

[9:02:22 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White Absent: None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

[9:02:24 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

[9:04:12 AM](#)

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Monday, April 27, 2015 and electronic recording of the proceedings.

[9:04:31 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

[9:04:33 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following expenses:

1. Diane Duncan, Caseworker, DJFS, to attend counseling session in Dunbar, West Virginia, on May 9, 2015 with no expenses;
2. Rebecca Hanstine, Social Worker II, DJFS, to attend home visit in Magnolia and Canton, Ohio, retroactive to April 29, 2015 with no expenses;
3. Rebecca Hanstine, Social Worker II, DJFS, to attend home visit in Dover, Ohio, retroactive to April 28, 2015 with no expenses;
4. Robert E Wirkner, Commissioner, to attend MCJAS in Canton, Ohio, retroactive to April 28, 2015 with expenses not to exceed \$30.47.

[9:04:40 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
UNITED STATES GEOLOGICAL SURVEY**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. United States Geological Survey to install steam gages, weight bridge attachments and staff plates in various townships at Bear Hole Run near Carrollton, Ohio, Willow Run near Dellroy, Ohio, McGuire Creek above Leesville Lake, Ohio, and Indian Fork at Dellroy, Ohio.

[9:04:52 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPOINTMENT – GLENN E. ENSLEN  
EASTERN OHIO DEVELOPMENT ALLIANCE (EODA)**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to appoint Glenn E. Enslen to replace Aaron Dodds on the Eastern Ohio Development Alliance (EODA) Board as an alternate for the remainder of calendar year 2015.

[9:05:34 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPOINTMENT – GLENN E. ENSLEN  
COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to appoint Glenn E. Enslen to replace Aaron Dodds on the Comprehensive Economic Development Strategy (CEDS) for the remainder of calendar year 2015.

[9:05:50 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
CDBG FY14 – PERRY TWP. METAL ROOF REPLACEMENT PROJECT  
CONTRACT, NOTICE TO PROCEED; NOTICE OF PUBLIC COMMENCEMENT  
DAVID MCKARNS CONSTRUCTION INC.**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve a contract with David L. McKarns Construction Inc. of Carrollton for the CDBG FY14 Perry Township Metal Roof Replacement Project in the amount of \$11,248.00 and to issue a Notice to Proceed and Notice of Commencement with work beginning April 30, 2015 and the completion date being July 4, 2015. A pre-construction conference was conducted by Christopher R. Modranski who explained the requirements regarding payment of prevailing wages and posting of rates and posters were given to the contractor.

[9:06:32 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
CDBG FY14  
REQUEST FOR FUNDS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve a request for funds in the amount of \$13,248.00 from the Ohio Department of Development, Office of Housing and Community Partnerships, for the CDBG FY14 Formula Grant # B-F-14-1AJ-1.

[9:07:08 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PROSECUTOR OPINION  
RESOLUTION - REGIONAL TRANSPORTATION IMPROVEMENT PROJECT**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to send a letter to the Prosecutor requesting his opinion on a Resolution in support of exploring the options for joining with another county or counties for the purpose of participating in a regional transportation improvement project to help facilitate improvements to U.S. Route 30.

[9:08:10 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPOINTMENT – ROBERT E WIRKNER; THOMAS R WHITE  
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to appoint Robert E Wirkner as the representative for the Regional Transportation Improvement Project, and Thomas R White as the alternate.

[9:08:33 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
SENIOR CITIZEN FRIENDSHIP CENTER**

Commissioner Ohler advised Sue Henderson, Director/Coordinator of the Senior Citizen Friendship Center, approached him about needed repairs to the parking lot at the Center. The parking lot is on Fair Board property, but it was put in with the support of a CDBG grant many years ago. A quote was prepared by Tim Thompson of Carroll Asphalt, and Commissioner Ohler asked for the Board to support the Friendship Center by paying this bill.

\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to support the Friendship Center in the amount of \$2,684.33 for the needed parking lot repairs.

[9:11:04 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:11:11 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Zashin & Rich, \$898.00; AEP, \$612.67; Hach, \$920.47; National Road Utility Supply, \$6,263.00; Treasurer, State of Ohio, \$240.00; Civil & Environmental Consultants, \$1,327.49; McFadden Insurance, \$660.00; Barrett Brothers, \$169.00; U-Save, \$119.97.

**DJFS:** M&N Auto Marine, \$965.11; Kevin Loving, \$7,500.00.

[9:11:21 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PROSECUTOR OPINION**

[9:11:38 AM](#)

Commissioner White advised the Airport Authority provided him with a contract for work to be done at the Airport and asked for approval to send it to the Prosecutor for review. Commissioner Wirkner advised it is a Request for Qualifications to pursue grants.  
\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner, seconded by President Jeffrey L Ohler, to send the contract to the Prosecutor for review.

[9:13:06 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
RESOLUTION #2015-20**

[9:15:03 AM](#)

Kate Offenberger, DJFS Director, and Cheri Miller, Social Services Supervisor I, appeared before the Board to present a resolution to name May as Foster Care Month. Ms. Miller read the resolution aloud and asked the Board for their approval.  
\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adopt a resolution designating the month of May as "Foster Care Month".

[9:17:22 AM](#)

Upon the call of the roll, the vote recorded as follows: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R. White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

**RESOLUTION 2015-20**

*Whereas*, the theme for Foster Care Month is "Foster Dreams, Foster Kids"; and  
*Whereas* all children deserve a safe, loving, and permanent home;  
*Whereas* the primary goal of the foster care system is to ensure the safety and well-being of children while working to provide a safe, loving, and permanent home for each child;  
*Whereas* foster parents are the front-line caregivers for children who cannot safely remain with their biological parents and provide physical care, emotional support, education advocacy;  
*Whereas*, foster families who open their homes and hearts to support children whose families are in crisis play a vital role in helping children and families heal and reconnect, thereby transitioning young people into successful adulthood; and  
*Whereas*, dedicated foster families frequently adopt foster children, resulting in a greater need for foster families; and  
*Whereas*, the state of Ohio, Carroll County, and public and private child care organizations that work to increase public awareness of the needs of children in foster care need you to help work towards permanency;  
*Now, therefore*, we, the Board of Commissioners of Carroll County, join John R. Kasich, Governor of the State of Ohio and do hereby designate May 2015 as FOSTER CARE MONTH and urge all residents of Carroll County to recognize the valuable services of foster families and to participate in a positive way that will help children and youth who deserve caring families in their time of need.  
Mr. Wirkner moved for the adoption of the preceding Resolution. Mr. White seconded the motion. Upon call of the roll the vote was recorded as follows: Mr. Ohler, Yea; Mr. Wirkner, Yea; Mr. White, Yea.  
Motion carried. Resolution adopted this 30<sup>th</sup> day of April, 2015.

ATTEST:

/s/Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, President

/s/ Robert E. Wirkner

Robert E. Wirkner, Vice President

/s/Thomas R. White

Thomas R. White, Commissioner

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**IN THE MATTER OF  
DJFS**

[9:17:50 AM](#)

Kate Offenberger, DJFS Director, and Cheri Miller, Social Services Supervisor I, advised there is a four county innovation grant to be used for a foster home improvement plan. Foster Dreams/Foster Kids is the marketing that will be used. There will be billboards and signs going up and other promotional items will include pens, hand sanitizer and magnetic clips. Ms. Offenberger also advised the Collabor8 phone lines went live this morning, and all seems to be working.

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
QUOTES – COMPUTERS**

[9:21:50 AM](#)

Janice E. Leggett, Clerk Supervisor, and Christopher R. Modranski, Assistant Clerk I, Commissioners' office, appeared before the Board to present quotes for two new computers for Commissioners Ohler and Wirkner as well as new recording software and a laptop for recording of Board meetings. Ms. Leggett advised the Commissioners' computers and the conference room laptop are running Windows XP which is now obsolete. The recording software and the computers have had several issues over the last few months. Unfortunately, a new laptop will not solve the problem for the meetings since the current recording software would not be compatible with a newer version of Windows, and new recording software would not be compatible with the current laptop's Windows XP. Quotes for two desktop computers were obtained from Serversim (Dell), \$1,484.00; Serversim (Lenovo), \$1,720.00; Serversim (HP), \$1,540.00; Maag (Dell), \$2,246.50; CDW-G (HP), \$2,028.90. Quotes for two laptops were: Serversim (Dell), \$1,746.00; Serversim (Lenovo), \$1,880.00; Serversim (HP), \$1,780.00; Maag (Dell), \$2,467.52; Toshiba, \$2,284.75.  
\*\*\*\*\*

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to accept the quote of Serversim for one desktop and one laptop computer in the total amount of \$1,309.00.

[9:25:35 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
COMMISSIONERS' OFFICE  
QUOTES – RECORDING SOFTWARE**

Christopher R. Modranski, Assistant Clerk I, Commissioners' office, advised the quotes for new recording software and a new laptop for the conference room were obtained as follows:

<u>Recording Software</u>		<u>Laptop</u>	
BIS Digital	\$5,415.35	Maag Consulting	\$1,149.97
TranscriptionGear.com	\$1,608.80	Serversim	\$2,149.00
Sound Communications	\$4,470.00	CDW-G	\$1,262.83
Roach-Reid Office Systems	\$4,281.00	Sound Communications	\$1,888.65

The TranscriptionGear.com quote is simply a handheld digital recorder with microphones. Roach-Reid is used more for court systems and does not integrate with motions like the Commissioners' office uses. BIS Digital integrates with motions and will work with our office, but it was more expensive. The Sound Communications quote was recommended by Mr. Modranski as it is an updated version of what the office uses now. Mr. Modranski also recommended the quote of CDW-G for the laptop as it offers the full version of Microsoft Office.

\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to accept the quote of Sound Communications in the amount of \$4,470.00 and CDW-G in the amount of \$1,262.83.

[9:29:09 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
REPAIRS/REMODEL  
COMMISSIONERS' OFFICE**

[9:29:28 AM](#)

Commissioner Ohler asked for an update on the remodeling quotes for the Commissioners' office. Mr. Modranski advised he received a lot of carpet samples and some quotes have come in, but he expects more. He advised he has not received any quotes on the carpentry work, but a few have looked at the job and promised to provide one. Commissioner Wirkner asked about plans for seating in the conference room. Mr. Modranski advised he has some vendors and chairs in mind, but the choices were limited due to space.

**IN THE MATTER OF  
FRONTIER  
PHONE SYSTEM**

[9:32:13 AM](#)

Commissioner Wirkner advised Cincinnati Bell canceled the appointment because their representative was no longer with the company, and he's trying to touch base with them. Another company is scheduled for Monday. Since Frontier is servicing 911, it may be hard to get around that efficiency.

**IN THE MATTER OF  
REPAIRS/REMODEL  
COMMISSIONERS' OFFICE**

[9:33:09 AM](#)

Nancy Schaar, reporter for The Free Press Standard, asked if the changes being made to the Commissioners' office included moving walls, etc. Christopher R. Modranski, Assistant Clerk I, Commissioners, advised there were no plans to move walls, just to complete surface work. The Board discussed options for the office remodel, including a new conference room table, media table and chairs. Mr. Modranski advised the dimensions for bench style seating would be too wide and may block the doorway. The Board discussed options to move the conference room table to a different angle and where to put visitor chairs. Commissioner White advised he felt the windows need replaced since air can be felt coming in, and the Board agreed to obtain quotes. Commissioner Wirkner suggested it may be beneficial to graph out a plan for reorganizing the conference room. Commissioner Ohler suggested there may be room to do two rows of seating if the room was moved around.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adjourn at [9:45:15 AM](#).

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner

/s/ Thomas R White  
Thomas R White

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler