

[9:05:47 AM](#)

Present: President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner. Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:05:50 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:06:07 AM](#)

Valerie S Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the summary of the minutes from the meeting of Monday, February 2, 2015 and electronic recording of the proceedings.

[9:06:32 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

[9:06:29 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
MONTHLY REPORT – JANUARY
SHERIFF’S OFFICE**

[9:06:34 AM](#)

Commissioner Ohler advised that Sheriff Dale R. Williams filed his report for the month of January 2015 showing 2,114 meals served and 247 washings complete. A copy is on file in the commissioner’s office.

**IN THE MATTER OF
MONTHLY REPORT – JANUARY
CARROLL GOLDEN AGE RETREAT**

[9:06:50 AM](#)

Commissioner Ohler advised that Ms. Ollie Scott, CGAR Superintendent, filed her report for the month of January 2015 showing 7 male and 35 female residents. A copy is on file in the commissioner’s office.

**IN THE MATTER OF
GRANT - MOVING OHIO FORWARD
CHANGE ORDER**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve a change order for Trbovich Trucking & Excavating for Moving Ohio Forward Phase Three to increase the contract amount by \$350.00 which adjusts the price to \$5,850.00.00 due to the added removal of an above ground swimming pool, related decking and railroad ties; this does not extend the completion date.

[9:07:30 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PROSECUTOR OPINION
REX ENERGY LETTER**

[9:07:38 AM](#)

Commissioner Ohler advised that the Prosecutor has approved the letter to Rex Energy concerning the expenses deducted from royalties.

**IN THE MATTER OF
PROSECUTOR OPINION
PUBLIC RECORDS REQUEST**

[9:07:58 AM](#)

Commissioner Ohler advised that the Board received the Prosecutor’s approval on the letter to Shella Coleman concerning her public records request for the Northern Corridor Project.

**IN THE MATTER OF
PROSECUTOR OPINION
REVOLVING LOAN FUND REVIEW COMMITTEE**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to seek the Prosecutor’s opinion on whether the Revolving Loan Fund Review Committee can be eliminated or suspended due to there being no current or anticipated future activity.

[9:09:19 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT – JEFFREY L OHLER
ISSUE I, INTEGRATING COMMITTEE**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to appoint Board President Jeffrey L Ohler to the OPWC District 14 Issue I (previously known as Issue II), Integrating Committee for the calendar year 2015, retroactive to January 1, 2015.

[9:09:35 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve bills submitted for payment and to authorize the county Auditor to issue his warrant on the county Treasury for payment of same.

[9:09:47 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue his warrant for payment of same:

COUNTY: Treasurer State of Ohio \$120.00, Myers Tin Shop \$2,079.20, ACS \$2,362.50, ACS \$351.00, Carroll County Health District \$1,232.58, Wellness Council of America \$598.62, Agland \$3,500.00, Agland \$624.18, AEP \$1,010.79, Sabrina Seal \$680.00, Thorne's \$292.72, Graphic Enterprises \$178.79, Downtown Ford \$133.15, Frontier \$109.04, US Bridge \$155.00, Graphic Enterprises \$176.88, Zashin & Rich \$3,250.20, Braces LLC, \$5,225.00, Braces LLC \$350.00, Braces LLC, 3,403.00, American Tire Distributors \$671.64, Bleckman & Associates \$347.50, Serverism \$1,377.00.

DJFS: PA Account \$2,291.98, Nicole Jones \$165.96, Ferraro's Family Restaurant \$574.54, Northwoods \$13,400.00, Beth Taylor \$625.00.

[9:09:53 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
COMMISSIONERS' OFFICE
COPIER QUOTES**

[9:10:06 AM](#)

Janice Leggett, Clerk Supervisor, appeared before the Board to report that she has received several quotes for a new copier. Ms. Leggett explained the differences between the quotes and that she would recommend Toshiba.

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve a lease agreement with Toshiba for a new copier for the Commissioner's office.

[9:18:04 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
SAFETY CONGRESS
WORKERS' COMPENSATION**

[9:18:16 AM](#)

Janice Leggett, Clerk Supervisor, appeared before the board and requested that she would like to have Christopher Modranski, Assistant Clerk I, and herself attend the BWC Safety Congress in Columbus with Mr. Modranski attending workers' compensation sessions and Ms. Leggett focusing on safety sessions.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner to send both Janice Leggett and Christopher Modranski to Safety Congress on March 31, 2015 to April 2, 2015 in Columbus, Ohio.

[9:19:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPAIRS/MAINTENANCE**

[9:19:56 AM](#)

Commissioner Ohler advised that Ed Eick, Maintenance Supervisor, spoke with him about the safety panel and they are having problems getting parts. Commissioner Wheaton advised they need to look at the fire alarm system the same way they look at security.

Commissioner Ohler advised Mr. Eick is going to attend Monday's meeting to categorize what should be worked on first. Commissioner Ohler advised he was told there were going to be improvements done to the jail kitchen. Commissioner Wheaton advised that the fire situation is taken care of.

**IN THE MATTER OF
CDBG FY15**

[9:22:23 AM](#)

Christopher Modranski, Assistant Clerk, advised that Joe Sekley, engineer, is going to be here today and look at the 3rd floor restrooms. Fritz Leighty advised Mr. Modranski that we go ahead and send the applications to the Townships now, so they can be thinking about it and then we will send an update when we find out what money is left. The applications are ready to go out and they will be due back to us March 30, 2015. The first public hearing will be February 19, 2015.

**IN THE MATTER OF
ECONOMIC DEVELOPMENT
WEBSITE DEVELOPMENT**

[9:26:58 AM](#)

Aaron Dodds, Economic Development Director, appeared before the Board to discuss what we need to do about getting more money appropriated for the Economic Development website redesign. All of the developers and people that are looking for properties aren't leaving their offices because they are doing all of their searching online, because it is cheaper, faster and you can look up more territory at one time. Mr. Dodds advised they are looking at updating their logo and brand design. One feature he would like to include is whenever they are out of the office or in the office, when someone is on the website, they are able to talk to them in real time through an instant message system. If they are away from the computer they will receive text messages or a voice mail with the contact information. Mr. Dodds advised this is something they are seeing show up a lot and it is a time saving mechanism which would be very helpful for his website. This is an interactive business search which allows them to stay in touch with people and help them monitor where they are in the process. It will help them when not everyone knows which office to go to within the county because it will send them to a person that has the knowledge and experience to point them in the right direction. Mr. Dodds advised with the GIS Business Search it would allow them to do searches for businesses, project names, and addresses. The company can look and see what other business are in Carroll County and see if they will compliment that business or see who the competitors might be. The consumer would also be able to get a direct link to the business website. Commissioner Wheaton asked if this is building a call list, and Mr. Dodds advised yes. Commissioner Ohler asked by not having this opportunity, what are we missing. Mr. Dodds advised it is hard to determine because they can't keep track of who is really accessing what. The first phase of the website was rolled out because the last website update was done in 1994, so they were able to get some information out there but it was always a two phase approach. Mr. Dodds advised it is time for that second phase and this upgrade will allow them to be more competitive with the other counties around us. Mr. Dodds advised the site will have online polling with simple questions so they can get a basis of what the mindset is. Mr. Dodds advised this is also going to be an information based system so the entire Carroll County market will be able to put graphs and charts so that it is simple and easy to use for developers. Commissioner Wheaton advised he believes our County is behind technology where everyone else is ahead of it. Commissioner Ohler asked how the companies are looking up the information now. Mr. Dodds advised that right now they use our current website to access the Jobs Ohio site which lets them search all counties. If they strictly want just Carroll County they are calling or emailing the office. Commissioner Wirkner advised he understood the Assistant Economic Development Director would be working on the website and questioned where Tait Carter stood on this. Mr. Dodds advised Ms. Carter is the lead person on this, but she is at another meeting. Commissioner Wirkner asked how this would help existing businesses. Mr. Dodds advised companies will be able to link up with other companies. Commissioner Ohler asked how you would calculate your return on this project. Mr. Dodds advised that you are going to be able to monitor the success of the website through the traffic. This is a tool that is going to be useful to bring consumers in to Carroll County. Commissioner Wheaton advised that we entertain people around the world. This is a global market to get information about our County any time of the day. But to put a money value on it, if we had one business with ten jobs it would pay for this upgrade. Mr. Dodds advised that part of the problem right now is the expense, because this has not been touched in 20 years. We are making a huge advance since it hasn't been continually updated. Mr. Dodds advised we would be going from having essentially nothing to having something state of the art with a onetime expense.

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to table this issue until Monday, February 9, 2015.

[10:11:18 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
SHERIFF'S OFFICE
ZASHIN & RICH INVOICE**

[10:11:21 AM](#)

Sheriff Williams appeared before the Board to advise he received two bills from Jonathan Downes. He advised one was for negotiations and the second one was his, which he will take care of.

**IN THE MATTER OF
CARROLL COUNTY ENERGY
ENTERPRISE ZONE AGREEMENT**

[10:12:30 AM](#)

Commissioner Wheaton questioned the status of the tax abatement for the power company. Commissioner Ohler advised it has to be approved by the power company's funding source. Commissioner Wheaton asked when that would take place. Commissioner Ohler advised he sends an email out every couple of weeks and he hasn't heard anything. Commissioner Wheaton asked if the power company has to inform us of who their funders are. Commissioner Ohler advised he is unsure of that. Commissioner Wheaton asked Commissioner Ohler to keep the Board informed. The school superintendent is aware that we haven't received these documents back. Commissioner Ohler advised he will follow-up on the signing off of the Water Reservation Agreement as well. Commissioner Wheaton expressed his concern over the delay.

**IN THE MATTER OF
SALARIED EMPLOYEES**

[10:18:50 AM](#)

Commissioner Wheaton suggested that all the employees on salary for the County come in so the Board can explain how being on salary works. He explained several employees have been asking about Flextime and whether the Assistant Directors should be on salary.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
FIRE ALARM SYSTEM**

[10:23:52 AM](#)

Ed Eick, Maintenance Supervisor, advised it was recommended he go through the jail and put sticky notes on the fire pull stations, so everyone is aware of the pull stations that are not working. At this time, Mr. Eick has been unable to find any drawings of the Simplex fire panel. Mr. Eick advised he was called in because the fire alarm was going off and they were unable to disarm it. Mr. Eick advised looking things over and perhaps upgrading so that everything is tied into one system, one panel. That way there will be no troubleshooting issues and there will be drawings for the system. Commissioner Wheaton advised that we go to the Courthouse Security Committee to get them involved and get some pricing on a new fire system. Mr. Eick advised that the State Fire Marshal is coming next

Wednesday and he is hoping he will know everything that is wrong and have it all detailed in writing. Commissioner Wheaton asked if we have a contract with Guardian Alarm. Mr. Eick advised the only contract we have with them is the fire panel inspection. Mr. Eick advised we have multiple alarm systems in place; we have the bells, the horns, the strobes, and the sprinkler, heat and duct sensors. Commissioner Wirkner asked how many sensors there are. Mr. Eick advised there are approximately 30 sensors not including the ones in the duct work. Commissioner Wheaton advised it would be nice if we were able to tie a new system in with the new wiring for the Courthouse. Mr. Eick asked if he should give the fire marshal a heads up. Commissioner Wheaton advised that was a good idea. Commissioner Ohler advised that we must have a fire alarm system in place.

**IN THE MATTER OF
SHERIFF'S OFFICE
JAIL KITCHEN**

[10:46:43 AM](#)

Ed Eick, Maintenance Supervisor, advised that Barb from the jail received approval to have new cabinets installed in the jail's kitchen. Barb asked for recommendations on who could do the cabinets, but Mr. Eick did not have any names at that time. Mr. Eick is not sure who gave her this approval. Mr. Eick contacted the Blue Book and they are going to do all of the legwork for this and then the contractors will reach out to the jail. Commissioner Wheaton advised maybe Barb should have Heblings in New Philadelphia give them a quote. Mr. Eick advised Barb that everything should probably be stainless in the kitchen. Commissioner Ohler advised they need to speak to the Sheriff and see who gave approval for new cabinets.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
FIRE ALARM SYSTEM**

A motion was made by Vice President Thomas A Wheaton, seconded by Robert E Wirkner, to discuss with the Courthouse Security Committee a possible new fire alarm system for the Courthouse and jail.

[11:08:15 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
LANDFILL**

[11:08:22 AM](#)

Commissioner Ohler advised that he sent the other Commissioners an email concerning what transpired at the Landfill meeting and he will keep them apprised.

A motion was made by Commissioner Robert E Wirkner, seconded by President Jeffrey L Ohler, to adjourn at [11:13:01 AM](#). The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Thomas A Wheaton

Thomas A Wheaton

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Jeffrey L Ohler PRESIDENT

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

Jeffrey L Ohler