

Present: President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, February 4, 2016 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R Ohler.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Diane Duncan, Caseworker	DJFS	Training	Cambridge, OH	2/22/16	\$0.00
Shawn Glasure, Veterans Service Officer	Veterans Commission	OSACVSO Training	Columbus, OH	3/10/16-3/11/16	\$450.00

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of February 1, 2016 through February 6, 2016 showing 8 dogs impounded, 4 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
COURTHOUSE CLOSED**

 9:03 AM

Commissioner Wirkner advised the Courthouse will be closed on Monday, February 15, 2016 in observance of Presidents' Day.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	FROM CODE	TO NAME	CODE	AMOUNT
General Fund	Equipment	0250-A006-B04.040	Contracts-Services	0250-A006-B06.000	\$9,000.00

 9:04 AM

**IN THE MATTER OF
REQUEST FOR FUNDS
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG FY15)**

Motion: to approve a request for funds in the amount of \$4,000.00 from the Ohio Development Services Agency, Office of Community Development, for the CDBG FY15 Grant #B-F-15-1AJ-1, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send a letter from Carroll County Environmental Services to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
RESOLUTION NO. 2016-11**

Motion: to adopt a resolution determining to proceed with the submission to the electors of the question of levying a tax in excess of the ten-mill limitation for the purpose of the maintenance and operation of the County Home (Carroll Golden Age Retreat) as a replacement of an existing levy at 1.4 mills for tax years 2017, 2018, 2019, 2020, and 2021 (5 years), **Action:** Upon the call of the roll the vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R Ohler.

Motion carried on unanimous vote.

 9:07 AM

**A RESOLUTION DETERMINING TO PROCEED WITH THE SUBMISSION TO THE ELECTORS OF THE QUESTION OF LEVYING A TAX IN EXCESS OF THE TEN-MILL LIMITATION
ORC 5705.19, ORC 5705.191, ORC 5705.25, ORC 5705.26
2016-11**

The Board of Commissioners of Carroll County, Ohio, met in regular session on the 8th day of February, 2016, at the office of the Board of Commissioners, with the following members present:

- President Robert E. Wirkner
- Vice President Thomas R. White
- Commissioner Jeffrey L. Ohler

Mr. Jeffrey L Ohler moved the adoption of the following Resolution:

WHEREAS, on the 28th day of January, 2016, this Board adopted a resolution determining to submit to the electors of Carroll County, the question of levying a tax in excess of the ten-mill limitation, as described below, a copy of which resolution was certified to the County Auditor of Carroll County; and

WHEREAS, the County Auditor has certified to this Board that the total current tax valuation of Carroll County is \$823,300,930.00, and the dollar amount of revenue that will be produced annually by the millage stated below would be \$1,152,600.00.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio, that:

Section 1. This Board desires and determines to proceed with the submission to the electors of the question of levying a tax in excess of the ten-mill limitation for the benefit of Carroll County, Ohio, Carroll County, Ohio, for the purpose of the maintenance and operation of the County Home (Carroll Golden Age Retreat) per ORC Section 5705.19(K), at a rate not exceeding 1.4 mills for each one dollar of valuation, which amounts to fourteen (14) cents for each one hundred dollars of valuation for five (5) years commencing in 2017, first due in 2018, and which levy is a replacement of an existing levy at 1.4 mills for tax years 2017, 2018, 2019, 2020 and 2021.

Section 2. The question of approving the levy shall be submitted to the electors of Carroll County, Ohio at the election to be held on the 8th day of November, 2016, and that said levy be placed on the tax lists of the current tax year, commencing in 2017, first due in calendar year 2018, in compliance with the provisions of ORC 5705.34, if a majority of the electors voting thereon vote in favor thereof.

Section 3. The Clerk of this Board is directed to certify a copy of this resolution to the Board of Elections of Carroll County, Ohio, not less than ninety days before the election, and notify said Board of Elections to cause notice of election on the question of levying said tax to be given as required by law.

Section 4. It is found and determined that all formal actions of this Board concerning and relating to the adoption of this resolution were adopted in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were in meetings open in the public, in compliance with law.

Mr. Thomas R White seconded the Resolution and the roll being called upon its adoption, the vote resulted as follows:

ADOPTED the 8 th day of February, 2016.	<u>President Robert E. Wirkner</u>	<u>Yea</u>
	<u>Vice President Thomas R. White</u>	<u>Yea</u>
	<u>Commissioner Jeffrey L. Ohler</u>	<u>Yea</u>
	<u>/s/: Janice E. Leggett</u>	

CLERK

**IN THE MATTER OF
RESOLUTION NO. 2016-13**

Motion: to adopt a resolution authorizing the Board President to enter into a Housing Revolving Loan Fund Administration Agreement with the State of Ohio, Development Services Agency, for the period beginning January 1, 2016 and terminating on December 31, 2018, **Action:** Upon the call of the roll the vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R Ohler.

Motion carried on unanimous vote.

 9:08 AM

**RESOLUTION # 2016-13
HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT**

A RESOLUTION AUTHORIZING THE PRESIDENT OF THE CARROLL COUNTY BOARD OF COMMISSIONERS TO ENTER INTO A HOUSING REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE STATE OF OHIO, DEVELOPMENT SERVICES AGENCY.

WHEREAS, the State of Ohio, Development Services Agency, through its Office of Community Development (OCD), administers the federal Community Development Block Grant (CDBG) program and the HOME Investment Partnerships (HOME) program for the State of Ohio; and

WHEREAS, Carroll County has been determined to be an eligible recipient of CDBG and/or HOME funds and has been awarded CDBG and/or HOME funds from the State of Ohio for use to finance eligible activities that may generate Program Income as defined in the Housing Revolving Loan Fund Administration Agreement; and

WHEREAS, the Revolving Loan Fund (RLF) is a separate fund established for the purpose of accounting for program Income and of carrying out the specific activities designated in OCD's Housing Handbook and the applicable Community Housing Impact and preservation (CHIP) program Application Instructions, which, in turn, generate payments to the fund for the continued use in carrying out the same activities; and

WHEREAS, this proposed agreement is effective for the period beginning on January 1,2016 and terminating on December 31,2018; and

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners of Carroll County, Ohio:

SECTION 1. That the President of the Carroll County Board of Commissioners be and is hereby authorized to enter into the Housing Revolving Loan Fund Administration Agreement as described herein.

SECTION 2. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Mr. Jeffrey L Ohler moved for the adoption of the preceding Resolution;

Mr. Thomas R White seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yeah; Mr. White, Yeah; Mr. Wirkner, Yeah.

Motion carried on unanimous vote. Resolution adopted this 8th day of February, 2016.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

/s/:Robert E Wirkner

Robert E. Wirkner, President

/s/: Thomas R White

Thomas R. White, Vice President

/s/:Jeffrey L Ohler

Jeffrey L. Ohler, Commissioner

ATTEST:

/s/:Christopher R Modranski

[x] Christopher R. Modranski, Assistant Clerk I

[] Valerie S. Mossor, Assistant Clerk II

[] Janice E. Leggett, Clerk Supervisor

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**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R Ohler.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:13 AM

COUNTY: SSE, \$332.52; Ace Hardware, \$109.87; Thornes, \$135.77; Carroll Electric Co-Op \$1,882.84; Marathon, \$171.36; Griffith & Son, \$1,429.92; Alloway, \$381.00; Ace Hardware, 103.44; Agland, \$7,812.96; ServerSim, \$390.00; Transit, \$633.60; RK Construction, \$3,489.16

**IN THE MATTER OF
CARROLL COUNTY VOLUNTEER FIRE DEPARTMENT (CCVFD)
WORKERS' COMPENSATION COVERAGE**

 9:14 AM

Janice E. Leggett, Clerk Supervisor, Commissioners, appeared before the Board to advise she was contacted by Chief Jack Swinehart of the Carroll County Volunteer Fire Department (CCVFD). Ms. Leggett advised the CCVFD is requesting Bureau of Workers Compensation coverage for the fire department's volunteers. Ms. Leggett advised she has done a lot of research on the matter and advised the CCVFD at one point was covered under the County's workers compensation; however that was discontinued in 2005 but there seems to be no record as to why. Ms. Leggett questioned the Board on how she should move forward with the matter. Ms. Leggett advised the County would need to report payroll in the amount of \$300.00 per volunteer to the Bureau of Workers Compensation, the same amount that is reported for the reserve deputies in the Sheriff's Office. Commissioner Wirkner asked if the firefighters are compensated at all. Ms. Leggett advised the firefighters are strictly volunteers. Commissioner Wirkner suggested the Board ask the Prosecutor for his review of the matter.

Motion: to refer the questions regarding the Carroll County Volunteer Fire Departments workers' compensation to the Prosecutor for his opinion, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
APPOINTMENT
TAX INCENTIVE REVIEW COUNCIL (TIRC)**

 9:17 AM

Janice E Leggett, Clerk Supervisor, Commissioners, appeared before the Board to advise Carroll County's Tax Incentive Review Council (TIRC) has 3 appointments that are expiring February 18, 2016. Ms. Leggett advised the Board needs to appoint/reappoint three members to the TIRC. Ms. Leggett advised Chris Shepherd and Rick Hannon are willing to be reappointed, but Lynn Anderson has asked to be removed from the Council. Ms. Leggett asked the Board to make a recommendation for the vacant appointment. Commissioner Ohler recommended Rebecca Latynski from National City Bank (PNC), and the Board agreed.

**IN THE MATTER OF
JEFFREY L OHLER**

 9:19 AM

Commissioner Ohler advised he will be in front of the Finance Committee seeking grants and loans for the Water and Sewer project in Columbus, Ohio on Friday, February 12, 2016. Commissioner Ohler advised Tait Carter, Assistant Director, Economic Development and Ohio Mid-Eastern Government Associations staff will be joining him Friday.

**IN THE MATTER OF
THOMAS R WHITE**

 9:20 AM

Commissioner White advised he will be attending the Eastern Ohio Development Alliance in Zanesville, Ohio on Friday, February 12, 2016.

**IN THE MATTER OF
DOG POUND
EQUIPMENT**

Commissioner White advised there is some equipment needed for the Dog Pound to operate efficiently and in a safe manner. Commissioner White advised the Dog Pound only has one catch pole which is homemade and doesn't work properly. Commissioner White would like to purchase three new catch poles at \$95.00 each which would allow for one to be in each truck and one to remain at the Dog Pound. Commissioner White advised he would like to order two 26" telescoping batons for the officers to carry on their duty belt for a total cost of \$203.00. Commissioner White advised he would also like to outfit each truck with a laptop and modem so the officer can communicate directly with the Auditor's Office and complete reports in the field at a total cost of \$658.00 Commissioner White advised he would like each vehicle to be equipped with a GPS tracking device at a cost of \$706.00 (including installation). Commissioner Wirkner advised the presentation of the baton is a psychological deterrent and in most cases the animal will become calm at the sight of the baton.

Motion: to approve the purchase of three 5' Dual Release Catch Poles totaling \$317.67; two 26" telescoping batons totaling \$203.00; two Lenovo laptops totaling \$658.00; and two Spireon GoldStar GPS units totaling \$706.00, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF
DOG POUND
POLICY MANUAL**

 9:27 AM

Commissioner White advised he has reviewed the County's current dog pound policy manual and compared it to the Ohio Revised Code and feels there are some updates needed. Commissioner White advised he will also be speaking with Laura Gibson, Interim Dog Warden, about the needed policy changes. Commissioner White would like the officers to alternate each week who is on the road and who remains at the Dog Pound as a way to cross train the Assistant Dog Warden. Commissioner White advised he will also be performing an employee review for the Dog Pound.

Motion: to approve the policy changes for the Carroll County Dog Pound's Policy Manual, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R Ohler.

Motion carried on unanimous vote.

 9:29 AM

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R Ohler.

Motion carried on unanimous vote.

 9:30 AM

Board members reconvened at  10:32 AM.

**IN THE MATTER OF
PROSECUTOR**

 10:31 AM

Steve Barnett, Chief Assistant Prosecutor, appeared before the Board to discuss the economic development book published by the Ohio Attorney General’s Office. Mr. Barnett advised it is a guidebook that lays out the law about all of the different tools available for economic development. Mr. Barnett advised he reviewed the book and feels like it would be good for the Board and Economic Development to have the book as a resource. Mr. Barnett advised the book is a good starting point and covers everything that is involved with economic development pertaining to the law. Mr. Barnett cautioned, however, that this book does not replace the advice of the Board’s legal counsel. Mr. Barnett introduced Elizabeth Goodwin-Nousek, Deputy Director of Programs & Development, Ohio Attorney General’s Office, who presented the Board with a copy of the book and provided some additional information. Ms. Goodwin-Nousek advised Attorney General Mike DeWine learned about an Economic Development Manual through the State of Texas and asked if there was anything similar in the State of Ohio. Nothing was located. Attorney General DeWine developed this manual which describes the law behind economic development. Ms. Goodwin-Nousek advised they have been making rounds throughout the State of Ohio delivering the guidebook. Commissioner Wirkner asked how recent the information is in the book. Ms. Goodwin-Nousek advised the book was published in December 2015. Commissioner Wirkner asked if the book includes Regional Transportation Improvement Project. Mr. Barnett advised he doesn’t remember seeing anything about the RTIP in the book.

**IN THE MATTER OF
ATWOOD LAKE RESORT AND GOLF CLUB**

 10:40 AM

Commissioner Wirkner asked Steve Barnett, Chief Assistant Prosecutor, if the appeal period had ended for the litigation involving the Atwood Lake Resort and Golf Club. Mr. Barnett advised yes.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:41 AM

/s/Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner