

[9:00:39 AM](#)

Present: President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner. Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:00:54 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:01:21 AM](#)

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the summary of the minutes from the meeting of Thursday, February 12, 2015 and electronic recording of the proceedings.

[9:01:42 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
EXPENSES**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the following expenses:

1. Diane Duncan, Caseworker, DJFS, to attend home visit in Summit County retroactive to February 17, 2015 with no expenses;
2. Diane Duncan, Caseworker, DJFS, to attend home visit in Harrison County retroactive to February 17, 2015 with no expenses;
3. Diane Duncan, Caseworker, DJFS, to attend home visit in Tuscarawas County on February 23, 2015 with no expenses;
4. Diane Duncan, Caseworker, DJFS, to attend home visit in Harrison County on February 24, 2015 with no expenses;
5. Diane Duncan, Caseworker, DJFS, to attend home visit in Columbiana County on February 27, 2015 with no expenses;
6. Diane Duncan, Caseworker, DJFS, to transport foster child in Columbiana County on March 4, 2015 with no expenses;
7. Janice E Leggett, Clerk Supervisor, to attend Tuscarawas Valley Safety Council in Sugarcreek on February 19, 2015 with expenses not to exceed \$65.00;
8. Lorrie Cline – ERS Supervisor , DJFS, Kim Cichon, ERS Supervisor, DJFS, Sydney Cramblett, Trainer, DJFS, to attend C-8 Meeting in Mt. Vernon retroactive to February 2, 2015 with no expense;
9. Rebecca Hanstine, SSWII, DJFS, to attend team meeting in Canton retroactive to February 18, 2015 with no expenses;
10. Rebecca Hanstine, SSWII, DJFS, to attend monthly visit in Berea, Ohio on March 9, 2015 with no expenses;
11. Lorrie Cline, ERS Supervisor , DJFS; Kim Cichon, ERS Supervisor, DJFS; Jill Bond, ERS II, DJFS; Bambi Merrick, Fiscal Officer, DJFS to attend view of Northwoods System in Knox County retroactive to February 6, 2015 with no expenses;
12. Barb Walton, Interim Director, CCH Environmental Group, to pick up supplies for NASA Workshop in Wintersville, Ohio on February 20, 2015 with expenses not to exceed \$30.00.

[9:01:49 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

[9:01:54 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Commissioner Robert E Wirkner advised he would be leaving at 1:00 p.m. and Commissioner Wheaton advised that he was leaving at 11:30.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to authorize the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
Landfill	Contracts-Services	0010-S055-S05.000	Supplies	0010-S055-S02.030	\$200.00

[9:02:16 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

[9:02:37 AM](#)

Kenny Ohler, Dog Warden, filed his report for the week of February 9 through February 14, 2015 showing 13 dogs impounded, 13 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 2 citations for running at large.

**IN THE MATTER OF
RUMA AGREEMENT
CARDINAL GAS SERVICES, LLC**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve an agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 0.80 miles of TR 257 (Marble Road NE) and 2.20 miles of CR 25 (Bane Road NE) for the purpose of ingress and egress from the facility, for traffic necessary for the purpose of construction completion and operations at the Augusta Compression Facility in East Township.

[9:03:35 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
RUMA AGREEMENT
CARDINAL GAS SERVICES, LLC**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve an agreement by and between the Board of Commissioners and Cardinal Gas Services, LLC to commence use of 1.24 miles of CR 27 (Bay Road SE) and 0.22 miles of TR 328 (Panda Road SE) for the purpose of ingress and egress from the facility, for traffic necessary for the purpose of construction completion and operations at the Carrollton Compression Facility in Lee Township.

[9:04:09 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
CHESAPEAKE OPERATING LLC**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- 1. Opell Excavating to install a temporary 16"HDPE waterline to be bored under the pavement at a minimum depth of 4 feet on Autumn Road, Union Township.

[9:04:31 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
OFFICIAL BOND
KATHRYN OFFENBERGER, PUBLIC CHILDREN'S SERVICE AGENCY DIRECTOR**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the official bond for Kathryn Offenberger to the office of Director of Public Children's Service Agency for one (1) year beginning February 21, 2015 and ending on February 21, 2016.

[9:05:03 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
OFFICIAL BOND
KATHRYN OFFENBERGER, DJFS DIRECTOR**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the official bond for Kathryn Offenberger to the office of Director of Department of Job & Family Services for one (1) year beginning February 21, 2015 and ending on February 21, 2016.

[9:05:33 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DJFS - VARIOUS CONTRACTS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Avery Shifflett	3/1/15-2/29/16	Hourly based on use	Monthly maintenance on public computers	Service	Renewal	1/26/15
Columbiana County DJFS	2/1/15-6/30/15	\$25.46 per hour plus mileage	Child care provider certification	Service-MOU	Amendment	2/17/15
Carroll County Transit	3/1/15-2/29/16	Dependent on use	Transportation	Service	Renewal	2/17/15

[9:05:54 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
FAMILY & CHILDREN FIRST COUNCIL
PLACEMENT ACCOUNT**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to appropriate \$20,000.00 to the Cluster Fund for the Family and Children First.

[9:07:52 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
WORK ORDER
LEE TOWNSHIP TRUSTEES**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the following work order:

1. Lee Township Trustees, blanket work order for wintermix for 2015.

[9:09:24 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
AGREEMENT/CONTRACT
MASTERMIND SYSTEMS, INC.**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve a contract by and between the County Engineer of Carroll County and MasterMind, LLC for a Horizontal Curve/Ball Bank "Safe Speed" Study in the amount of \$15,000.00.

[9:09:57 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
AGREEMENT/CONTRACT
MASTERMIND SYSTEMS, INC.**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve a contract by and between the County Engineer of Carroll County and MasterMind, LLC for a Speed Zone Survey in the amount of \$6,000.00.

[9:11:31 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BID NOTICE LEGAL
ROAD MATERIALS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to accept bids up to and opened on Monday, March 23, 2015 at 9:30 a.m. for the following road materials to be used by the County Highway Department: limestone, gravel, slag, cinders, and RACP for the period of April 24, 2015 to April 23, 2016.

[9:13:09 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
FAMILY & CHILDREN FIRST COUNCIL**

[9:13:14 AM](#)

Jennifer Burns, Service Coordinator, Family & Children First Council (FCFC), appeared before the Board to request the Board's signatures for the application for the Ohio Children's Trust Fund.

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve and sign the Child Abuse and Child Neglect Prevention Advisory Board Application for Fiscal Year 2016.

[9:14:39 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BID NOTICE LEGAL
ASPHALT MATERIALS & ROAD OIL**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to accept bids up to and opened on Monday, March 23, 2015 at 9:30 a.m. for asphalt materials and road oil to be used by the County Highway Department for the period of April 24, 2015 through April 23, 2016.

[9:15:20 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BID NOTICE LEGAL
READY-MIX CONCRETE**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to accept bids up to and opened on Monday, March 23, 2015 at 9:30 a.m. for ready-mix concrete to be used by the County Highway Department for the period April 24, 2015 through April 23, 2016.

[9:15:44 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BID NOTICE - LEGAL
PETROLEUM DIESEL FUEL**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to accept bids up to and opened on Monday, March 23, 2015 at 9:30 a.m. for furnishing 87 octane unleaded gasoline, premium grade off-road diesel fuel, and premium grade on-road diesel fuel to be delivered to the Carroll County Highway Garage located at 200 Kensington Road NE for the period of April 1, 2015 to March 31, 2016.

[9:16:18 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
CHIP FY15 – RFQ/RFP
ACCEPTANCE OF BLECKMAN & ASSOCIATES, INC.**

[9:16:33 AM](#)

Commissioner Ohler advised the Board received two responses to the Request for Qualifications / Request for Proposals for the CHIP FY15 Program:

1. Municipal Services Corporation who indicated that due to their current workload would not be submitting a response; and
2. Bleckman & Associates, Inc.

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to accept the Request for Qualifications / Request for Proposals of Bleckman & Associates, Inc. of North Canton for the CHIP FY15 Community Housing Impact & Preservation (CHIP) Program.

[9:17:02 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DJFS - WIA/AREA 16 MOU EXTENSION**

[9:19:56 AM](#)

Kate Offenberger, DJFS Director, appeared before the Board to get authorization from the Board President for an extension of the local WIA/Area 16 Memorandum of Understanding (MOU) for SFY 2015.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve the Board President to sign the extension of the local WIA/Area 16 Memorandum of Understanding (MOU).

[9:21:16 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DJFS - TITLE XX PROFILE**

[9:21:23 AM](#)

Kate Offenberger, DJFS Director, appeared before the Board to discuss the Title XX Profile that has to be submitted every two years. This is the money that reimburses the residential cost on the MOU 211 Services and other services her social service staff does. There is a public hearing is set up for April 13, 2015 and this plan goes into the State now with signatures.

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve the Board President to sign the Title XX County Profile for 2015-2017.

[9:22:16 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
CHIP MORTGAGE**

[9:25:43 AM](#)

Commissioner Ohler advised the Board received an inquiry on a CHIP mortgage held by the County. Commissioner Ohler further advised there are back taxes owed; he spoke to the potential buyer and advised her to work with the owner and Treasurer toward a possible purchase.

**IN THE MATTER OF
FIRE ALARM SYSTEM/FIRE PANEL**

[9:28:13 AM](#)

Commissioner Ohler advised that Ed Eick, Maintenance Supervisor, obtained a quote of \$62,842.00 from Simplex. There was discussion of whether the quote could be exceeded. Commissioner Wheaton advised this is an emergency situation.

A motion was made by Commissioner Robert E Wirkner, Seconded by Vice President Thomas A Wheaton, to accept Simplex quote for \$62,842.00 for a new fire alarm system.

[9:29:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
ECONOMIC DEVELOPMENT - WEBSITE BIDS**

Commissioner Ohler advised the Board received three quotes for the upgrade to the Economic Development Website:

1. Rebecca Bailey \$11,900.00 + \$480.00 per year for we b hosting
2. ServerSim \$13,200.00 + \$540.00 per year for web hosting
3. AMM Designs.Com \$6,500.00 + \$205.98 per year for web hosting

It is the recommendation of Aaron Dodds, Economic Development Director to accept Rebecca Bailey's bid.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to accept the bid of Rebecca Bailey for \$11,900.00 for website upgrade plus \$480.00 per year for web hosting.

[9:30:20 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT – LYNN FAIRCLOUGH
ACTING AUDITOR**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to appoint Lynn Fairclough as acting Auditor effective March 1, 2015 to March 8, 2015.

[9:31:38 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPOINTMENT – HELEN SKINNER
LAW LIBRARY RESOURCE BOARD**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to appoint Helen Skinner to the Law Library Resource Board for calendar year 2015, retroactive to January 1, 2015.

[9:32:07 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BUREAU OF WORKERS' COMPENSATION
ONLINE PAYMENTS**

[9:32:23 AM](#)

Commissioner Ohler advised he spoke with Leroy VanHorne, Auditor, and Lynn Fairclough, future Auditor, regarding payment of BWC premiums online. Ms. Fairclough is working on that process now.

**IN THE MATTER OF
SALARIED EMPLOYEES**

[9:32:50 AM](#)

Commissioner Ohler advised there is a meeting on next Thursday's agenda about salary compensation. Mr. Ohler recently spoke with the Prosecutor as he did not understand the difference between the public sector and private sector. According to the Prosecutor, the public sector is classified and unclassified and the rules and regulations concerning compensation are different than private sector.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to send the Prosecutor a letter to get clarification on public/private sector vs. classified/unclassified employees.

[9:34:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve bills submitted for payment and to authorize the county Auditor to issue his warrant on the county Treasury for payment of same.

[9:34:50 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Commissioner Robert E Wirkner, seconded by Vice President Thomas A Wheaton, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue his warrant for payment of same:

COUNTY: Verizon \$253.80, Free Press Standard \$218.70, Wex Bank \$263.29, Village of Carrollton \$211.55, Village of Carrollton \$752.55, Frontier \$239.75, Frontier \$392.26, Speedway \$3,290.46.

DJFS: Aramark \$146.66, Verizon \$164.62, Nicole Jones \$165.96.

[9:34:56 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
OIL & GAS LEASE – RATIFICATION
CHESAPEAKE EXPLORATION, LLC**

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to approve signing a Ratification of Oil and Gas Lease due to the fact that one of the Commissioners didn't sign all of the original documents on the date presented.

[9:36:46 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
NEWS MEDIA**

[9:37:20 AM](#)

Nancy Schaar, Free Press Standard, asked if the fire alarm is going to be fixed or replaced. Commissioner Ohler explained that right now there are two different systems and this will replace both. Ms. Schaar asked how long this would take. Commissioner Ohler advised that after everything is ordered, it should take approximately one week to ten days. Commissioner Wheaton advised Ms. Schaar that there is someone patrolling the Courthouse 24 hours a day.

**IN THE MATTER OF
HISTORICAL SOCIETY**

[9:39:40 AM](#)

David McMahon from the Carroll County Historical Society appeared before the Board to ask questions about the Morgan's Raid proposed National Park. Mr. McMahon advised he is curious about how this originated and what the plans are. Commissioner Ohler advised Aaron Dodds, Economic Development Director, is the best person to discuss this with as he has been working with the national folks. Mr. McMahon advised that according to the February 1, 2015 Canton Repository article, the Commissioners were hoping to see this done and the National Park Service came to the County. Commissioner Wheaton advised Mr. Dodds has had several conversations with the National Park Service, but he is unsure who took it to where. Mr. McMahon also has another article from the Free Press Standard concerning submitting a letter of support for this grant. Commissioner Wheaton advised he would need to talk to Mr. Dodds. Mr. McMahon advised the Historical Society has the monument at this site and they haven't heard anything about this until reading it in the newspaper and hearing it on the radio. Commissioner Wheaton asked what the overall issue is, does the Society want to be involved in this matter. Mr. McMahon advised he is unsure if the National Park Service will have enough money for this, but one of the articles he read advised the National Park Service does have enough money for this project. Commissioner Wirkner advised he never spoke to any reporter from Canton Repository about this situation; Commissioner Ohler and Commissioner Wheaton advised they had not either. Mr. McMahon asked about the Free Press. Commissioner Wirkner advised that their reporter is here at the open session meetings. Commissioner Wheaton advised if they are not present, the information comes from the minutes.

**IN THE MATTER OF
APPOINTMENT
TAX INCENTIVE REVIEW COUNCIL (TIRC)**

[9:48:48 AM](#)

Leroy VanHorne, Auditor, appeared before the Board to provide his recommendations for the Tax Incentive Review Council (TIRC). Mr. VanHorne explained TIRC is responsible for reviewing applications for tax abatements and periodically reviewing these applications to be sure they are in compliance. Mr. VanHorne recommends Chris Shepherd, Rick Hannon, Lynn Anderson, Gary Teeters and Bob Stratton for the TIRC.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to appoint Chris Shepherd, Lynn Anderson, and Rick Hannon to the Tax Incentive Review Council for the appropriate term.

[9:52:11 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
LANDFILL**

[9:54:01 AM](#)

Commissioner Ohler advised he had a meeting with David Nunn, legal counsel for the landfill and John DiNunzio from CEC in response to our last session in front of Judge Olivito with the EPA. Commissioner Ohler advised the next step in the process is to re-implement the gas monitoring and we will work with CEC to start this in April or May. After the project is completed and the capping put on, we have to provide a deed restriction and the deed to that property with the new meets and boundaries of where the new capping is taking place. Commissioner Ohler believes CEC Engineering Department is going to prepare that document and then we will have Prosecutor Burns help us with that process in getting that in place and then have more discussions in June about the ground water monitoring. Their estimation is that it won't be as lengthy and we shouldn't have any preconceived notion the final plan approval for the ground water monitoring will be any easier than the capping portion. Commissioner Wheaton asked if we had purchased gas alarm systems for surrounding homes. Commissioner Ohler advised it is required for any dwelling within 1,000 feet and the landfill only has two. Commissioner Ohler advised that Solid Waste purchased a handheld device through a grant.

**IN THE MATTER OF
CDBG FY15
PUBLIC HEARING**

[10:01:23 AM](#)

The time having arrived to conduct the first public hearing for the Community Development Block Grant (CDBG) FY 15 Direct Allocation Program, Francis Leighty, Consultant of Leighty & Snider opened the meeting by welcoming those in attendance. Those present were: Francis Leighty, Consultant; Christopher R. Modranski, Fair Housing Coordinator/Assistant Clerk I; Commissioner Thomas A. Wheaton; Commissioner Robert E. Wirkner; Commissioner Jeffrey L. Ohler; Janice Leggett, Valerie Mossor, and Nancy Schaar. Mr. Leighty explained we are required to have two public hearings regarding the County's Direct Allocation Program and we cover the other programs which you may or may not apply for, including CHIP, Residential Infrastructure Program, Economic Development, Fair Housing, etc. Our main concern here is the Direct Allocation Program, which we are estimating you will get roughly what you got last year. The CDBG Program didn't get cut that much this year and so it should be about the same. The Home Program did, it got cut 10%, so there is less home money, but that is not our concern with this. With that amount of money, 15% can go to administration and Fair Housing and the rest can go to three projects. You are limited to three projects. One of the things we should deal with is that we did get an estimate on the restrooms that we had talked about the last time I was here. It appears that Joe looked at it and said no we don't have to do all of this stuff, we can do this and it will probably cost \$5,000.00 and we have a quote of \$5,800.00 right in that area. You can do that to make it handicap accessible; it is an eligible project. Given that it is that small of an amount, it eats up one of your projects. So, you might want to consider doing it with local funds and saving that project for someone else. It is up to you. It is eligible, you can do it. But that is something that you might want to think about. It will allow you to do it now, because it would be this time next year when you would actually be doing it. So, just something to think about; you don't have to make a decision this minute. Commissioner Wheaton asked about the jail plumbing project and whether this grant might be able to

cover that. Mr. Leighty asked if we were just talking about handicap or just talking about the jail facilities. Commissioner Wheaton advised yes, the jail facilities. Mr. Leighty advised that jails are tough. You would have to do income surveys of all of the prisoners. Most of whom are low mod, but they are not like the elderly, they are assumed to be low mod, handicapped people are assumed to be low mod, illiterate people are assumed to be low mod, etc.; prisoners are not. Commissioner Wheaton advised he was just trying to find some money for that project, because \$75,000 minus 15% isn't a lot of money to deal with. Mr. Leighty advised that is what we had last year. Commissioner Wirkner asked to clarify if an income survey were performed is it still hard sell or is that a hurdle to jump. Mr. Leighty advised the problem is your population changes. It is a rotating population. I have had this come up a couple times elsewhere and it is a tough sell at HUD and at the state both. Commissioner Wheaton advised the bid we have is a good bid and it is probably something we want to do this year and then if we wait, we would have to get a new bid next year. Mr. Leighty advised that you tell them about a year from now that this is going to happen. Commissioner Wheaton advised that he got a great bid on parts, because those toilets, combination toilets and sink bowl have to be custom made. Commissioner Ohler advised that the estimate was \$75,000 in parts. Commissioner Wheaton advised that plus your labor. I think we are better off going that way. I wouldn't want to wait for another quote next year. Commissioner Ohler advised that he thinks the two projects that we should do is the fire alarm system and the jail should be the second priority and then we go down the line after that. Commissioner Wheaton advised we are at the point of no return on the jail. Commissioner Ohler advised we might as well go ahead if it is only going to cost us \$6,000.00 upstairs, we should get that out of the way this year as well. Commissioner Wirkner advised to make it compliant. Mr. Leighty advised that at that level you don't have wage rates, you can do it right now and it doesn't eat up one of your three projects. But again it is up to you guys. Commissioner Wheaton asked what the deadline is for them to go back to us for the projects. Christopher Modranski advised that it is March 30, 2015. Mr. Leighty advised all the townships and villages have been notified and I guess the Park Director wants to talk to me. I will probably try and make a call to him today. Mr. Modranski advised that he has had one township come pick up income surveys already and another that emailed plus the Park District. Center Township is the one that picked the surveys up and the other one was the Village of Malvern. I also saw in the paper last night that Leesville was talking about it too, because they qualified already. Mr. Leighty advised they are low mod. Now, one of the things that you mentioned the last time we were here, the shore line is going in and it is going to cost folks an arm and a leg. Commissioner Wheaton asked in Leesville. Mr. Leighty answered yes and they don't have many arms and legs. You could look at doing service lines and there you would have to income qualify, you couldn't just do it based on the village. Commissioner Wheaton advised he was talking to the Mayor of Leesville Tuesday and those that could get help are already receiving it. Mr. Leighty advised okay. I thought of that after you and I talked. Mr. Modranski advised he knew the paper talked about them looking for help with those. Commissioner Wheaton advised Orange Township doesn't qualify, which surprises him. Mr. Leighty advised those numbers surprise me too. It is what it is. The numbers are what they are. Does anyone else know about any other projects that people are proposing? Mr. Modranski advised Ms. Schaar said Sherrodsville is planning on doing something, but she is not sure what is. Mr. Leighty advised Sherrodsville is above low mod now, they were before where they could just do stuff. As long as they do something for the whole Village, they have to survey, they aren't that big. Mrs. Schaar advised they were asking how to do it anyway. Mr. Leighty advised that if you get questions about surveys, be careful what you say. The requirements are strict and who does them, they have to sign that they are following the state and HUD procedures, so on and so forth. I hate to see people do that and then have to throw them out, when I look at them. I have to protect your back sides in terms. Commissioner Wheaton asked if there was someone they could call. Mr. Leighty advised they can call me. Commissioner Wheaton advised Loudon knows how to do it, they have done it before. Mr. Modranski advised he has also included in the packet the directions straight from the state. Commissioner Ohler advised he thinks that process would be difficult. Commissioner Wheaton advised he thinks they ask for ranges. Mr. Leighty advised that is a range. You don't have to tell me what you make. How many people in your household, is your total income for everybody over \$18,000, above or below this number. Mr. Modranski advised they don't have to put their names on it. Mr. Leighty advised there are addresses, but we don't have to have names and all of that kind of stuff. Commissioner Ohler advised that income questions are above or below this number. Commissioner Wheaton advised that the number is different obviously, it is based on the people in the house. Mr. Leighty advised that is ranged by household size. If they have more than 8, I have to figure it out for them. Up to 8 which you aren't probably going to run into too many that are over that. Commissioner Wheaton advised that the best time to do it is in the winter months, because you get all of the homeless people that families take in. Commissioner Ohler asked do they tell them the purpose like Malvern is applying for... Mr. Modranski advised that he imagines they would. Mr. Leighty advised the smart thing is, you get it done best if you have local people doing it because if I go do that, they aren't going to tell me anything. I have seen some of the volunteer fire departments do fantastic stuff. They turn out 20 people when we are trying to get the fire house fixed or trying to get a fire truck or whatever it is. They do a heck of a job. Commissioner Wheaton asked what can that cover for a fire department in this grant. Mr. Leighty advised anything. Commissioner Wheaton asked if that would be the whole township then as we have a couple townships that qualify, being Augusta and Perry Township. Mr. Modranski advised that East Township is actually very far from qualifying. Commissioner Wheaton advised that either one of those fire departments and asked if the applications go out to the fire departments. Mr. Leighty advised not unless they ask. Any organization that asks, we will send it to them. Like the Arch Council, which we did handicap access over three years ago, etc., etc. The Senior Center here we did a project up there. Commissioner Wheaton advised the kitchen. Mr. Leighty advised that if they ask, we will get them everything they need. Commissioner Wheaton advised that if we were to do fire departments then, it would have to be the township has to. Mr. Leighty advised if it is the township fire department, they can have back up agreements with others, that's different. It is your primary area. Commissioner Wheaton advised that is what he was going to ask you, because they will get other contracts from other townships, but those don't count. Mr. Leighty advised no. When they built the firehouse here in Carrollton that was when Carrollton was low mod. We put in the air conditioning system on that thing. Carrollton obviously goes outside of Carrollton on backups and stuff or additional calls. But its primary service area is the Village. Commissioner Wheaton advised so the other would be can we do turn out gear. Mr. Leighty advised we did it in Carrollton. You couldn't do it now unless they do a survey. Commissioner Wheaton advised the Hazmat Team, because it's the whole county, it doesn't qualify for anything. Mr. Leighty advised no. Commissioner Wheaton advised that Hazmats are always the ones that need money for training. Mr. Leighty advised that he doesn't know what happened when they passed the CDBG Law back in 74, the fire departments must of had a real in, because the only two kinds of equipment that is eligible is fire protection equipment and land fill equipment, bull dozers or whatever and that's it. Commissioner Wheaton asked we don't need any equipment at the landfill do we. Mr. Leighty advised the County doesn't qualify. Commissioner Wheaton advised that is Center Township. Mr. Leighty stated that he is trying to think what else we need to hit in terms of the other programs. You are eligible for the CHIP, you eligible for the Residential Infrastructure Program. They renamed it what used to be the Water and Sewer Program, which we have used here, they renamed it this Residential Infrastructure Program. Then there is a Distressed Community Infrastructure. Commissioner Wheaton asked if we had anything distressed in this county. Mr. Leighty advised no, no, no. In fact I was just looking at that yesterday, because Guernsey is a distress county, but not a high distress, but Scioto is a high distress, Pike and those counties. Commissioner Wheaton asked about Portsmouth still. Mr. Leighty advised yes. Mr. Leighty asked if there was anything else we need to mention. Commissioner Wheaton advised I don't know if this would work. There are downtown renovation grants out there continually. Mr. Leighty advised they are very tough to get. They are there. Commissioner Wheaton advised we have used it once here for Carrollton and we gave \$40,000.00 from the Revolving Loan Fund. Mr. Leighty

advised that was ODOT who had federal money where they could use it because of the state routes that are coming through here. That was where the big hunk came from. It was a couple million and there was match money required and that is where you helped. Commissioner Ohler asked what project. Mr. Leighty advised right around the square here. Commissioner Wheaton advised that there are also ones out there to redo the store fronts. Mr. Leighty advised he has done a couple of those, they are a lot of work and very competitive. Commissioner Wheaton advised the other is though, you mentioned ODOT. Just the traffic we have, I don't know if that couldn't help the situation that we have going through the square right now. Mr. Leighty advised right. Commissioner Wheaton advised OMEGA has this transportation grant and they are able to do traffic studies on roads for government bodies as well as if someone wants to put a business in. They have a grant to do that. Just to let you guys know in the future. We talked about it yesterday. That might be something to do a traffic study of the cars that go through that square, at least two lanes. Mr. Leighty advised I am sure with the oil and gas you have a lot more now. Commissioner Wheaton advised yes, that is what he means, but I just wonder if that could help give you a better position. In talking with the Village, they didn't want to do it, because it falls on the property owner as far as the match, no one is going to give the match. Mr. Leighty advised that you run into the old problem with the new data that Carrollton doesn't qualify, unless they do a survey. Commissioner Wheaton advised you can still apply, but it might point wise put you down. Mr. Leighty asked if there were any other questions.

Public Hearing is closed at [10:26:44 AM](#) .

**IN THE MATTER OF
CDBG FY15
COMMUNITY DEVELOPMENT IMPLEMENTATION STRATEGY (CDIS)**

[10:27:06 AM](#)

Francis Leighty, Consultant of Leighty & Snider, advised that they have gotten rid of the CHIS. They have replaced it with Community Development Implementation Strategy (CDIS). This is to be a priority setting over the next five years for your CDBG funds. You are not bound by it. The idea is you start prioritizing some things and most of them we have discussed previously. Commissioner Wheaton asked if we could use the projects that we do not fund this year as our list. Mr. Leighty advised yes and the ones from last year. Commissioner Ohler advised so we have to make a five year plan. Mr. Leighty advised that it is not really a plan, but priorities of what there are to do. You are not locked into these plans. Commissioner Wheaton asked so this is not a commitment, but a wish list of whatever we didn't fund last year or this year and add whatever infrastructure things we want. Mr. Leighty advised that he will find out how often they have to do this. This report is due with the application. These projects don't have to be qualified, but they do have to be qualified to do that project, but we don't have to have income surveys.

**IN THE MATTER OF
APPOINTMENTS
REVOLVING LOAN FUND REVIEW COMMITTEE**

[10:37:49 AM](#)

Commissioner Wheaton advised we received a reply from the Prosecutor concerning the Revolving Loan Fund Review Committee. The Board may elect to postpone the appointment of such Committee until such time as the activity resumes.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner, to postpone the appointment for the Revolving Loan Fund Review Committee.

[10:39:08 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Vice President Thomas A Wheaton and Commissioner Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
FRONTIER**

[10:39:25 AM](#)

Commissioner Wheaton advised he will be getting a final quote on Monday from Frontier and then on Thursday, it will be presented to the Board in session. Commissioner Wheaton advised we are also in need of an IT person. Commissioner Wheaton's recommendation is that the Board hires a company to do the IT for them for a year and see how they work out. Commissioner Wheaton recommends putting out an RFP/RFQ for a person to do the IT work. The easiest way to get this done is to talk to a company and have them write it for you. Also, the Board should have that same person be the administrator of the phone system. There will be things that are able to be done with this new phone system that we don't need to engage Frontier in, which is a cost savings. Commissioner Ohler asked what the administrator would do. Commissioner Wheaton gave a few examples for this like voice mail notifications by text. Commissioner Wheaton advised he has spoken with the Fair Board concerning Frontier and what they would like to see happen with it. Commissioner Wirkner advised all equipment providers will be charging us additional fees if we keep the analog phone systems because it will not communicate with them unless they build gateways to reconvert the IP messages that are coming in. The new system will save additional cost that we would have to spend to get the new 911 system online. Commissioner Wheaton advised he is hoping that it will be the same cost we are paying now. Our departments pay for the network and their phones. Commissioner Wheaton suggests that the Board pay for the hard wire and the offices pay for their network. The IT person would handle everything in the County. They would keep them up-to-date, along with the virus and security protection. We need to set some guidelines for security. The IT person would be able to create levels for the security that we need.

**IN THE MATTER OF
911**

[10:58:44 AM](#)

Commissioner Wirkner advised the sub-committee to the Technical Advisory Committee for 911 made a recommendation that General Dynamics be selected as the vendor to help us migrate the next generation. The Technical Advisory Committee having made that recommendation it is now going to be pushed up to the Planning Committee. We will be getting zeroed in on a vendor that will help carry us to next June and there will be some Memorandums of Understanding that will have to be forwarded to the Prosecuting Attorney in regard to our collaboration with Columbiana County and of course any contracts will be forwarded to the Prosecutor for review as well.

**IN THE MATTER OF
THOMAS A WHEATON**

[11:00:02 AM](#)

Commissioner Wheaton advised that yesterday was his last OMEGA meeting and he obviously took his name out of the hat for president. Commissioner Wheaton advised he has a meeting tomorrow with CORSA in Columbus. Commissioner Wheaton advised the Small Counties Committee is open to anyone. They talk about small county issues and the majority of the meetings are conference calls. The Small Counties Committee usually has about 2 or 3 meetings in Columbus. Commissioner Wheaton advised he believes the Port Authority would be advantageous. Commissioner Wheaton advised he has a meeting today with Radius, and they want to be able to help.

A motion was made by Vice President Thomas A Wheaton, seconded by Commissioner Robert E Wirkner to adjourn at [11:04:39 AM](#)

Carroll County Commissioners

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Thomas A Wheaton

Thomas A Wheaton

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Jeffrey L Ohler PRESIDENT

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Jeffrey L Ohler