

[9:00:55 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White. Absent: None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

[9:00:59 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

[9:01:23 AM](#)

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve the summary of the minutes from the meeting of Thursday, March 12, 2015 and electronic recording of the proceedings.

[9:01:44 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

[9:01:49 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
COMMISSIONER THOMAS R. WHITE**

[9:01:59 AM](#)

Commissioner Ohler advised Commissioner Thomas R. White is still currently awaiting his official paperwork from the State, so he cannot vote today but he will be observing.

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

[9:02:13 AM](#)

Kenny Ohler, Dog Warden, filed his report for the week of March 9 through March 14, 2015 showing 9 dogs impounded, 2 adopted out, 2 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
OFFICIAL BOND  
THOMAS R. WHITE, COMMISSIONER**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve the official bond for Thomas R. White to the office of Commissioner for the term beginning March 9, 2015 and ending on January 1, 2017.

[9:02:44 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
REPORT  
HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve the Housing Semi-Annual Program Income Report for the period ending December 31, 2014.

[9:03:18 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
REPORT  
ED RLF SEMI-ANNUAL REPORT**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve the ED RLF Semi-Annual Report for the period ending December 31, 2014.

[9:04:34 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
PROSECUTOR OPINION  
ECONOMIC DEVELOPMENT REVOLVING LOAN FUND ADMINISTRATION AGREEMENT**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to send the Economic Development Revolving Loan Fund Administration Agreement to the Prosecutor for his approval for form and function.

[9:04:46 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
COMMISSIONERS' OFFICE**

[9:04:59 AM](#)

Commissioner Ohler advised the Agriculture Society/Fair Board, CCAO Small County, Law Library Resource Board, Route 30 Committee and Rural Transit are being transferred from Commissioner White to Commissioner Ohler. A copy of the revised list is on file in the Commissioners' office.

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A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler to approve the Commissioners' Responsibilities List.

[9:05:54 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
PAYMENT OF BILLS**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:06:09 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White.

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** AEP \$10,162.42

**DJFS:** None.

[9:06:23 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White.

**IN THE MATTER OF  
REPAIR/MAINTENANCE PROJECTS  
PARKING LOTS**

[9:07:36 AM](#)

Commissioner Ohler advised he would like all three of the Board members to walk to the Prosecutor's, CSEA and DJFS parking lots to see what is going to need to be fixed.

**IN THE MATTER OF  
COUNTY HOME CEMETERY**

[9:08:52 AM](#)

Commissioner Wirkner advised that the 1.243 acres that had been traditionally set aside for the County Home Cemetery be exempt from development. This issue has been reoccurring with developers and they need to know it is unavailable.

\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner and seconded by President Jeffrey L Ohler that the 1.243 acres that has been set aside for the County Home Cemetery be exempt from development

[9:09:46 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White.

**IN THE MATTER OF  
AGREEMENTS/CONTRACTS  
TRANSIT**

[9:10:16 AM](#)

Sonja Leggett, Transit Director, appeared before the Board of Commissioners to advise that she needs a contract with the Veteran's Commission for Transit signed.

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A motion was made by Vice President Robert E Wirkner and seconded by President Jeffrey L Ohler, to approve the contract between Carroll County Transit and the Carroll County Veteran's Commission at a rate of \$1.20 per mile.

[9:10:53 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
TRANSIT  
DRUG AND ALCOHOL POLICY**

[9:11:28 AM](#)

Sonja Leggett, Transit Director, advised she needs approval on the Drug and Alcohol Policy that has some minor changes per ODOT's consultant, Sean Oswald of RLS and Associates.

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A motion was made by Vice President Robert E Wirkner and seconded by President Jeffrey L Ohler, to approve the Carroll County Transit Drug and Alcohol Policy.

[9:13:00 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None  
**ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White

**IN THE MATTER OF  
TRANSIT  
FACILITY MAINTENANCE PLAN**

[9:13:21 AM](#)

Sonja Leggett, Transit Director, advised that ODOT has recommended they have a Facility Maintenance Plan for Carroll County Transit. The Plan explains how Transit will maintain the facility from outside and inside maintenance. Commissioner Wirkner advised he would prefer that the Board have a chance to look over this Plan and revisit this at Thursday's meeting.

**IN THE MATTER OF  
PROCUREMENT POLICY**

[9:15:06 AM](#)

Commissioner Ohler advised that Lynn Fairclough, Auditor, is going to reach out to Sonja Leggett, Transit Director, and discuss the Procurement Policy for Transit. If Transit needs a policy strictly for their department, we will do that. Ms. Leggett advised the Auditor's office has already reached out to her. Commissioner Ohler advised we would have one countywide policy and one policy for Transit.

**IN THE MATTER OF  
ROBERT E WIRKNER**

[9:17:05 AM](#)

Commissioner Wirkner advised that he has a HARCATUS meeting Wednesday night at 6:30 p.m. Then after this meeting at HARCATUS, Commissioner White will be taking over HARCATUS responsibilities with Commissioner Wirkner as alternate.

**IN THE MATTER OF  
REPAIR/MAINTENANCE PROJECTS  
PARKING LOT**

[9:18:49 AM](#)

The Board walked to the Prosecutor's, CSEA and DJFS parking lots to view the damage and potential repairs. The meeting was recorded with a handheld digital recorder.

**IN THE MATTER OF  
ATWOOD LODGE**

[9:40:16 AM](#)

Commissioner Ohler advised when he met with Atwood people, they were going to put together a list of their projects with one project being the roads. According to Brian Wise, Engineer, they did patch that road previously. Commissioner Ohler will speak to him again about this road. Commissioner Wirkner advised the Engineer should advise what repairs should be done with the road.

**IN THE MATTER OF  
REPAIR/MAINTENANCE PROJECTS  
PARKING LOTS**

[9:42:27 AM](#)

Commissioner Wirkner advised from what he saw today, there has to be something done with the parking lots. Commissioner Ohler advised the Board should have Ed Eick, Maintenance Supervisor, come in on Thursday, March 19, 2015 to discuss what needs to be done with the parking lots.

**IN THE MATTER OF  
SUNSHINE LAW TRAINING**

[9:44:44 AM](#)

Commissioner Ohler advised that Commissioner White would have to go to a Sunshine Law class. Commissioner White advised that he would like to know when the next class is. Commissioner Wirkner advised Commissioner Ohler would have to take another class also since he is starting a new term.

**IN THE MATTER OF  
EXECUTIVE SESSION**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to enter into Executive Session per ORC 121.22(G)(3) to consider pending or imminent court action per the request of Carroll County Prosecuting Attorney Donald R. Burns.

[9:47:16 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Robert E Wirkner and President Jeffrey L Ohler  
**NEY:** None **ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White.

Motion carried.

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The Board reconvened with no action taken at [10:09:41 AM](#)

**IN THE MATTER OF  
EXECUTIVE SESSION**

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to enter into Executive Session per ORC 121.22(G)(1) to consider certain personnel matters, including appointment, promotion, dismissal and compensation of a public employee or official.

[10:09:57 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** Vice President Robert E Wirkner and President Jeffrey L Ohler  
**NEY:** None **ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White.

Motion carried.

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The Board reconvened with no action taken at [10:31:01 AM](#)

**IN THE MATTER OF  
PROSECUTOR'S OPINION**

A motion was made by Vice President Robert E Wirkner seconded by President Jeffrey L Ohler to send a letter to Prosecutor Burns concerning certain personnel matters, including appointment, promotion, dismissal and compensation of a public employee or official. [10:31:28 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** Commissioner Thomas R White.

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to adjourn at [10:31:56 AM](#)

Carroll County Commissioners

/s/ Valerie S Mossor  
Valerie S Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L. Ohler PRESIDENT

Jeffrey L. Ohler

/s/ Robert E. Wirkner

Robert E. Wirkner

[Abstain]

Thomas R. White

/s/ Jeffrey L. Ohler PRESIDENT

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

Jeffrey L. Ohler