

[9:01:23 AM](#)

Present: President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner. Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:01:26 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:01:43 AM](#)

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the summary of the minutes from the meeting of Thursday, February 5, 2015 and electronic recording of the proceedings.

[9:02:04 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
EXPENSES**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the following expenses:

1. Lisa Smiley, Social Service Worker II, DJFS to attend a Relative Home Study in Louisville, Ohio retroactive to February 5, 2015 with no expenses;
2. Debra Knight, Assistant Director, DJFS to attend the Area 16 Youth Council quarterly meeting in Cadiz, Ohio on February 12, 2015 with no expenses;
3. Diane Duncan, Caseworker, DJFS to attend a home visit in Stark County, Ohio on February 10, 2015 with no expenses;
4. Rebecca Hanstine, Social Service Worker II, DJFS to attend a Monthly Visit in Berea, Ohio on February 11, 2015 with no expenses;
5. Shawn Glasure, County Veterans Service Officer to attend Ohio State Association of County Veterans Service Officers Quarterly training at Dublin, Ohio on 26-27, 2015 with expenses not to exceed \$450.00;
6. Shawn Glasure, County Veterans Service Officer to become a member of the Ohio State Association of County Veterans Service Officers with dues of \$50.00;
7. Lawrence DeDent, President; William Crown, Vice President; Charles Pearson, Secretary; William Offenberger, Commissioner; Unnamed Fifth Commissioner, Veterans Service Commission to attend the Ohio State Association of County Veterans Service Commission Conference in Dublin, Ohio on March 27-29, 2015 with expenses not to exceed \$1,500.00;
8. Lawrence DeDent, President; William Crown, Vice President; Charles Pearson, Secretary; William Offenberger, Commissioner; Unnamed Fifth Commissioner, Veterans Service Commission to become a member of the Ohio State Association of County Veterans Service Commission for 2015 with expenses not to exceed \$50.00;
9. Aaron Dodds, Director, Economic Development to attend meeting for Northern Corridor Project in Columbus, Ohio on February 11, 2015 with expenses not to exceed \$100.00.

[9:02:14 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

[9:02:17 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
APPROPRIATIONS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to authorize the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
Board of Elections Special	Equipment	0180-S008-S04.040	\$4,524.64

[9:02:34 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

[9:02:38 AM](#)

Kenny Ohler, Dog Warden, filed his report for the week of February 2-7, 2015 showing 11 dogs impounded, 6 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
COURTHOUSE CLOSED**

[9:02:55 AM](#)

Commissioner Ohler advised the Courthouse will be closed on Monday, February 16, 2015 in observance of Presidents' Day.

**IN THE MATTER OF
CHILD SUPPORT ENFORCEMENT AGENCY
MONTHLY REPORT – JANUARY**

[9:03:04 AM](#)

Commissioner Ohler advised the office of the Prosecuting Attorney filed the January 2015 report for the Carroll County Child Support Enforcement Agency. Copies of these reports are on file in the Commissioners' office.

**IN THE MATTER OF
CDBG RFQ CONSULTING**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to accept RFQ's for CDBG Consulting Services and they will be due to the Commissioners' office no later than February 19, 2015 at 4:00p.m.

[9:03:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BUREAU OF WORKERS' COMPENSATION
ONLINE PAYMENTS**

[9:03:38 AM](#)

Commissioner Wheaton advised the Board received notice that if BWC payments were made electronically, the County will receive approximately a \$2,000 savings. Commissioner Wheaton advised the Auditor's Office expressed that this couldn't be done. Commissioner Wheaton advised we just need some united support to make this happen. A \$2,000 savings for one vendor is a pretty good savings and feels online payments could be beneficial to more vendors. Commissioner Ohler suggests Auditor VanHorne and Auditor Elect, Lynn Fairclough, come to a Board meeting to discuss how we can make this happen. Commissioner Ohler advised he will contact Mr. VanHorne and Mrs. Fairclough.

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve bills submitted for payment and to authorize the county Auditor to issue his warrant on the county Treasury for payment of same.

[9:06:43 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Vice President Thomas A Wheaton, seconded by President Jeffrey L Ohler, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue his warrant for payment of same:

COUNTY: Capital One, \$1,830.97; Carroll Electric Co-op, \$1,832.88; Nickles Bakery, \$ 259.41; Ace Hardware, \$146.77; Dr. Walters DVM, \$129.00; Zashin & Rich, \$1,831.50; Jobses, \$348.52; LEADS Online, \$2,128.00; Truck Sales & Services, \$9,986.19; Verizon Wireless, \$126.78; Trbovich Trucking, \$350.00.

[9:06:56 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
JEFFREY L OHLER**

[9:07:19 AM](#)

Commissioner Ohler advised he was invited to attend Buckeye Career Center as a Director for a Day tomorrow.

**IN THE MATTER OF
LANDFILL**

[9:09:36 AM](#)

Commissioner Ohler advised the Board received the lab testing back from the landfill ponds and the results show the ponds are in compliance. Commissioner Wheaton asked if the testing is necessary every time water flows out of the pond. Commissioner Ohler advised the testing must be done once a month no matter how many outflows there are.

**IN THE MATTER OF
THOMAS A WHEATON**

[9:10:34 AM](#)

Commissioner Wheaton advised he is now on the Mercy Hospital Development Foundation Board and will be shadowing some doctors on Friday.

**IN THE MATTER OF
ROBERT E WIRKNER**

[9:11:10 AM](#)

Commissioner Wirkner advised there is a 911 Next Generation Advisory Committee meeting on Thursday, February 12, 2015 in the Commissioners Conference Room.

**IN THE MATTER OF
REPAIR/MAINTENANCE PROJECTS
COUNTY BUILDINGS**

[9:11:42 AM](#)

Ed Eick, Building Maintenance Supervisor, appeared before the Board to give an update on current and proposed projects for 2015.

Fire Panel: Mr. Eick advised the most important project at this time is the fire panel. Mr. Eick advised he has contacted Guardian Alarm several times and was supposed to have a quote by Friday afternoon. Commissioner Wheaton asked if this quote is for a new panel only. Mr. Eick advised the technician advised he may be able to use the current panel as a junction box to the newer of the existing panels as a temporary fix. Mr. Eick advised the Corrections Officers and Dispatchers in the Sheriff's Office have served as our fire watch to be compliant with the State Fire Marshal. Mr. Eick advised currently we have no way of knowing what zone or location is being tripped. Commissioner Wheaton asked if Mr. Eick's efforts have been documented for the State Fire Marshal. Mr. Eick advised it was. Commissioner Ohler advised this is a short-term fix and asked if we are working on a long-term fix. Mr. Eick advised he will be working on a long-term repair and will bring that to the Board.

Municipal Court: Mr. Eick advised he is working on a server room for Municipal Court and advised drawings were submitted to the State for approval and approval was not given because HVAC was not included in the drawings. Mr. Eick advised the drawings have been resubmitted along with drawings for the courtroom. Mr. Eick advised Judge Willen wants more electrical outlets and data lines in the courtroom in preparation for video conferencing with the jail.

Jail Plumbing: Mr. Eick advised he is gathering quotes for the replacement of all toilets and showers in the jail. Mr. Eick advised this would be for the replacement for all parts that can visually be inspected. Commissioner Wheaton advised last year the estimated cost to replace piping in the jail was \$10,000.00-\$15,000.00. Mr. Eick advised that last year the cast iron plumbing in the basement was replaced with PVC. Mr. Eick advised there is a hot water tank currently being replaced in the jail.

Third Floor Boiler: Mr. Eick advised he is gathering quotes for the replacement of third floor boiler piping. Commissioner Wheaton asked the age of the boiler, and Mr. Eick responded he believes the boiler is a 1990 model but the pipe work is older than the boiler.

DJFS steps/walkway: Mr. Eick advised he continues to review the steps/walkway project at DJFS. Mr. Eick advised since there is a completely ADA compliant entrance with off-street parking on the other side of the building he and Kate Offenberger, Director, DJFS feels that the elevated walkway should be removed and the stairway continued down to the lower parking lot from the upper lot. Then a simple stepped stoop in front of the entrance. Mr. Eick advised he would like to illuminate the steps for safety.

Prosecutor drive-thru: Mr. Eick advised the roof that hangs over the old drive thru needs to be removed. Commissioner Ohler advised he has received complaints of shingles and other debris falling on cars when it rains and the wind gusts. Commissioner Wirkner advised it was built into the budget to remove the roof. Commissioner Wheaton advised there could be issues because it is in the side of the building. Mr. Eick advised he will look again and believes it is just lagged to the building and isn't actually built into the structure. Commissioner Wheaton asked if the Board wants to start getting quotes to remove the structure. Mr. Eick feels that the parking lot may need to be done at the same time. Commissioner Ohler asked if this is a project we want to start in April. Commissioner Wheaton advised we need to begin the process now in hopes of being able to start as soon as April. Mr. Eick advised there is an undermining in that parking lot and we could run into big issues. Commissioner Ohler asked if this will be bid as two separate projects or as one. Mr. Eick advised he feels it will need to be one project.

Tower Clock: Mr. Eick advised he spoke to Phil Wright, The Tower Clock Company, who advised the County doesn't have a maintenance agreement for the tower clock. Mr. Eick advised the maintenance agreement is \$500.00 per year. The agreement includes an annual inspection and adjustments. Mr. Eick advised there was an issue where some bolts came loose and caused the clock to lose time. Mr. Eick advised he tightened the bolts and reset the time on the Clock.

Courthouse: Commissioner Wheaton advised that last year's project list contained courthouse exterior and structural repairs. Commissioner Wheaton advised the estimated cost was \$150,000.00 to \$170,000.00. Mr. Eick advised he has obtained quotes a couple times and the project hasn't moved forward. Mr. Eick advised the work includes reappointing, fixing all joints and fixing/replacing damaged sandstone. Commissioner Wirkner asked about sealing the block. Mr. Eick advised they don't normally seal a building of this size because of the cost. Mr. Eick advised there is an option to seal the lowest 8 feet of the building. Commissioner Wheaton advised this is one project we didn't think about when we budgeted; however, it was high on the list last year. Commissioner Wirkner advised there might be some grant money available for this project and is willing to see if he can find any resources the County could use for this project. Commissioner Ohler advised unless a grant is awarded, the Board should postpone this project until next year when it can be properly budgeted.

Jail Windows: Commissioner Ohler advised the windows in the jail are a concern and asked Mr. Eick to explain to the Board those concerns. Mr. Eick advised the windows in the jail aren't energy efficient and require plastic wrap in the winter which still doesn't keep the inside as warm as it should. Mr. Eick advised the jail is being mandated by the State of Ohio to start recording interior temperatures throughout their corridors. Mr. Eick advised he has checked the log several times and feels the areas that are cooler are because of the inadequate windows.

Commissioner Wheaton advised he would like to see quotes for all the projects discussed today. Commissioner Wirkner agreed he would like to see the projects numerated and then the Board can triage them. Commissioner Wheaton advised we need this done quickly so we can get our bids out and the projects can move forward and not have to worry about the weather.

IN THE MATTER OF OIL AND GAS LEASE

[9:54:49 AM](#)

Commissioner Wheaton advised he received some oil and gas leases from Chesapeake Energy for some roads in Orange Township. Commissioner Wheaton advised the original thought was that the township owned the land; however, deed research done by Chesapeake revealed the County owns the roadways. Commissioner Wheaton advised these are non-maintained roadways that have never been vacated. Commissioner Wheaton advised the signing bonus will be \$72,000.00. Commissioner Wheaton advised he is currently reviewing the lease and will forward it to the rest of the Board for their review. Commissioner Wheaton advised a Chesapeake representative will attend Thursday's meeting asking for the lease to be approved.

IN THE MATTER OF EMA DISASTER RECOVERY

[9:57:04 AM](#)

Tom Cottis, Director, Emergency Management Agency, appeared before the Board to discuss the conversation the Board had with Agility Recovery a couple weeks ago. Mr. Cottis advised he attended the next Board meeting explaining that the Board had most of these resources available for free through the State of Ohio's Emergency Management Agency. Mr. Cottis advised since his last appearance in front of the Board himself and a state representative have spoken at great length with representatives from Agility. Mr. Cottis advised Agility has four major resources they can provide: (1) office space; (2) communications; (3) power; and (4) hardware. Mr. Cottis advised Agility would like the Board to join a membership and then in the event of an emergency the County will pay Agility to send a contractor here to subcontract vendors to set everything up. Mr. Cottis advised the only equipment Agility owns is computers. Mr. Cottis advised the office spaces Agility will provide are modular office space. Mr. Cottis advised the County currently has a Memorandum of Understanding (MOU) with several churches and schools giving us adequate office space. Mr. Cottis advised Agility contracts with local vendors to provide generators and the County would need to pay the rental fee and fuel charges. Mr. Cottis advised if there is a big enough event, the County could do a local declaration giving access to state resources including generators at no costs.

Mr. Cottis advised another resource available with the aid of a declaration is the Communications Vehicle from the State will come up and it has the capabilities to do everything that Agility is paying a contractor to do. Mr. Cottis advised the only advantage he sees in Agility is their ability to provide the hardware. Agility claims they can get the County's hardware up and running faster than anybody and part of that is the County's fault because we don't have a backup system to where we can access multiple ports to allow access to this information anyway. Mr. Cottis advised Agility is going to come in and set up and still not be able to access everything. Mr. Cottis advised he would rather see the County spend their money on creating an Information Technology position for the County to start building our own backup system. Commissioner Wheaton advised he agrees and applauds Mr. Cottis for bringing this forward again. Commissioner Wheaton advised there are reluctances to having one IT person in charge of all technology in the County. Commissioner Wheaton advised the reluctances range from security issues to other reasons. Commissioner Wheaton advised he feels the County would not be able to pay enough to keep a great IT person on the staff. Commissioner Wirkner advised he asked Mr. Cottis to check into Agility and see if there is any advantage for Carroll County and it is apparent that there is not. Commissioner Wheaton asked if Agility would have the resources if several counties needed them at once. Mr. Cottis advised they do not. The Board discussed consolidation of departments and buildings. Commissioner Wheaton discussed phone lines for the EMA office with Mr. Cottis.

**IN THE MATTER OF
EMERGENCY MANAGEMENT AGENCY
NEW VEHICLE**

[10:25:56 AM](#)

Tom Cottis, Director, Emergency Management Agency appeared before the Board to advise the EMA Office is going to be accepting bids for a new truck. Mr. Cottis advised he is using the state's bid specifications. Commissioner Wheaton advised what we have done in the past is take the state term pricing and shop it to different dealerships and often they will beat what the state allows. Mr. Cottis advised that this truck is the same the EPA has recently purchased.

**IN THE MATTER OF
TOWER
ROUTE 9 & 171**

[10:41:20 AM](#)

Commissioner Wirkner asked for an update on the tower licensure with the Federal Communications Commission (FCC). Mr. Cottis advised the application was submitted last Friday. Commissioner Wheaton advised we signed a lease in November with Pattersonville Telephone Company and the effective billing will start February 15, 2015. Aaron Jones, Owner of Pattersonville Telephone Company, plans to have the wireless internet service operational by March 1, 2015. Commissioner Wheaton advised the Board will receive \$400.00 per month for the space on the tower. Commissioner Wirkner advised there are some maintenance issues that will need addressed once the weather breaks. Commissioner Wheaton also advised there are 11 cell phone towers being erected in the County. The towers will service Verizon and AT&T Wireless.

**IN THE MATTER OF
EXECUTIVE SESSION**

A motion was made by Commissioner Thomas A Wheaton, seconded by Vice President Jeffrey L Ohler, to enter into Executive Session per ORC 121.22(G)(8)(1) to consider confidential information related to specific business strategy for information directly related to a request for economic development that involves improvements or extension of public infrastructure directly related to an economic development project per the request from Aaron Dodds, Economic Development Director.

[10:48:15 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Thomas A Wheaton, Commissioner Robert E Wirkner and President Jeffrey L Ohler **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

The Board reconvened with no action taken at [12:50:20 PM](#)

**IN THE MATTER OF
GRANT - ROADWORK DEVELOPMENT (629)
CONSOLIDATED ANNUAL PROGRESS REPORT**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the Board President to electronically sign and submit the 2014 Consolidated Annual Progress Report to the Ohio Development Services Agency in reference to the Roadwork Development (629) Grant for the Imperial Road paving project.

[12:50:50 PM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

A motion was made by Commissioner Thomas A Wheaton, seconded by Vice President Jeffrey L Ohler, to adjourn at [12:51:03 PM](#)
The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Thomas A Wheaton
Thomas A Wheaton
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor