

[9:00:00 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White Absent: None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

[9:00:01 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

[9:00:24 AM](#)

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Monday, May 4, 2015 and electronic recording of the proceedings.

[9:00:43 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following expenses:

1. Jeffrey L Ohler, Commissioner, to attend Route 30 Meeting retroactive to April 30, 2015 in Minerva, Ohio with expenses not to exceed \$17.25;
2. Jeffrey L Ohler, Commissioner, to attend MCJAS retroactive to April 28, 2015 in Canton, Ohio with expenses not to exceed \$34.50;
3. Jeffrey L Ohler, Commissioner, to attend EODA Meeting retroactive to April 24, 2015 in Walnut Creek, Ohio with expenses not to exceed \$55.20;
4. Thomas R White, Commissioner, to attend meeting with Jonathan Walters and Airport retroactive to May 5, 2015 in Malvern and Carrollton, Ohio with expenses not to exceed \$20.13;
5. Tait Carter, Assistant Director, Economic Development, to attend Oil & Gas Partnership in Canton, Ohio on May 13, 2015 with expenses not to exceed \$35.00;
6. Tait Carter, Assistant Director, Economic Development, to attend County Economic Development Symposium on June 24-25, 2015 in Columbus, Ohio with expenses not to exceed \$400.00.

[9:00:50 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

[9:01:47 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to authorize the following appropriation amendment(s):

FROM		TO		AMOUNT	
FUND	NAME	CODE	NAME		
CSEA	Employees Salaries	0520-S020-S01.020	Purchased Services	0520-S020-S05.000	\$3,000.00
General Fund	Repairs	0200-A006-A05.000	Equipment	0200-1006-A04.040	\$4500.00

[9:01:52 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
OHIO POWER COMPANY**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Ohio Power Company to replace 13 poles and 13 spans of conductor for new power plant in Center Township, Section 34, Brenner Road (CR 38).

[9:02:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
HAULING PERMIT - RELEASE OF ROAD BOND  
BLUE RACER MIDSTREAM LLC – GRUNDER TO JENKINS TO BRACE**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to release the road bond of \$1,220,200.00 filed by Blue Racer Midstream, LLC while hauling and working over Brenner, Brussel, Cobbler, Gallo, Mace, Ming, Mobile and Lunar Roads in Center, Washington and Harrison Townships, for the Grunder to Jenkins to Brace well sites, said work completed and the County Engineer finding no damage to same.

[9:03:00 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
HAULING PERMIT - TRANSFER OF ROAD BOND  
BERLIN LUMBER LLC**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to transfer the \$25,000.00 road bond of Berlin Lumber, LLC from Chalon Road (CR61) in Perry Township, Sections 34 and 35 to Antigua Road (CR11) and Cactus Road (CR51) in Monroe Township, Sections 22, 28 and 29, as requested by County Engineer.

[9:03:28 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
MONTHLY REPORT – APRIL  
SHERIFF’S OFFICE**

[9:03:31 AM](#)

Commissioner Ohler advised that Sheriff Dale R. Williams filed his report for the month of April 2015 showing 2,354 meals served and 262 washings complete. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Callos Resource	05/1/2015 to 11/30/15	Dependent on use	Processing Wage Subsidy Service for Summer Youth	Service	Extension	05/14/2015

[9:03:57 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PROSECUTOR OPINION  
TGS SEISMIC PERMIT REQUEST**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to send the TGS Seismic Permit Request to the Prosecutor for his approval for form and function.

[9:04:41 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PROSECUTOR OPINION  
MODIFICATION OF SUBDIVISION REGULATIONS**

[9:05:01 AM](#)

Commissioner Ohler advised that the Board received the Prosecutor’s opinion, and the Board needs to have a public hearing with thirty days notification to the public.

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to submit the thirty (30) day notification to the newspaper.

[9:05:47 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
2016 BUDGET**

[9:06:10 AM](#)

Commissioner Ohler advised that the 2016 budget requests are due by June 1, 2015 to the Auditor’s office.

**IN THE MATTER OF  
PAYMENT OF BILLS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:06:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Zoll Medical Group, \$263.56; Gastroenterology Specialists Inc., \$140.04; Elevated Services, \$260.00; Shawn Glasure, \$263.96; CORSA, \$326.00, Carroll County Treasurer, \$3,827.00, Peterman Plumbing, \$743.50, Carroll County DJFS, \$320.80, Carroll County DJFS, \$102.80; Carroll County DJFS, \$686.67; Capital One Bank, \$1,387.04; Fenton Brothers Electric, \$1,851.44; Carroll County Treasurer, \$21,322.00; The City of Akron, \$5,000.00; Business Card, \$114.95.  
**DJFS:** Malvern Manor, \$149.00; Melanie Campbell, \$1,200.00; Carroll County Treasurer, \$3,962.00.

[9:06:40 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
DJFS  
NEW HIRE**

[9:07:00 AM](#)

Kate Offenberger, DJFS Director, appeared before the Board to request permission to hire Jennifer Simon as the Employment Service Specialist.

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to hire Jennifer Simon as the One Stop Employment Specialist at a rate of \$16.44 beginning June 1, 2015.

[9:08:07 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
2016 BUDGET**

[9:08:58 AM](#)

Commissioner Ohler advised that the Board is required to submit its 2016 budget by June 1, 2015 to the Auditor's office.

Commissioner Ohler advised that Janice Leggett, Clerk Supervisor, has looked over the 2015 budget and has noted there are a few changes to be made for 2016. Commissioners discussed the budget for approximately 40 minutes.

**IN THE MATTER OF  
JEFFREY L OHLER**

[9:48:22 AM](#)

Commissioner Ohler advised that he will be reaching out to Jonathan Winslow because there is a Carroll County resident that has some concerns about the run off from the power plant.

**IN THE MATTER OF  
CORSA  
RENEWAL**

[9:52:38 AM](#)

Ginny Shrimplin, CORSA, and Chris Jones, McFadden Insurance, appeared before the Board to discuss the renewal of the CORSA policy. Ms. Shrimplin advised that Carroll County is doing a wonderful job. The program cost was down a total of 11.34% this year. The net due to CORSA this year is \$145,611.00. Last year the total to CORSA was \$164,236.00. CORSA has switched property carriers this year from Travelers to County Reinsurance, but there is no increase to the program cost. The only difference for Carroll County is that the boiler inspectors will change from Travelers to Hartford Steam Boiler. Ms. Shrimplin advised that Carroll County had a savings of about \$10,000.00, which included the Loss Control Incentive Program savings of \$4,581.00. The more you participate in the Loss Control Incentive Program, the more it helps protect the County in reducing or minimizing your losses, if you do have them. Ms. Shrimplin advised the coverage enhancements have been updated for the 2015-2016 contract year. Ms. Shrimplin advised this is also the year for the new Participation Agreement with CORSA, which is a three year agreement. The reason for the three year term is for the protection for the members by stabilizing costs across the board. Commissioner Ohler congratulated Ms. Leggett on saving the County money for the Loss Control Incentive Program.

**IN THE MATTER OF  
CORSA  
COUNTY POLICIES**

[10:07:47 AM](#)

Janice Leggett, Clerk Supervisor, appeared before the Board to discuss County personnel and policies with Ginny Shrimplin of Corsa. Ms. Leggett asked if there are certain policies that CORSA recommends be implemented countywide. Ms. Shrimplin advised CORSA recommends implementation of all of them. Ms. Shrimplin asked if the question is how to get different departments to sign on to this policy. Ms. Leggett advised yes, and one of the major concerns is the Driving Policy. Ms. Shrimplin advised that is one of the hardest to enforce. She suggests sending the policy out to the departments for their suggestions, have them sign off on it and include in each department's policy manual. Ms. Shrimplin advised if departments do not follow the Commissioners' Driving Policy then they should produce their own. Commissioner Ohler asked which departments have their own policy manuals. The Auditors, Board of Elections, Carroll Hills, Solid Waste, DJFS, Dog Pound, Engineer, OSU Extension, Soil & Water and VA have their own Personnel Policy Manuals. Commissioner Ohler advised he would like us to ask those departments to include our Driving Policy. Ms. Shrimplin advised there has to be guidelines. Commissioner Ohler advised we should review their policies and if their driving policies are more than the Board's, then they are okay.

**IN THE MATTER OF  
NEWS MEDIA**

[10:24:43 AM](#)

Nancy Schaar, Reporter for Free Press Standard, asked why this year's numbers are so much less compared to last year. Ms. Shrimplin advised that this year is \$145,611.00 and last year was \$164,236.00 because of the discounts.

**IN THE MATTER OF  
NEWS MEDIA**

[10:27:12 AM](#)

Georgette Huff, Reporter for Mr. Thrifty, asked about the thirty (30) day hearing notice for Regional Planning Subdivision Regulations. She asked if the notice is only going to inform people that you are going to be discussing the changes and it is not something you have to do anytime you invoke a new one. Commissioner Ohler advised when you have a modification of a Subdivision Regulation, you have to vote on it and you have to do a public notice in case someone wants to comment on whatever those changes are. Then the Board will provide a forum for those people to respond to those changes. Commissioner Ohler advised that Regional Planning has to wait (30) days, give a thirty (30) day notice and then have a meeting. They will contact all the townships and then the townships can come to the public meeting.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adjourn at [10:29:19 AM](#). The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S. Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler PRESIDENT

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

Jeffrey L Ohler