



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, April 20, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:00 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.


**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Thomas Konst, W & M Inspector	Auditor	CWMA Annual Meeting	Lincoln NE	5/22/17-5/25/17	\$235.00
Connie Budinsky, Chief Deputy Clerk	Clerk of Courts	Equivant 2017 User Training Conference	Canton, OH	5/16/17	\$0.00

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:01 AM

Josh Long, Dog Warden, filed his report for the week of April 16, 2017 through April 22, 2017 showing 8 dogs impounded, 0 adopted out, 3 redeemed, 0 euthanized, 11 citation(s) for no license, and 2 citation(s) for running at large.


**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
OHIO POWER COMPANY**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

- Ohio Power Company for replacement of 1 cutout & arrester in Harrison Township, Bacon Road (CR 24),

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.


Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
REGIONAL PLANNING FEES**


Motion: to approve the increase in the minor subdivision fee, variance fee and replat fee to \$40.00, effective June 1, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:01 AM


CONTINUED ON NEXT PAGE

**IN THE MATTER OF
FEDERAL EMERGENCY MANAGEMENT AGENCY
FLOOD PLAIN**

 9:02 AM

Commissioner Ohler advised the Board received notice from FEMA for the Proposed Flood Hazard Determination for Carroll County, Ohio and Incorporated Areas. A copy of this notice is on file in the Commissioners' Office.


**IN THE MATTER OF
HEALTH DEPARTMENT
LEVY**

 9:02 AM

Commissioner Ohler advised the Board received a letter from Health Commissioner Leann Cline and the Carroll County Board of Health members notifying the Commissioners that the Carroll County General Health District is forecasting insufficient funding in fiscal year 2018.

Motion: to table this letter until Commissioner Ohler has the opportunity to discuss the matter with Leann Cline, Health Department Director, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**


Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

COUNTY: Serversim \$225.00, Pelini Campbell and Williams \$163.60, Maple Cotton Ambulance \$160.00, Axis Forensic Toxicology \$385.00


DJFS: None

Action: Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:04 AM


**IN THE MATTER OF
PROCLAMATION
NATIONAL DAY OF PRAYER**

 9:04 AM


Barb Walton, Bonnie Little and Jeri Smethers, National Day of Prayer Coordinators, appeared before the Board in regard to the National Day of Prayer. Ms. Walton thanked the Commissioners for all of their past support and advised she had a proclamation that she would like them to sign.

Motion: to approve the proclamation recognizing and declaring May 4, 2017 as National Day of Prayer in Carroll County; a copy of the proclamation is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
BANK OF AMERICA
REQUEST FOR PROPOSALS**

 9:13 AM

Janice E. Leggett, Clerk Supervisor, appeared before the Board to discuss the County's credit cards. She explained a situation where she was in Columbus for training and was unable to use the Bank of America credit card. Previously there was an error by Bank of America when the company applied payment to the wrong accounts. This resulted in late fees and finance charges which were later reversed after a couple phone calls. However, somehow a \$1.00 balance was left on Ms. Leggett's card. This balance disabled her card and, despite several phone calls to Bank of America, the problem was not fixed. Ms. Leggett discussed another situation where Bank of America provided another employee with the user ID for the County's accounts. She feels this was a huge breach. There were also four non-Commissioner employees listed as authorized users which meant those employees had access to everyone's credit


CONTINUED ON NEXT PAGE

CONTINUED FROM PREVIOUS PAGE


cards with a simple phone call. Ms. Leggett asked the Board for permission to begin the RFP process to obtain credit cards from another company with the hope of choosing a local bank if possible.

Motion: to obtain proposals for credit cards for the County, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.


 9:16 AM

**IN THE MATTER OF
WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWAGE TREATMENT SYSTEM
UPDATE**

 9:16 AM


Janice E. Leggett, Clerk Supervisor, appeared before the Board to provide an update on the Water Pollution Loan Control Fund/Household Sewage Treatment System (WPCLF/HSTS) grant. She advised the County received 21 applications, but 4 were disqualified. The remaining 17 applications were broken down into small groups. As of today, designs for Project #1 have been completed and are pending approval with Scott Lenigan at the Health Department; once approved, the project can be bid. Project #2 has already been bid out and two of three septic systems have been installed. Project #3 was bid out and bids were opened today. Project #4 is currently in the test hole phase which will be followed by designs then installation. Project #5 is tentatively scheduled for designs. Doing a rough estimate, Ms. Leggett advised she expects about \$167,000 of the \$300,000 grant to be spent. The Ohio EPA advised any unspent funds would be kept by their office and there would be no negative impact on future grants.

**IN THE MATTER OF
CEBCO**

 9:20 AM


Commissioner Mickley advised that he went to CEBCO meeting in Columbus last Friday. There were four board member seats that needed filled.

**IN THE MATTER OF
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT (RTIP)**

 9:20 AM

Commissioner Wirkner advised he had an RTIP meeting last Friday. The Board would like to have an impact study done. The legislation for RTIP is expected to be complete in July.

**IN THE MATTER OF
ROVER PIPELINE**


 9:21 AM

Commissioner Wirkner advised that he spoke with Tom Cottis, EMA Director, and Rover Pipeline would like to have product flowing through the lines by the end of July beginning of August. There will be an emergency services personnel meeting before then.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley.

Motion carried on unanimous vote.

 9:24 AM

Board members reconvened at  9:30 AM

**IN THE MATTER OF
COMMUNITY HOUSING IMPACT & PRESERVATION (CHIP) PY17
PUBLIC HEARING #2**


 9:30 AM

The time having arrived to conduct the second public hearing for the Community Housing Impact & Preservation (CHIP) PY17 Direct Allocation Program, Rebecca Hall, Consultant with Hall Community Development opened the meeting. Those present were: Rebecca Hall, Consultant; Ted Hall, Consultant, Christopher R. Modranski, Fair Housing Coordinator/Assistant Clerk I; Janice E. Leggett, Clerk Supervisor; Valerie S. Mossor, Assistant Clerk II; Commissioner Robert E. Wirkner; Commissioner Jeffrey L. Ohler; Commissioner Lewis A Mickley; Nancy Schaar, Free Press Standard reporter; Sara Klein, News Leader/Mr. Thrifty reporter. Ms. Hall advised we have to hold a second public hearing for the budget itself. After input from the Housing Committee and looking at the requirements and the discussion from the Commissioners, we have come up with a proposal for \$400,000. There will be \$119,900 for home repair, \$20,000 for one unit for Habitat for Humanity, \$16,200 for tenant based rental assistance for two households, and owner rehab of 5 homes will be \$195,900. We are looking at \$9,328.34 from program income to be put into the CHIP program. This is the last big thing to be done. Ms. Hall is in the process of getting the application for funding finished. It has to be turned in by next Friday at 11:59 p.m. We needed to hold this public hearing as part of the process. Ms. Leggett asked what happens if she receives additional program income funds between now and the time the application is done. Ms. Hall advised that will not affect it at all. In 2015, we had to commit \$28,700 out of the program income fund. We will be spending all of that under this current CHIP program. We will

CONTINUED ON NEXT PAGE


CONTINUED FROM PREVIOUS PAGE


probably do 8 rehabs and we will be using that money to meet that leverage requirement. They have eliminated the leverage requirement for the new programs. Commissioner Ohler advised that it sounds like we are progressing. Ms. Hall advised there are no applications for the current program and they are finishing the projects up. We should hear about approval of this grant around August and the grant agreements will be signed. The starting date for the new grant if successful will be September 2017. Mr. Hall advised the people that applied for the grant this year will automatically be sent notice that they can apply for the new grant. Ms. Hall advised we are still waiting on the federal budget for the CDBG program. If they reduce the 2017 CDBG budget, this will affect the CHIP program as well. There would be less funds for that. The budget that is out and needs to be acted on by the end of this week by the federal government has a reduction of 50% for the CDBG funds. If that is the case they would just reduce the number of grantees that would be qualified across the state. They score the applicants and go by the highest. When they run out of money they run out of money. The CDBG budget issue also relates to the CDBG allocation. We have not heard on that and will not until they determine the budget amount for the whole program.

Public hearing closed  9:38 AM


**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 9:39 AM

Board members reconvened at  10:03 AM


**IN THE MATTER OF
WATER POLLUTION CONTROL LOAN FUND/HOUSEHOLD SEWAGE TREATMENT SYSTEM
BID OPENING**

 10:03 AM


Commissioner Ohler advised the time has arrived to open bids for the Water Pollution Control Loan Fund/Household Sewer Treatment System, and the following were received:

	COMPANY	PROJECT	LUMP SUM BID
1.	Damian Kovarik Excavating	3A	\$27,271.86
2.	Damian Kovarik Excavating	3B	\$36,218.79
3.	Dayton Excavating	3B	\$34,920.00

Motion: to table bids for further review until Monday, May 1, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 10:06 AM


**IN THE MATTER OF
OHIO MID-EASTERN GOVERNMENTS ASSOCIATION (OMEGA)**

 10:07 AM


Jeanette Wierzbicki, Executive Director for OMEGA, appeared before the Board to give an update on services offered by OMEGA. Ms. Wierzbicki presented the Board with information packets. Ms. Wierzbicki discussed the monies the State received for being an Appalachian State. There have been over 22 projects funded in Carroll County. There were no projects done in 2016 for Carroll County. Ms. Wierzbicki advised that OMEGA worked with the Village of Carrollton on a drainage project. In 2015 they worked with the Village of Malvern on a safe school route plan. They also worked with the Village of Carrollton for the SR 43 drainage improvements. Ms. Wierzbicki thanked the Board for working with them. She offered their support for the Route 30 project. Commissioner Wirkner advised the next meeting for the Regional Transportation Improvement Project (RTIP) is Friday, May 19, 2017 at 9 a.m. at the Minerva Library. Commissioner Ohler advised legal counsel for the Village of Malvern called him and they are going to do some improvements to their water system. He will get her information. Ms. Wierzbicki advised they would be more than happy to meet with them and go over their plan. Ms. Wierzbicki summarized the other programs that would be available for the Northern Corridor Project, such as: the Ohio Public Works Commission, Ohio Water Development Authority (loans for design and destruction), USDA, CDBG/Economic Development Program, Appalachian Regional Commission and Ohio EPA. Commissioner Ohler advised there are two other sources for funds: Jobs Ohio donation, CIC donation, and Atwood Lodge funds. We have \$1.3 million with the project estimate being \$6.5 million. We need about \$3.85 million. Commissioner Ohler advised we will have to discuss how to proceed with this project. Commissioner Ohler advised this Board needs to have a commitment in no later than May 18, 2017 on how to proceed. This will be a discussion in open session. On Monday, May 1, 2017 we will set a date when we will have this discussion. Commissioner Ohler thanked Ms. Wierzbicki for all the work they do for us. Ms. Wierzbicki thanked the Board for their support. Commissioner Ohler advised he spoke with Andy Thompson, and he is going to see if he can find other sources of funds. Bill Johnson's office is also looking for other sources of funds. Commissioner Wirkner discussed the RTIP. Commissioner Ohler asked if OMEGA would be able to put a bug in ODOT's ear about putting a turn lane on Route 39 and 43. Ms. Wierzbicki advised that it would be the Transportation program. She believes that this is one of the top projects on the list.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 10:46 AM

President Jeffrey L. Ohler is absent, and the meeting was re-convened by Vice President Robert E. Wirkner at  11:31 AM


President Jeffrey L. Ohler returned  11:32 AM

**IN THE MATTER OF
AGREEMENT/AC-26 FORM
CCAO WORKERS' COMPENSATION GROUP RATING PLAN**


 11:31 AM

Mark Milano, Compmanagement representative, appeared before the Board to discuss the County's option to enroll in Group Retrospective Rating or Group Rating for 2018. He explained some of the incentives to be earned through each program. He also advised that the County is expected to receive \$146,000 back from the State of Ohio in July, which is part of the Bureau of Workers' Compensation Billion Back program. Mr. Milano explained the savings are almost identical for both programs at first review. However, he feels Group Rating is the better option because you can stack more incentives like Transitional Work and Industry Specific Safety Discount. Mr. Milano recommends Group Rating. Ms. Leggett clarified that the \$146,000 has nothing to do with either of these programs. Commissioner Wirkner advised if we take care of this group rating that is \$22,000 to \$23,000 discount next year. Mr. Milano advised he likes Group Rating better there is no risk or assessment there. Commissioner Mickley asked what would affect the County's premium and rating. Mr. Milano advised if you start having bad claims and they come into your experience, your numbers will change again. For 2018 group, it is from 2012, 2013, 2014 and 2015. If you are in the Group Retro program for the policy year 2017, it is those claims from that year alone. Commissioner Ohler advised the \$146,000 refund will be distributed back to departments so it will not automatically be put into the General Fund. Mr. Milano explained the benefits of billing back to departments so that departments with higher claims are charged a higher rate.

Motion: to approve the County Commissioners Association of Ohio Worker's Compensation Group Rating Plan Agreement and the AC-26 Employer Statement which identifies CompManagement Inc. as the Third Party Administrator and representative for Carroll County, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.


 11:46 AM

**IN THE MATTER OF
BUREAU OF WORKERS' COMPENSATION
CHARGEBACKS**


 11:46 AM

Janice Leggett, Clerk Supervisor, asked if Compmanagement will do those chargeback calculations for us and we just give them to the Auditor's office. Mr. Milano advised yes, our rate analyst will take care of that. Ms. Leggett asked if the Board had any feelings about her researching and potentially implementing this chargeback system. As of right now the worker's comp premiums are based solely on payroll. There is no accountability to departments that have high claims consistently. Commissioner Wirkner advised that would give the departments ownership of it. Commissioner Ohler advised every department would not be paying the same then. Ms. Leggett advised those who have the most claims are non-general funds. Commissioner Ohler advised we will have to have a conversation with the payroll clerk and this would take effect in 2018. Ms. Leggett advised that usually you meet with the payroll department first and then department heads to let them know it is coming. Mr. Milano advised that for every \$5,100 in claims, your rate increases by 1%.

Motion: to move forward with the Bureau of Workers' Compensation chargeback system, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 11:55 AM


**IN THE MATTER OF
BUREAU OF WORKERS' COMPENSATION
SENATE BILLS**

 11:57 AM

Mark Milano, Compmanagement representative, advised there is Senate Bill 118 pending which is for post traumatic stress disorder for first responders. If this bill passes it will allow any first responder that says they have developed post traumatic stress disorder can file a claim without any physical injury. If this bill passes, the rates are going to explode.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Lewis A Mickley. Motion carried on unanimous vote.

 11:58 AM

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Lewis A Mickley
Lewis A Mickley
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler