

[9:02:23 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:02:27 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:02:51 AM](#)

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Monday, April 6, 2015 and electronic recording of the proceedings.

[9:03:10 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

[9:03:16 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Commissioner Wirkner needs to leave at noon; everyone else replied yes.

**IN THE MATTER OF
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following expenses:

1. Amanda Tubaugh, Director; Vickie Reed, Deputy Director; Polly Jones, Clerk; Valerie Gardner, Clerk; Jean Griffeth, Chairperson; Robyn Sutton, Board Member; Thelma Ebling, Board Member; and David Reece, Board Member, Board of Elections, to become a member of Ohio Association of Election Officials with expenses not to exceed \$553.05;
2. Lee A, Cline, Eligibility Referral Specialist Supervisor, and Sydney Cramblett, Trainer, DJFS, to attend C-8 Meeting retroactive to April 7, 2015 in Mt. Gilead with expenses not to exceed \$100.00;
3. Jessica Needham, Social Worker II, to attend school enrollment on April 9, 2015 in Canton with no expenses;
4. Jessica Needham, Social Worker II, to attend AP interview retroactive to April 7, 2015 in Columbiana County Sheriff Department with no expenses;
5. Tom Konst, Weights & Measures/R.E. Inspector, to attend CCAO Small County Affairs on April 15, 2015 in Columbus, Ohio with no expenses;
6. Jeff Yeager, Treasurer, to attend County Treasurer's Association of Ohio on May 12-14, 2014 in Dublin, Ohio with expenses not to exceed \$668.00.

[9:03:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
WORK ORDER
BROWN TOWNSHIP TRUSTEES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the following work order:

1. Brown Township Trustees, "No Outlet" sign (W14-2) (quantity 1), with charges of \$27.56.

[9:04:03 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PROSECUTOR OPINION
OPEN MEETINGS ACT**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to send a letter to the Prosecutor requesting his opinion on the Ohio Open Meetings Act.

[9:04:51 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PROSECUTOR OPINION
ATWOOD GOLF COURSE**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to send a letter to the Prosecutor requesting his opinion on whether a meeting with Muskingum Watershed Conservancy District concerning plans for Atwood can be held in executive session.

[9:05:10 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PROSECUTOR OPINION
CARROLL COUNTY VOLUNTEER FIRE DEPT. (CCVFD)**

[9:05:22 AM](#)

Commissioner Ohler advised the Board the Prosecutor’s opinion stated the Board could donate the truck to the Carroll County Volunteer Fire Department truck since the value is \$2,500.00 or less.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to donate the 1980 Ford 700 fire rescue truck to the Carroll County Volunteer Fire Department.

[9:06:25 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
RESCIND MOTION - SURPLUS VEHICLE SALE
CARROLL COUNTY VOLUNTEER FIRE DEPT. (CCVFD)**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to rescind the motion from April 6, 2015 to hold a surplus vehicle sale for the 1980 Ford 700 fire rescue truck with a \$1,500.00 reserve due to the Prosecutor’s opinion that the truck can be donated back to the Carroll County Volunteer Fire Department and the Board agreed to the donation.

[9:06:33 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
SATISFACTION OF MORTGAGE
JEFFREY B. & CHRYSAL L. DAY**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve a Satisfaction of Mortgage through the CHIP grant for Jeffrey B. and Chrystal L. Day due to the term of the two notes having been paid in full.

[9:06:50 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
RESOLUTION 2015-18
MOTORCYCLE AWARENESS MONTH**

[9:07:13 AM](#)

Commissioner Ohler advised that the Commissioner’s office received a letter from ABATE of Ohio, Inc. requesting the Board pass a resolution proclaiming the month of May in Carroll County as Motorcycle Awareness Month. A copy of the letter is on file in the Commissioners’ office.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adopt the resolution proclaiming May as Motorcycle Awareness Month in Carroll County.

[9:08:54 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

**RESOLUTION #2015-18
MOTORCYCLE AWARENESS MONTH**

WHEREAS, motorcycle riding is a popular form of efficient transportation and recreation in Ohio; and
WHEREAS, it is important that the drivers of all vehicles be aware of each other and learn to share the road; and
WHEREAS, the safety hazards created by motorists who fail to watch for motorcyclists on the streets and highways of Ohio are of prime concern to motorcyclists; and

WHEREAS, it is especially important that the citizens of Ohio recognize the importance of motorcycle safety; and
WHEREAS, the American Bikers Aimed Toward Education (ABATE) of Ohio is an organization that is actively promoting the operation, training, and awareness of motorcycles; and

WHEREAS, it is important to recognize the need for awareness on the part of all drivers, especially with regard to sharing the road with motorcycles, and to honor the many contributions motorcyclists make to the communities in which they live and ride.

NOW, THEREFORE, BE IT RESOLVED, the Board of Carroll County Commissioners hereby recognize the month of May 2015 as Motorcycle Awareness Month in Carroll County, Ohio and ask that all drivers “Look Twice for Motorcycles” on Ohio roadways.

Mr. Wirkner moved for the adoption of the preceding Resolution. Mr. White seconded the motion. Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yea, Mr. Wirkner, Yea, Mr. White, Yea.

Motion carried. Resolution adopted this 9th day of April, 2015.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY
/s/Jeffrey L Ohler
Jeffrey L. Ohler, President
/s/ Robert E Wirkner
Robert E. Wirkner, Vice President
Thomas R White
Thomas R White, Commissioner

ATTEST:
/s/Valerie S. Mossor
Valerie S. Mossor, Assistant Clerk II

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:09:38 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

COUNTY: Treasurer, State of Ohio, \$100.00; Treasurer, State of Ohio, \$100.00; Mail Finance, \$283.02; Berg & Birong, \$399.00; Dodds Funeral Home, \$2,900.00; The Digger/Cityscapes, \$295.00; Dolly Easterday, \$175.00; Carroll County Health Department, \$1,452.30; AEP, \$9,467.66; JF Good Company, \$449.74; Natasha Baxter, \$1,127.25.

DJFS: Melanie Campbell, \$1,460.00.

[9:09:44 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
ECONOMIC DEVELOPMENT DIRECTOR
ADVERTISE**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the advertisement for a part-time Economic Development Director.

[9:10:25 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
LANDFILL
CIVIL & ENVIRONMENTAL CONSULTANTS (CEC) CONTRACT**

[9:10:35 AM](#)

Commissioner Ohler advised he has spoken with Prosecutor Burns concerning the contract with CEC. Commissioner Ohler advised the Prosecutor's opinion was that the section on indemnification was contrary to the Ohio Attorney General's opinion and that section had to be removed for the contract to be approved. Commissioner Wirkner asked if it was a lengthy clause. Commissioner Ohler advised it was where the County would hold CEC harmless and indemnify if their gas monitoring accidentally went into some utility. That part of the contract needed to be removed.

**IN THE MATTER OF
PROSECUTOR OPINION
ATWOOD LEASE WITH RADIUS**

[9:12:26 AM](#)

Commissioner Ohler advised he spoke with Prosecutor Burns regarding the Board's contract with Radius Hospitality, which is a five (5) year lease. Commissioner Ohler advised they also spoke about CIC and their being involved to possibly make the lease terms longer.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to request a prosecutor opinion for CIC to be involved in the lease with Radius Hospitality.

[9:13:38 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
NEWS MEDIA**

[9:13:58 AM](#)

Nancy Schaar, Free Press Standard reporter, asked for clarification of the deadline for turning in applications for the part-time Economic Development Director and do they send them to the Commissioners. Commissioner Ohler advised yes, they would come to the Commissioners and the deadline is April 22, 2015.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COURTHOUSE – 3RD FLOOR RESTROOM**

[9:14:31 AM](#)

Ed Eick, Maintenance Supervisor, and Christopher R Modranksi, Assistant Clerk I, appeared before the Board to advise they have received quotes for the 3rd and 4th floor restroom renovation. Mr. Eick explained what was included in the renovation, including replacing the door between the jury room and the restroom in Judge Olivitio's courtroom. Commissioner Ohler asked if Mr. Eick and Mr. Modranksi had a recommendation. Mr. Eick advised he has done some checking on each quote and their recommendation would be D & H Way Construction. The quotes received were:

1. D & H Way Construction - \$4,010.00
2. Mark Weber & Son - \$8,214.00

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to accept the quote of D & H Way Construction for the restroom renovations on the 3rd and 4th floor for \$4,010.00.

[9:17:56 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, for President Jeffrey L Ohler to sign the acceptance of the proposal for D & H Way Construction.

[9:18:15 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COMMISSIONERS' OFFICE**

[9:18:44 AM](#)

Christopher R Modranski, Assistant Clerk I, Commissioners' office, advised that four interior designers were approached and he has received three (3) quotes for the renovation of the Commissioners' office, which includes the conference room, clerk's office and the Commissioners' offices:

1. Sweet Melissa's – No Reply
2. SOL Harris Day –\$13,500.00
3. MKC Architecture - \$17,200.00
4. Blakemore - \$6,650.00

These did not include actual products for services, just design fees. Commissioner Wirkner asked if they offered any kind of ideas of what they had in mind. Mr. Modranski said once we signed with them, yes. Commissioner Ohler advised we need to review what we need to have done. Mr. Modranski advised new carpet throughout the office, new furniture in the conference room, the shelves behind the Commissioners enclosed with cabinetry, wallpaper removed, walls painted, ceiling tiles replaced, the same for the clerk's office, the break room needs a table and cabinet put in it, the Commissioner's office wall paper removed, walls painted, ceiling tiles replaced and new chairs for the guests to sit in. Mr. Modranski advised he was told the reason the office is muggy in the summer and cold in the winter is because the windows are single paned and inefficient. Commissioner Wirkner advised he would like to see someone who could tell us a more efficient way to use our space. Commissioner Ohler advised we could probably get three (3) different estimates from a carpenter for the ceiling tiles, shelves, carpet, wallpaper and paint. Commissioner Ohler advised he would like to see Mr. Modranski chair this project and have him get quotes for those three items.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve Christopher R Modranski to be in charge of this project.

[9:26:28 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
PARKING LOT**

[9:27:37 AM](#)

Ed Eick, Maintenance Supervisor, advised he sent emails concerning the Prosecutor's parking lot to Westfall. Mr. Westfall took photos and will get back to him next week. In his findings he said there is a lot of undermining in that block.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
FIRE PANEL/ALARM**

[9:28:22 AM](#)

Ed Eick, Maintenance Supervisor, advised he has been working with Simplex. They called asking where one of the panels was located and if they were going to be located in the same place. The project is moving forward but the drawings need done. Mr. Eick advised he told Simplex they had to wait until the drawings were done before they can begin. Commissioner Wirkner advised he did have a conversation with Judge Willen, who indicated there will be \$30,000 to \$35,000 available from the Security Fund that can go toward the upgrade for the fire alarm system.

**IN THE MATTER OF
TRANSIT - NEW HIRE**

[9:30:31 AM](#)

Sonja Leggett, Transit Director, appeared before the Board to advise her department posted for a Scheduler/Administrative Assistant and received 20 applications. She interviewed 6 and would now like to make a recommendation to the Board to hire Susan Miller of Carrollton Ohio for full-time at \$11.00/hour.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to hire Susan Miller as the Scheduler/Administrative Assistant for Carroll County Transit full time at \$11.00/hour.

[9:31:31 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
COMMISSIONERS' OFFICE - SIGN IN SHEET**

[9:32:15 AM](#)

Commissioner Wirkner advised that occasionally the Board doesn't always know who is in the audience and why they have come to the meeting. He asked if he Board would consider a sign-in sheet. Commissioner Ohler advised that would only be with walk-ins. Commissioner Ohler advised he is unsure if we need to post a sign letting everyone know they need to sign in if they are not on the agenda. Commissioner Wirkner advised he didn't think we needed to post anything.

**IN THE MATTER OF
COMMERCE PARK**

[9:34:59 AM](#)

Commissioner Ohler advised he received a phone call this morning from the developer that has been working on the Commerce Park. The next step is to get the developer and his attorney together with CIC and Attorney Sean Smith to appear before the Board. The developer advised his impression was he thought this was a signed deal. Commissioner Ohler advised him it isn't even close to a closed deal. Attorney Smith is reviewing the contracts at this time, so this meeting will probably take place next week. Commissioner Wirkner advised his confusion is he wasn't aware that a deal had been agreed upon. Commissioner Ohler advised that no one with authority had agreed to a deal.

**IN THE MATTER OF
FRONTIER
COUNTY PHONE SYSTEM**

[9:40:28 AM](#)

Commissioner Wirkner advised he has been communicating with Rob Green of Frontier that there was some due diligence that needed to be performed yet. Commissioner Wirkner advised he has a meeting on April 28, 2015 with another carrier because there is more than one state bid system that is available. The County needs to update to an IP phone system. Commissioner Wirkner advised he has informed Mr. Green that \$75,000 was budgeted for a new phone system and the system Frontier proposed was higher than what is budgeted. Commissioner Ohler advised the savings wasn't going to be a net-net, it is still going to cost us more money. Commissioner Ohler advised we may do a lease, but if there is no other hiccups during the year, then the Board may pay off the lease. Commissioner Wirkner advised he may come to the Board and say Frontier is the better deal, but he will not know that until he has spoken with other companies and compare them.

**IN THE MATTER OF
TEMPORARY RECESS**

A motion was made by Commissioner Thomas R White, seconded by President Robert E Wirkner, to temporarily recess at [9:46:54 AM](#). The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Board members reconvened at [10:30:18 AM](#)

**IN THE MATTER OF
FRONTIER
COUNTY PHONE SYSTEM**

[10:30:25 AM](#)

Rob Green, Frontier, appeared before the Board along with Jim Hale, Frontier Regional Sales Manager, communicating by telephone, and advised his management team wanted to reach out and talk to the Board. Mr. Hale advised Frontier wants to support Carroll County because Frontier's employees live there and want to serve the County. Mr. Hale advised the phone systems they are replacing now are 20 years or older and when it needs upgraded components change. Mr. Hale asked what is it that he needs to do to help the Board go forward in April with Frontier. Commissioner Wirkner advised Mr. Green has been very attentive with every detail the Board needs. The bottom line is that the Board just needs to be convinced this is the best deal the County is going to get. Commissioner Ohler advised the Board understands the project and thanked Mr. Hale for taking the time out to speak with them today. Commissioner Ohler advised we need just a couple more weeks and Commissioner Wirkner will have a decision by the 28th of April, 2015. Commissioner Wirkner advised he just wants to do his due diligence. Mr. Hale advised he does understand the Board wasn't kept up-to-date with this project and he is not pushing for a decision. Commissioner Ohler advised we will get this decision and contract signed as soon as we can. Commissioner Wirkner asked Mr. Green if he is clear where the Board is at. Mr. Green advised yes, he understands where the Board is. Mr. Green asked if we have worked everything out with the Recorder's office. Commissioner Wirkner advised yes, everything is worked out on our side.

**IN THE MATTER OF
VEHICLE
MAINTENANCE DEPARTMENT**

[10:52:20 AM](#)

Commissioner Ohler advised it is his recommendation to obtain a truck for the maintenance department. A quote should be coming from James Baker at Guess Motors. Commissioner Ohler advised the Board should be able to use this vehicle for traveling to meetings. The Board will have to make Mr. Eick aware when the Commissioners are going to use the vehicle.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to adjourn at [10:56:54 AM](#). The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Thomas R White

Thomas R White

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler