

Present: President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, March 31, 2016 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Debra A Knight, Asst Director	DJFS	Jobs Center Certification Review	Belmont County, OH	4/21/16	\$0.00
Kate Offenberger, Director Cheri Miller, S.S. Supervisor	DJFS	PCSAO	Roscoe Village, OH	4/15/16	\$0.00
Jeff Yeager, Treasurer	Treasurer	County Treasurer's Assn. of Ohio	Dublin, OH	5/17/16-5/19/16	\$662.84

 9:01 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
	NAME	CODE	
General Fund	Investigator Services	0185-A002-P07.000	Utilities 0185-A002-P04.000 \$800.00
General Fund	Witness Expense	0185-A002-P08.000	Utilities 0185-A002-P04.000 \$800.00
General Fund	Transcripts	0185-A002-P09.000	Utilities 0185-A002-P04.000 \$800.00
General Fund	Payroll	0185-A002-P01.020	Utilities 0185-A002-P04.000 \$2,700.00

 9:02 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:02 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of March 28, 2016 through April 2, 2016 showing 8 dogs impounded, 3 adopted out, 3 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – MARCH
CARROLL GOLDEN AGE RETREAT**

 9:02 AM

Commissioner Wirkner advised that Ollie Scott, CGAR Superintendent, filed her report for the month of March 2016 showing 6 male and 36 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF
DJFS - VARIOUS CONTRACTS**

Motion: to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.
Motion carried on unanimous vote.

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
ServerSIM	3/1/16	Dependent on use	Monthly maintenance on public computers	Service	New	2/29/16
Hilltop Learning Center	2/1/16	Dependent on use	Child care	Service	New	3/31/16

 9:03 AM

**IN THE MATTER OF
ATWOOD LODGE
REQUEST FOR PROPOSAL**

Motion: to accept Requests for Proposals up to Thursday, April 28, 2016 at 4:00 p.m. for selection of a real estate firm to assist with liquidation of the Atwood Lake Resort & Golf Club, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.
Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
ATWOOD LODGE**

 9:06 AM

Commissioner Ohler reviewed a timeline of events relating to the Atwood property. A copy is on file in the Commissioners' office, and Commissioner Ohler advised the timeline will also be available on the County website. Commissioner Wirkner advised there are rumors circulating that the Lodge will be bulldozed, and nowhere in the timeline is that mentioned.

**IN THE MATTER OF
COMMISSIONERS' OFFICE
UPCOMING MEETINGS**

 9:09 AM

Commissioner Wirkner advised there is a meeting with the Health Commissioner on Thursday, April 7, 2016 at 6:00 p.m., and all of the commissioners will be attending. Nancy Schaar, Free Press Standard reporter, asked what the purpose of the meeting is. Commissioner Wirkner explained it is to discuss budget concerns and increasing the Trustees' share paid to the Health Department. Commissioner Wirkner advised he also has a meeting on April 7 with the Auditor to review the current budget status as well as a meeting with the Personnel Committee for Solid Waste to discuss hiring an administrative assistant to replace Theresa Marteny. Commissioners will also be attending a Regional Planning meeting tonight at 7:00 p.m. at the Library.

**IN THE MATTER OF
SALES TAX**

 9:12 AM

Commissioner Ohler advised the County received notice from the State of Ohio that a local vendor overstated its sales tax over the last two years in the amount of \$234,000. The vendor incorrectly submitted exempt sales. The State is now requesting repayment from the County in that amount, and a request for a payment plan has been submitted to the State by the Auditor and Commissioner Ohler. Commissioner Ohler advised sales tax revenue continues to decline over the previous year. He advised the 2017 budget appropriations may need adjusted but the 2016 budget should be fine.

**IN THE MATTER OF
NORTHERN CORRIDOR**

 9:20 AM

Glenn Enslin, Director, and Tait Carter, Assistant Director, Economic Development, appeared before the Board to give an update on the Northern Corridor water and sewer grant. Mr. Enslin advised a pre-application was submitted to the Economic Development Administration, and the County was asked to submit a full application. He believes this is a positive development. Commissioner Ohler clarified this grant is to bring water and sewer from Malvern down Route 43 to the intersection with Arrow road. Mr. Enslin advised the County will be asking for \$2 million, and possibly 45 jobs will be created between two employers.

**IN THE MATTER OF
CDBG FY16
PUBLIC HEARING**

 9:24 AM

The time having arrived to conduct the first public hearing for the Community Development Block Grant (CDBG) FY16 Direct Allocation Program, Rebecca Hall, Consultant with Hall Community Development opened the meeting. Those present were: Rebecca Hall, Consultant; Christopher R. Modranski, Fair Housing Coordinator/Assistant Clerk I; Janice E. Leggett, Clerk Supervisor; Commissioner Robert E. Wirkner; Commissioner Jeffrey L. Ohler; Commissioner Thomas R. White; Nancy Schaar, Free Press Standard reporter; Sara Klein, News Leader/Mr. Thrifty reporter; Mark Wells, Administrator for Village of Carrollton; John H. Davis, resident. Ms. Hall advised the County is required to hold two public hearings whenever federal funding is involved. One hearing is of a general nature indicating potential funding available for projects and the second is more specific and identifies which projects will be undertaken. The notice was in the Free Press Standard on March 10, 2016 which advised the public hearing would take place today after the Commissioners' meeting. Ms. Hall advised the County is eligible for \$75,000, and the County's application is due June 17. Ms. Hall advised the County will not apply for the Community Housing Impact and Preservation (CHIP) grant funds this year as the

program is already in progress. The County will, however, apply in 2017. Ms. Hall explained other projects the County could apply for include competitive set-aside programs like downtown revitalization, critical infrastructure and neighborhood revitalization, but the determination was made these were not the best choices for the County. Ms. Hall advised the CHIP grant period runs September 2015 to October 2017. She explained that 52 applications were requested so far, and 18 were returned. Her office has completed 14 site visits with 5 of 6 rehabs committed and 4 of 11 home repair projects committed. Ms. Hall advised the CDBG program is currently collecting applications. She is going to a training Friday to learn of any new procedures. Applications are due to the Commissioners' office by communities seeking assistance on Friday, April 15, 2016. An informational public meeting was held last week and three communities were in attendance. Commissioner Ohler asked if the maximum number of projects the County could approve was three. Ms. Hall advised yes, it could be one, two or three projects but no more. Mr. Modranski advised the three communities that attended the public meeting were the Village of Carrollton, Brown Township and Lee Township. He advised it was not a mandatory meeting, and applications were mailed to every township and municipality in the County as well as the Parks District. Mr. Modranski advised it is the Board's decision to fund projects. In 2015, projects accepted were the Parks District (handicapped accessible access) and Village of Malvern (paving E. Porter Street). Ms. Hall advised all projects must meet 51% or more low to moderate income, and the projects must show this. Commissioner Wirkner asked Ms. Hall if the public hearing time was set as immediately following the Commissioners' regular meeting. Ms. Hall advised yes, and Mr. Modranski clarified that the time published in the legal notice was noted to be at the close of regular business. Commissioner White asked how complicated the application is for local communities. Mr. Wells advised it would be a difficult process to survey an entire community but the application is only 3-4 pages. He briefly discussed the project he has in mind for the Village. Commissioner Ohler asked if it would be possible to extend the application deadline. Ms. Hall answered it is possible, and Mr. Modranski advised as long as the community turns in the application with the majority of the information, the income surveys can be completed later. Ms. Hall advised when income surveys are done the surveys almost always show a higher percentage of low to moderate income residents than the census shows. Commissioner Wirkner asked if applications from the community would be accepted after the April 15 deadline set by the Board and when income surveys need completed. Ms. Hall advised applications must be accepted by the April 15 deadline but detailed information and income surveys can be done later. Commissioner Wirkner asked Mr. Wells if he understood the process, and Mr. Wells advised he did. Ms. Klein asked if the income guidelines were set by state or federal. Ms. Hall advised they are federal guidelines. Commissioner Wirkner asked if it is in the best interest of those communities that may fall outside the low to moderate income guidelines to complete the income surveys. Ms. Hall advised if a community is not in a low to moderate income area based on the 2014 census data, they can do an income survey following the guidelines and the surveys would be good for five years. Ms. Hall advised income surveys may show low to moderate income to be much higher in certain areas. Mr. Modranski advised the Village of Malvern did income surveys last year; the census showed the area to be 45% low to moderate income and the income surveys showed nearly 80%. Commissioner Wirkner advised he would like to see communities undertake the survey if they think a project is worthwhile. Ms. Hall agreed that an income survey is probably worthwhile. She cautioned it is a large effort and the community needs to follow the state guidelines exactly. Ms. Schaar asked what the total amount of funding is for this grant cycle. Ms. Hall advised \$75,000.

Public hearing closed  9:46 AM

IN THE MATTER OF ATWOOD

 9:47 AM

John Davis, resident, appeared before the Board to ask about the status of Atwood. Mr. Davis asked if the oil and gas royalties would have to be returned. Commissioner Wirkner advised there are no royalties being received at this time and there was a no drill clause on the property. Commissioner Ohler clarified there could be drilling but the location had to be approved by Muskingum Watershed Conservancy District (MWCD). Commissioner White advised the royalty rights revert to MWCD but the signing bonus remains with the County. Mr. Davis believes someone local needs to be involved in Atwood in order to save it. He gave examples of how he turned around the FFA camp and the involvement of Paul Guess in the community. He believes an advisory committee of local people should be formed to save the Lodge. Commissioner White asked what his opinion is to save it. Mr. Davis advised it should be a facility with excellent food and reasonable rates. Commissioner Ohler advised he believed the rates were \$129, and the power plant companies were offered a reduced rate of \$79 which they refused because other hotels were closer. Commissioner Wirkner advised the goal is for Atwood to succeed. He explained the County is only able to enter into a lease for five years per Ohio Revised Code, and investors do not want to put money into the property short-term. Commissioner Wirkner advised even if someone has the most cash on the table, if their program includes bulldozing the Lodge, the Board can reject that proposal. Mr. Davis advised that is not what is being portrayed in the newspapers. Mr. Davis believes the property was taken by eminent domain for public use, and the Board cannot sell it to just anyone if it is not for public use. Commissioner Ohler advised there are deed restrictions specifying "open ground" but he is not aware of any issues with eminent domain. Commissioner Wirkner advised he is glad Mr. Davis came in because the public needs to know it is not the intent of the Board to bulldoze the Lodge. Mr. Davis advised he feels better knowing this, but the definition of "sale" needs to be clarified. Commissioner White advised the Board of Commissioners is restricted by the five year period, so the Board cannot develop the property the way it should be. That should be done by a private enterprise and the Board is trying to look out for the best interest of the County. Commissioner White advised he was given an estimate to rebuild the 18-hole golf course which was \$8 million. Commissioner Wirkner advised it boils down to asset management; the Lodge is an asset of the residents of Carroll County and should never become a burden. Mr. Davis believes the three commissioners should not be the only decision maker in this process. He believes the CIC should be involved because that group consists of people from the community or even a team of advisors. Commissioner Wirkner advised the Request for Proposals includes a clause that the winning broker will be responsible for vetting potential buyers to be sure they have the resources and ability to follow through with the proposal. Commissioner White advised it is not cheap to maintain the property with security and utility bills, and the County cannot make the business profitable due to the five year limitation. Commissioner Ohler discussed the events leading up to the lease agreement with Radius, and his commitment not to put the County General Fund in jeopardy in dealing with Atwood. Mr. Davis asked why Radius left. Commissioner White answered because Radius was losing approximately \$75,000 a month over the last several months. Commissioner Ohler advised he even reached out to the State of Ohio to see if they were interested in taking over the Lodge, and they said no. Mr. Davis expressed his concern that the Lodge will be closed during peak season. Commissioner Wirkner advised the County has no way to run the Lodge. Commissioner White added there are now three other hotels in town, MWCD couldn't make it, Radius couldn't make it, and he believes the County is not in a position to make it work. Sara Klein, News Leader/Mr. Thrifty reporter, and the Board discussed the five year limitation on lease agreements. Nancy Schaar, Free Press Standard reporter, asked if there is any repercussion for Radius defaulting on the agreement. Commissioner Ohler advised both the County and Radius were noncompliant in the lease terms, and Radius had an escape clause in the agreement if Atwood did not meet certain income thresholds.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:38 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

COUNTY: Carissa Collins \$297.00; Business Card \$154.19; Stephen Dowell, DDS \$595.00; Biometric Information Management \$800.00.

DJFS: None.

 10:38 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:38 AM

Carroll County Commissioners

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor