

[9:02:09 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:02:18 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:02:41 AM](#)

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Monday, May 11, 2015 and electronic recording of the proceedings.

[9:03:00 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
ATTENDANCE**

[9:03:03 AM](#)

Commissioner Ohler asked if everyone would be in attendance. Everyone replied yes. Commissioner Ohler advised he has a telephone conference at 10:00 a.m.

**IN THE MATTER OF
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following expenses:

1. Kate Offenberger, Director, DJFS, to attend Collabor8 Directors meeting in Marion County on May 20, 2015 with no expenses;
2. William E. Crown Sr., Lawrence R. Dedent, William E. Offenberger, Charles R. Pearson, Thomas E. McMillan Jr., and Shawn E. Glasure to attend Ohio State Association of County Veterans Service Commissioners Summer Training in Dublin, Ohio on July 24-26, 2015 with expenses not to exceed \$2,600.00;
3. William E. Crown Sr., Lawrence R. Dedent, William E. Offenberger, Charles R. Pearson, Thomas E. McMillan Jr., and Shawn E. Glasure, Veterans Service Commissioners, to become a member of Ohio State Association of County Veterans Service Commissioners with expenses not to exceed \$250.00.

[9:03:24 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
TRANSFER OF FUNDS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to transfer \$10,212.00 from County General Transfer Out (0280-A015-A16.200) to the Tech Grant Fund (Transfer In 0170-T002-800) due to additional funds needed.

[9:05:53 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPROPRIATIONS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to authorize the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
Technology Grant	Equipment	0170-T002-T01.040	\$39,000.00
Technology Grant	Equipment	0170-T002-T11.040	\$422.00
Technology Grant	Services	0170-T002-T02.000	\$6,014.00
Technology Grant	Other	0170-T002-T04.000	\$500.00

[9:06:12 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to authorize the following appropriation amendment(s):

<u>FUND</u>	<u>NAME</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>	
County General Commissioners	Courthouse Security Liability Insurance	0025-A004-B21.000 0260-A014-A08.000	Transfer Out Copier/Computer Supp.	0280-A015-A16.200 0001-A001-A20.030	\$10,212.00 \$1,500.00

[9:06:21 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
RUMA AGREEMENT – OPEN PROJECT
TEXAS EASTERN TRANSMISSION LP**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve an agreement by and between the Board of Commissioners and Texas Eastern Transmission LP to commence use of Marble Road NE (TR-257), for the purpose of ingress to and egress from the OPEN Project, for traffic necessary for the purpose of construction, and completion operations of the OPEN Project in East Township.

[9:07:25 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
SPECTRA ENERGY**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Spectra Energy to install by open cut, a 30" natural gas, non-cased pipe under federal guidelines and compliance, minimum cover to be flowable fill and 5' top of pipe to road and per specifications on attached drawing 8101 in East Township, Section 4, Marble Road (TR-257), for the Ohio Pipeline Energy Network (OPEN) Project, HOP#8101;
2. Spectra Energy to construct a driveway in East Township, Marble Road (TR-257), House Number 8231, for the Ohio Pipeline Energy Network (OPEN) Project, TAR #8101A; and
3. Spectra Energy to construct a driveway in East Township, Marble Road (TR-257), House Number 8231, for the Ohio Pipeline Energy Network (OPEN) Project, TAR #8101B.

[9:08:10 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
MONTHLY REPORT – APRIL
CHILD SUPPORT ENFORCEMENT AGENCY**

[9:08:31 AM](#)

Commissioner Ohler advised the office of the Prosecuting Attorney filed the April 2015 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' office.

**IN THE MATTER OF
OIL & GAS SEISMIC TESTING REQUEST – TGS-NOPEC GEOPHYSICAL COMPANY**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve a Seismic Permit Request with TGS-NOPEC Geophysical Company for seismic testing on 64.52 acres located on Chase Road with a payment of \$322.60 due to the Board.

[9:09:42 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
AGREEMENT
PALMER ENERGY - LETTER OF AUTHORIZATION**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to authorize Commissioner Ohler to sign the Letter of Authorization allowing Palmer Energy, to be the exclusive agent and consultant to secure electric pricing information on the County's behalf. Commissioner Wirkner clarified this is for County buildings only, not residents.

[9:11:22 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BICENTENNIAL BUNTING**

[9:11:30 AM](#)

Commissioner Ohler advised that the bunting for the front of the Courthouse has been ordered through the Carrollton Civic Club.

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:11:53 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

COUNTY: Carroll County DJFS, \$162.00; Custom Design Vinyl Windows, \$552.78; Civil and Environmental Services, \$2,985.23.

DJFS: Health Promotions Now, \$403.18; PA Account, \$1,500.00.

[9:12:04 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
AGREEMENT - TERMINATION
DIGITAL WORKS**

[9:12:19 AM](#)

Commissioner Ohler advised he has not had a chance to get the information requested on Digital Works' success so far this year.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to table discussing Digital Works until Thursday, May 21, 2015.

[9:13:06 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
CDBG FY14 – MALVERN PAVING PROJECT**

[9:13:54 AM](#)

Christopher Modranski, Assistant Clerk, advised the Board he received the bid specifications for the Malvern Project. The specs were created by Brian Wise, Engineer. Included in the specs is an acknowledgement that the Board of Commissioners approve and sign these specs. Mr. Modranski advised he will be attending Malvern's Council meeting on Monday to give an update and have the Mayor sign off on the specs. The specs will be in the paper next Thursday and bids will be due June 4, 2015.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the specifications for the Malvern Paving Project as submitted by Brian J Wise, Engineer.

[9:14:55 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COMMISSIONERS' OFFICE**

[9:15:33 AM](#)

Commissioner Ohler advised he spoke with Christopher Modranski, Assistant Clerk, concerning the remodeling of the Commissioners' office. Mr. Modranski confirmed receipt of one bid for wallpaper removal and paint from Crim & Crim. Mr. Modranski advised bids were received for the carpet, but only one bid was received for construction work. Mr. Modranski explained what was entailed in construction work. Commissioner White asked about the windows. Mr. Modranski advised he has spoken to Ed Eick and hasn't heard anything back yet. Commissioner Ohler advised the only problem with the lone bid received is it is nearly \$16,000.00. It included the paint and wallpaper, door opener and construction. Commissioner Ohler asked about the estimate received from Crim & Crim. Mr. Modranski advised it was \$5,600.00. Commissioner Ohler advised he believes that if the worker is the sole employee, they still are required to have \$1 million per occurrence in insurance. Mr. Modranski advised he will work on this.

**IN THE MATTER OF
2016 BUDGET**

[9:22:51 AM](#)

Commissioner Ohler advised he has about 90% of the 2016 preliminary budget done. As soon as it is done, he will submit it for the other Board members to review before it is given to Ms. Leggett to submit to the Auditor's office. Commissioner Wirkner asked if everyone was aware that the Board does not want to see major changes from now until the end of the year. Commissioner Ohler advised he is still working with the Auditor's office.

**IN THE MATTER OF
GRANT AMENDMENT - 2015 RURAL TRANSIT PROGRAM**

[9:23:56 AM](#)

Sonja Leggett, Director, Transit appeared before the Board to get approval on the 2015 Rural Transit Grant. This is transferring \$17,539.00 of Federal funding to the State funding. The original contract amount was \$226,940.00 for Federal and only \$5,000.00 from State. The overall funding amount has not changed. Ms. Leggett advised she sent an email to the Transit representative inquiring why this was done and she has not received a response back. Commissioner Wirkner asked who is asking for this amendment. Ms. Leggett advised it is the State. Commissioner Ohler advised it doesn't change our local share. The local share is what you generate as far as income for your services, plus the grant. Ms. Leggett will let the Board know once she receives a response from her representative.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to allow President Ohler to sign the amendment to the Rural Transit Grant decreasing the Federal share by \$17,539.00 and transferring that amount to the State funding share.

[9:26:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
TRANSIT**

[9:26:35 AM](#)

Ms. Leggett advised that a couple of the vans have utilized the new tablets and software. There are some bugs, but they are going in the right direction. Commissioner Wirkner asked if she has thought about the vans being CNG capable. Ms. Leggett advised she had not. Commissioner White asked what percentage of Transit's budget is fuel. Ms. Leggett advised she was unsure, but it is large. Commissioner Ohler advised right now it probably isn't worth changing them over since gas hasn't gone up. Ms. Leggett advised they have to have 4G for the tablets so she had to buy a new static IP address. Commissioner Wirkner asked about the communications with the vans. Ms. Leggett advised the communication right now is through the cell phones. Commissioner Wirkner asked if they had any plans to use wireless for communication. Ms. Leggett advised that eventually, it will be through the tablets. She will be able to enter the information from base and it will go directly to the tablet. There is also discussion about buying a repeater. Commissioner Wirkner asked if the repeater would be Countywide. Ms. Leggett advised she is not sure about that but when she has another phone conference she will call to see if Commissioner Wirkner wants to sit in on it.

**IN THE MATTER OF
GRANT
BROADBAND**

[9:32:54 AM](#)

Commissioner Ohler advised the Board received a letter from the funding source for Cue Band wanting some information and to know if we were still in compliance on our disbursements. Ms. Leggett has already prepared a response to them, which includes some information that the Prosecutor provided, and it should go out in the next few days.

**IN THE MATTER OF
PERSONNEL POLICY**

[9:34:15 AM](#)

Janice E. Leggett, Clerk Supervisor, advised the Board she has done some revisions to the Personnel Policy. Ginny Shrimplin and Jim Hale from CORSA strongly recommend that the driving policy be included. She has added the driving policy to the Board's Personnel Policy. She has also had some questions about dress code, drug testing after an accident, worker's compensation and travel. Ms. Leggett has made revisions concerning those topics. Commissioner Ohler advised we should have all three Board members review the changes by next Thursday.

[9:38:46 AM](#)

Commissioner Ohler left the meeting.

**IN THE MATTER OF
TEMPORARY RECESS**

A motion was made by Commissioner Thomas R White, seconded by President Robert E Wirkner, to temporarily recess at [9:39:07 AM](#). The motion carried on the following vote: **YEA:** Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** President Jeffrey L Ohler **ABSTAIN:** None.

Board members reconvened at [10:00:36 AM](#) .

**IN THE MATTER OF
MULTI-COUNTY JUVENILE ATTENTION SYSTEM (MCJAS)**

[10:00:43 AM](#)

Clay Riker, Superintendent, Melissa Clark, CFO, Multi-County Juvenile Attention System (MCJAS), appeared before the Board to advise that Carroll County is very important to MCJAS and to discuss any concerns that the Commissioners may have. Multi County continues to recover from difficult financial times. They are focusing on infrastructure issues, but continue to improve with staffing and are working towards best practices in the Juvenile Justice System. Mr. Riker advised to Mr. White that he is more than happy to give him an orientation of Multi-County. Commissioner Wirkner advised he found the orientation very helpful in understanding the scope and goals that they are trying to achieve. Mr. Riker advised he does have copies of the 45th anniversary booklet for Multi-County and provided all with a copy. Mr. Riker advised that for the 45th anniversary, Dave Pelzer came; they are working on the infrastructure and better services for the kids. Mr. Riker advised about the debits and credits for Carroll County's usage at MCJAS. For 2016 Carroll County will receive a \$120,492.47 credit. Ms. Clark advised that the funding for MCJAS is based on population share. Once you use the system, when the Judge places kids with MCJAS, they reconcile what the County actually uses. Therefore, Carroll County will not pay as much in 2016 because of this credit.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to adjourn at [10:11:29 AM](#). The motion carried on the following vote: **YEA:** Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** President Jeffrey L Ohler **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S. Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler PRESIDENT

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor

Jeffrey L Ohler