

**Present:** President Robert E Wirkner, Vice President Thomas R White. **Absent:** Commissioner Jeffrey L Ohler.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:02 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, February 8, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler is absent.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

| NAME, TITLE                      | DEPT. | EVENT                               | LOCATION          | DATE                   | AMOUNT<br>(not to exceed) |
|----------------------------------|-------|-------------------------------------|-------------------|------------------------|---------------------------|
| Jennifer Simon, ESSII            | DJFS  | Child Care Eligibility Training     | Columbus, OH      | Retroactive to 2/10/16 | \$35.00                   |
| Lynn McClelland, ERS II          | DJFS  | Ohio Council on Welfare Fraud       | Newark, OH        | 4/7/16-4/8/16          | \$150.00                  |
| Debra Knight, Assistant Director | DJFS  | Area 16 Workforce Development Board | Harrison Cty., OH | 2/19/16                | \$0.00                    |

 9:04 AM

**IN THE MATTER OF  
RIGHT OF ENTRY**

**Motion:** to approve a right of entry by the County Engineer to enter the property of Wilbur H Birney, Cactus Road, Monroe Township, Section 29, per the request of this property owner for the removal of leaning and/or dead trees from roadside, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
GRANT APPLICATION  
OHIO SMALL COMMUNITY ENVIRONMENTAL INFRASTRUCTURE**

**Motion:** to approve the Board President to sign the Ohio Small Community Environmental Infrastructure Group, Water and Wastewater Project Proposal form; the primary purpose of this project is to extend water and sewer along State Route 43, the Northern Corridor in Carroll County, in order to promote economic and community development and to provide a more sustainable economy, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

| PROVIDER                        | EFFECTIVE DATE  | AMOUNT  | SERVICE                         | TYPE    | STATUS    | DATE SIGNED |
|---------------------------------|-----------------|---|---------------------------------|---------|-----------|-------------|
| The Ohio State University       | 10/1/15-9/30/16 | \$26,447.00   | Bridges Out of Poverty Training | Service | New       | 2/2/2016    |
| Family & Children First Council | 7/1/15-6/30/16  | To allow payment through WIOA Youth, original contract amounts remains the same | Employment Preparation Program  | Service | Amendment | 2/3/2016    |

 9:07 AM

**IN THE MATTER OF  
COUNTY HOME TAX LEVY**

 9:09 AM

Lynn Fairclough, Auditor, appeared before the Board to clarify that amount the County Home collected in 2015 for tax year 2014 was \$844,867.00. That is the amount generated by the real property tax settlement. In addition to that the County Home received from the State reimbursement non-business, owner occupancy and homestead totaling \$90,000.00 which would make the total \$944,637.00.

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the contract with Richardson Electric to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
REPORT - JANUARY  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:11 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the January 2016 Report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' office

**IN THE MATTER OF  
CDBG FY15  
CERTIFICATION OF DETERMINATION**

**Motion:** to authorize the Board President to sign the Certification of Determination of Subsequent Exemption for a Categorical Exclusion Project in relation to the 2015 CDBG Allocation Program, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

**COUNTY:** CINTAS \$438.62; Route Match \$607.00; Ace Hardware \$2,741.89; Kimble \$145.79; Medi-Wise \$916.64; Patricia Oyer \$172.80; Serversim \$8,332.00; Campbell Oil \$2,513.80; Rocky's \$105.63; Guess Motors \$117.93.

**DJFS:** Ace Hardware \$1,847.74; CINTAS \$182.73; Sandusky Co DJFS \$6,540.78; Treasurer, State of Ohio \$326.00; Verizon \$100.49; Rocky's \$1,340.01; Village of Carrollton \$482.33; Kimberly Pearson \$456.00; Carroll Co Health Dept \$520.08; The House of Samuel \$1,500.00; Misty Rochelle Brooks \$101.02.

 9:15 AM

**IN THE MATTER OF  
DOG POUND**

 9:15 AM

Commissioner White advised the new equipment that the Dog Pound needed replaced is being put in place. The GPS system has been ordered, the laptops for each truck are being configured so they can check dog licenses while on site, and the asps have been delivered. The Dog Pound Policy Manual will be updated next week. Commissioner Wirkner advised the asp is not designed to battle it out with the animal; it is to keep the warden safe. Commissioner White advised he spoke with several dog pounds in the state. Most of them specified the asps were used most. Commissioner White advised under O.R.C. the dog pound must have two radios; the Interim Dog Warden was not aware of this and gave one of the radios back to the Sheriff. When the Interim Dog Warden was advised of this, she tried to get them back from the Sheriff, but he had already assigned the radio to someone else. Commissioner White advised he has looked up the cost of a new radio and they are quite expensive. Commissioner Wirkner advised 911 is going to apply for two grants, one of them being for radios. So if we enter into a regional footprint with another county then the amount will be larger. There have been discussions with Columbiana County and there may be a breech hold grant application between the two counties. There may be some radios that come up for use. Commissioner White advised maybe we will just wait and see, since most of that budget is or has been used for equipment. Commissioner Wirkner advised he will speak with EMA and see if they have one available. Commissioner White advised the new roof over the kennels is up along with the guardrail. They also received a riding mower instead of borrowing the County Home's.

**IN THE MATTER OF  
PHONE SYSTEM**

 9:24 AM

Commissioner Wirkner advised the phone system is supposed to go live on the 17<sup>th</sup>. Commissioner Wirkner advised he received a quote from Serversim for patch cables, which he thought were included in the contract with Frontier; he will double check this before deciding what to do with the quote.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner and Vice President Thomas R White; NEY: None; ABSENT: Commissioner Jeffrey L Ohler; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** President Robert E Wirkner.

Motion carried on unanimous vote.

 9:26 AM

Carroll County Commissioners

/s/Valerie S. Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Absent  
Jeffrey L Ohler  
/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor