TRANSFER OF FUNDS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to transfer \$285,000.00 from County General Transfer Out (0280-A015-A16.200) to the General Permanent Improvement Fund (Transfer In 0015-N020-800) due to monies appropriated to the Fund during budgeting.

[9:02:50 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
2014 ANNUAL REPORT  
CHILD SUPPORT ENFORCEMENT AGENCY**

[9:02:57 AM](#)

Commissioner Ohler advised the office of the Prosecuting Attorney filed the 2014 Annual Report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' office

**IN THE MATTER OF  
OFFICIAL BOND  
JOHN CAMPBELL, PROBATE COURT JUDGE**

A motion was made by Commissioner Robert E Wirkner seconded by Vice President Thomas A Wheaton to approve the official bond of John Campbell to the office of Probate Court Judge for the period of February 9, 2015 and ending on February 9, 2021.

[9:03:35 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
ESTABLISHMENT OF FUND**

A motion was made by Vice President Thomas A Wheaton seconded by Commissioner Robert E Wirkner, to establish the following new fund and no approval is necessary from the State Auditor:

1. Y021 Rape Crisis Fund

[9:04:02 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
CHIP FY15/CDBG FY15  
REQUEST FOR QUALIFICATIONS - CONSULTING**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to accept Requests for Qualifications (RFP) for CHIP/CDBG FY15 Consulting Services to be due to the Commissioners office no later than Tuesday, February 17, 2015 at 4:00 p.m.

[9:04:23 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
GRANT AGREEMENT  
2011 CEBCO WELLNESS GRANT**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner to approve the 2011 CEBCO Wellness Grant Agreement with County Employee Benefits Consortium of Ohio and Carroll County in the total amount of \$11,075.00, retroactive to January 1, 2011 and ending December 31, 2011.

[9:06:08 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
GRANT AGREEMENT  
2012 CEBCO WELLNESS GRANT**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton to approve the 2012 CEBCO Wellness Grant Agreement with County Employee Benefits Consortium of Ohio and Carroll County in the total amount of \$10,216.00, retroactive to January 1, 2012 and ending December 31, 2012.

[9:06:49 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
GRANT AGREEMENT  
2013 CEBCO WELLNESS GRANT**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the 2013 CEBCO Wellness Grant Agreement with County Employee Benefits Consortium of Ohio and Carroll County in the total amount of \$10,024.00, retroactive to January 1, 2013 and ending December 31, 2013.

[9:07:25 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
GRANT AGREEMENT  
2014 CEBCO WELLNESS GRANT**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the 2014 CEBCO Wellness Grant Agreement with County Employee Benefits Consortium of Ohio and Carroll County in the total amount of \$10,264.00, retroactive to January 1, 2014 and ending December 31, 2014.

[9:07:58 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
GRANT AGREEMENT  
2015 CEBCO WELLNESS GRANT**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the CEBCO Wellness Grant Agreement with County Employee Benefits Consortium of Ohio and Carroll County in the total amount of \$10,576.00, retroactive to January 1, 2015 and ending December 31, 2015.

[9:08:34 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
DEPARTMENT OF JOB & FAMILY SERVICES  
VARIOUS CONTRACTS**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

| PROVIDER                               | EFFECTIVE DATE  | AMOUNT     | SERVICE                            | TYPE        | STATUS  | DATE SIGNED |
|--|-----------------|------------|------------------------------------|-------------|---------|-------------|
| International Institute of Akron, Inc. | 10/1/14-9/30/15 | \$0.00     | Refugee Social Services Program    | MOU         | New     | 1/20/2015   |
| Kevin Loving DBA<br>Anotherproject.com | 2/1/15-1/31/16  | \$1,750.00 | Scanning system support and maint. | Service     | Renewal | 1/21/2015   |
| Henry Heating & Cooling                | 1/1/15-12/31/15 | \$940.00   | Equipment maintenance              | Maintenance | Renewal | 1/23/2015   |

[9:09:48 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
USDA ANNUAL REPORT  
CARROLL COUNTY ENVIRONMENTAL SERVICES**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to permit the Board President to sign the Certified List of Governing Body form in relation to the USDA Annual Report for Carroll County Environmental Services.

[9:10:09 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PROSECUTOR'S OPINION  
REX ENERGY OIL & GAS LEASE**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to submit a letter prepared by Attorney Alan Wenger in relation to the Rex Energy litigation to the Prosecutor for form and function.

[9:11:15 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
CDBG FY15 PROJECTS**

[9:12:06 AM](#)

Mr. Christopher Modranksi appeared before the Board and advised he discussed repairing the third floor public restrooms in the Courthouse to make them ADA compliant and using the CDBG FY15 funds to do that. Commissioner Wirkner asked due to the change in the structure of low to moderate income, there would be a lot of work by entities to see if they qualify at this point. Mr. Modranksi advised that the State is using the 2010 census numbers in our County, and there are only three municipalities that qualify: Village of Leesville, Augusta Township and Perry Township. The rest of the communities would have to go door to door and do income surveys. Commissioner Wheaton advised we should be getting about the same amount this time as before. Commissioner Wirkner advised that to make sure all of the funds would go to the actual project, the County would have to do the engineering. Mr. Modranksi advised anytime there is a CDBG grant involved, we hire the engineering. Mr. Modranksi advised Mr. Leighty suggested the County pay for the architecture up front instead of accepting quotes due to time constraints. Mr. Modranksi advised applications need to be into the State by June 26, 2015. Commissioner Ohler asked if we have to have one restroom facility for handicapped persons. Commissioner Wirkner advised that there has to be one for female and one for male. Commissioner Ohler asked about the fourth floor restrooms, but Mr. Modranksi advised the CDBG monies can only be used on public restrooms not employee restrooms. Commissioner Wheaton advised we should get one architect for the third floor restrooms and go from there. Commissioner Ohler advised that the townships and other municipalities count on this CDBG money and he wishes there was some way we could do both. Commissioner Wirkner advised we have a time problem and anyone that applies will have to immediately start going door to door. Commissioner Wheaton advised we can let the other townships know that the money is going to the handicap accessible bathrooms and, at this time we are unsure if there will be any money available. Mr. Modranksi advised if we get the architect quickly, then we will know if there is going to be any money left. Mr. Modranksi advised that he will let the Board know when he has all of the paperwork done, so they can notify the townships.

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A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to hire an architect to begin the preliminary work to upgrade the 3<sup>rd</sup> floor restroom so it is ADA compliant.

[9:22:42 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

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A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to hire Joe Sekely to do the architectural work for the 3<sup>rd</sup> floor handicap restrooms.

[9:22:53 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PARKING LOT COMPLAINT**

[9:23:55 AM](#)

Commissioner Wirkner advised that since the snow has started, we have had an employee complain about not being able to park in her spot due to the snow being piled there. She would like a refund of money expended thus far and opt out of her parking spot.

\*\*\*\*\*

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to refund the money that is remaining for the first half of the year for parking to the person who is unable to park in the spot because of the snow and to offer the spot to the next person on the list.

[9:25:46 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
AIRPORT AUTHORITY BOARD**

A motion was made by Vice President Thomas Wheaton, seconded by President Jeffery L Ohler, to expand the Airport Authority Board from 5 to 7 members.

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Commissioner Wirkner advised the procedures state the Airport Authority Board can be anywhere from 5 to 7 members. Commissioner Wheaton rescinded his motion.

**IN THE MATTER OF  
APPOINTMENT – KAREN TUTTLE  
AIRPORT AUTHORITY BOARD**

A motion was made by Vice President Thomas Wheaton, seconded by Commissioner Robert E Wirkner, to appoint Karen Tuttle to the Airport Authority Board for the term afforded a new member.

[9:29:04 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPOINTMENT – HARRY STANSBURY  
AIRPORT AUTHORITY BOARD**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to appoint Harry Stansbury to replace Aaron Dodds on the Airport Authority Board with his term ending June 30, 2018.

[9:29:28 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPOINTMENT – JOHN CROSS  
AIRPORT AUTHORITY BOARD**

A motion was made by Vice President Thomas A Wheaton, seconded by President Jeffrey L Ohler, to appoint John Cross to the Airport Authority Board for the term afforded a new member.

[9:29:37 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve bills submitted for payment and to authorize the county Auditor to issue his warrant on the county Treasury for payment of same.

[9:31:22 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue his warrant for payment of same:

**COUNTY:** Carroll County Treasurer \$2,218.58; Carroll County DJFS \$290.32; Verizon \$143.24; Business Card \$201.08; Carroll County Health Department \$12,937.50; Kevin Loving \$1,750.00; BTM \$841.06; Frontier \$211.64; Columbia Gas \$732.17; Kristen Maag \$118.05; Verizon \$248.64; Joe Sedon \$200.00; Columbia Gas \$989.13; Mercy Professional Care Corp \$1,300.00.

**DJFS:** Treasurer, State of Ohio \$438.00; Ohio Guidestone \$2,366.33.

[9:31:31 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
JEFFREY L OHLER**

[9:31:37 AM](#)

Commissioner Ohler advised there was a resident on County Road 10 that was concerned when the speed limit changed from 50 to 40 mph. This resident said they could get a petition signed to change the status. Brian Wise, Engineer, did some research and advised the speed limit cannot be changed until something is done to the road to warrant a new study. Commissioner Ohler will inform the resident they are unable to change the speed limit at this time. Commissioner Ohler advised he spoke with Patti Oyer about the binders and the contractor was there when he stopped. It is \$4.00 a page with about 200-220 pages in each binder and a total of 100 books. That would be about \$80,000.00. Commissioner Ohler advised they are in compliance now even though the books are in bad shape. Commissioner Ohler asked if the Board would want to pay for some of the cost to do that in steps over a certain period of time. Commissioner Ohler advised he feels the books are more of a historical value, since they are digitized now. Commissioner Wheaton advised that sometimes by stretching projects out, the cost will go up in the end. If the books are unusable then let's put them in Iron Mountain, so they are not affected as much as sitting in the courthouse. Commissioner Wirkner agreed with putting the historical items in Iron Mountain and advised that Patti Oyer should be involved in this discussion.

**IN THE MATTER OF  
EXECUTIVE SESSION**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to enter into Executive Session per ORC 121.22(G)(8)(1) to consider confidential information related to specific business strategy for information directly related to a request for economic development that involves improvements or extension of public infrastructure directly related to an economic development project being the Northern Corridor Project per the request from Aaron Dodds, Economic Development Director.

[9:46:06 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Thomas A Wheaton, Commissioner Robert E Wirkner and President Jeffrey L Ohler **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

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The Board reconvened with no action taken at [11:18:09 AM](#)

**IN THE MATTER OF  
THOMAS A WHEATON**

[11:18:29 AM](#)

Commissioner Wheaton advised Tuesday at noon there is a Solid Waste Committee Meeting at Ponderosa.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to adjourn at [11:18:49 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Thomas A Wheaton

Thomas A Wheaton  
/s/ Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Robert E Wirkner  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler