

[9:00:30 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White Absent: None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

[9:00:56 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

[9:01:26 AM](#)

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Monday, June 1, 2015 and electronic recording of the proceedings.

[9:01:51 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

[9:01:55 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following expenses:

1. Sonja Leggett, Director, Transit, to attend 2015 Ohio Public Transit Annual Conference in Columbus, Ohio, on June 9-11, 2015 with expenses not to exceed \$725.00;
2. Rebecca Hanstine, Social Service Worker 2, DJFS, to transport child and attend home visit in Canton, Ohio to Doylestown, Ohio retroactive to June 3, 2015 with no expenses;
3. Rebecca Hanstine, Social Service Worker II, DJFS, to transport child to Berea, Ohio on June 8, 2015 with no expenses;
4. Rebecca Hanstine, Social Service Worker II, DJFS, to transport child to Canton, Ohio on June 10, 2015 with no expenses;
5. Melissa Herrington, Budget Officer, DJFS, to attend Quarterly Fiscal Meeting in Stark County, Ohio on June 18, 2015 with no expenses;
6. Janice Leggett, Clerk Supervisor, Commissioners Office, to attend CCC/EAPA Regional Meeting in Bowling Green, Ohio on June 12, 2015, with expenses not to exceed \$80.00;
7. Glenn Enslin, Economic Development Director, to attend meeting with Dean at Kent State in New Philadelphia, Ohio, retroactive to June 2, 2015, with expenses not to exceed \$30.00;
8. Diane Duncan, Caseworker, DJFS, to attend family visit in Stark County on June 4, 2015 with no expenses.

[9:02:00 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPROPRIATIONS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to authorize the following appropriation(s):

| FUND        | NAME           | CODE              | AMOUNT     |
|-------------|----------------|-------------------|------------|
| County Home | Other Expenses | 0330-H070-H15.000 | \$6,000.00 |

[9:02:10 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
MONTHLY REPORT – MAY  
CARROLL GOLDEN AGE RETREAT**

[9:02:37 AM](#)

Commissioner Ohler advised that Ms. Ollie Scott, CGAR Superintendent, filed her report for the month of May 2015 showing 7 male and 34 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to authorize the following appropriation amendment(s):

| FUND         | FROM              | TO                | AMOUNT     |
|--------------|-------------------|-------------------|------------|
|              | NAME              | NAME              |            |
|              | CODE              | CODE              |            |
| General Fund | Repairs           | Equipment         | \$9,000.00 |
|              | 0200-A006.A05.000 | 0200-A006.A04.040 |            |

[9:02:48 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
MONTHLY REPORT – MAY  
SHERIFF’S OFFICE**

[9:02:57 AM](#)

Commissioner Ohler advised that Sheriff Dale R. Williams filed his report for the month of May 2015 showing 2,115 meals served and 267 washings complete. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
CARROLL COUNTY BOARD OF COMMISSIONERS  
PERSONNEL POLICY MANUAL**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adopt the Personnel Policy Manual based on CORSA/CCAO 2013 Best Practices with the addition and/or revision of the sections titled: (1) Drug and Alcohol Policy, (2) Job Assignments, (3) Reporting to Work; Appearance, (4) County Property, including the Policy for Use of Motor Vehicles by Carroll County Employees, (5) Sick Leave, (6) Workers Compensation, (7) Holidays, and (8) Travel Policy.

[9:03:35 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
OIL & GAS LEASE & MEMORANDUM  
CHESAPEAKE EXPLORATION, LLC**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the Oil and Gas Lease and Memorandum of Oil and Gas Lease by and between the Board of County Commissioners of Carroll County, Ohio, and Chesapeake Exploration, LLC, for the property located in Perry Township, Carroll County, Ohio, containing 1.7481 acres, being Township 13N, Range 6W, Section 11, and Township 14N, Range 6 W, Section 13; No tax Parcel # Available. The primary lease term will be five years with 17.50% net royalties. Chesapeake is to pay \$5,969.86 within 120 days.

[9:06:28 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:06:42 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** CEC, \$2,828.47; Robert Stein, \$1,157.80; Posey, \$114.59; Guess Motors, \$9,000.00.

**DJFS:** Copyright, Inc., \$1,899.00; Graphic Enterprise, \$6,996.00.

[9:06:50 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
JEFFREY L OHLER**

[9:09:26 AM](#)

Commissioner Ohler advised that there are walking trails behind the football field. It is beautiful out there.

**IN THE MATTER OF  
POWER OUTAGE**

[9:12:24 AM](#)

Janice Leggett, Clerk Supervisor, Commissioners Office, advised the Board that AEP will be doing a power outage within the next hour or so. Commissioner Wirkner advised this disturbs him because he has been informed the repairs to the phone system are fragile and they may not withstand another power surge.

**IN THE MATTER OF  
LANDFILL**

[9:17:24 AM](#)

Commissioner Ohler advised that he spoke with David Nunn, attorney for the landfill. Civil & Environmental Consultants (CEC) has placed a gas monitoring device on the landfill and the first test was on May 29, 2015. There were no findings of any gas being released. Commissioner White asked if the landfill will ever be able to be repurposed. Commissioner Ohler advised he is unsure at this time. Commissioner White asked how long the landfill was active. Commissioner Ohler advised fifteen (15) years. Commissioner Ohler advised there are 12 to 14 wells at the landfill that the water will be tested on. Commissioner White asked if the wells were pretty expensive to drill. Commissioner Ohler advised probably about \$4,000 to \$5,000 each. Commissioner White asked how often they drill. Commissioner Ohler advised the last ones they put in that satisfied EPA were in 2009. CEC doesn’t think the EPA can provide a valid reason for us to put additional ones in yet. Commissioner Ohler advised there also has to be a ground monitoring permit approved by EPA. That is the last of the permitting that needs done for the closure. Hopefully, an approval for the cap comes in September. Once that is done, the County is not required to do the testing if there is a discharge. It only has to be done quarterly.

**IN THE MATTER OF  
BID OPENING**

**CDBG FY 14 PAVING IMPROVEMENT PROJECT - VILLAGE OF MALVERN – EAST PORTER STREET**

[9:30:01 AM](#)

The time having arrived to open bids for the CDBG FY 14 Paving Improvement Project for the resurfacing of the existing pavement on Porter Street in the Village of Malvern, Ohio, the following bids were received:

| COMPANY                           | LOCATION        | BID AMOUNT  |
|-----------------------------------|-----------------|-------------|
| Barbicas Paving LLC               | Akron, Ohio     | \$59,695.00 |
| Central Allied Enterprise         | Canton, Ohio    | \$46,770.00 |
| Northstar Asphalt, Inc.           | N Canton, Ohio  | \$50,860.00 |
| Superior Paving & Materials, Inc. | N. Canton, Ohio | \$48,270.00 |

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to table the bids for further review until Thursday, June 11, 2015 and recommendation from Brian J. Wise, County Engineer.

[9:34:18 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
TEMPORARY RECESS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to temporarily recess at [9:35:55 AM](#).

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

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Board members reconvened at [10:02:05 AM](#).

**IN THE MATTER OF  
PHONE SYSTEM  
BCS**

[10:02:19 AM](#)

Doug Demiter, VP Sales, BCS and Alex Dave, Partner/Business Manager, Shoretel, appeared before the Board to do a presentation regarding a new telephone system for the Courthouse. Mr. Dave advised the Board he has been with Shoretel for a very long time and brings a unified communication system along with mobility applications. They have one product. With the Shoretel System you receive everything you need from one system. These services are available not just on your computer, but you can also receive and check everything from your cell phone with an app. You can add a user in less than a minute with no training. With the Shoretel system you can delete a member with a single click. There are three things that make this system different than anyone else's: (1) unique and superior architecture, (2) lowest total cost of ownership/higher gains, (3) customer satisfaction. Commissioner Wirkner asked if the Shoretel was capable of analog and IP. Mr. Demiter advised yes. Commissioner Wirkner asked if it was SIP protocol. Mr. Demiter advised yes and explained if they have SIP they can include it in the system. Mr. Demiter advised that wiring can be very disruptive in a business. Unfortunately, you don't really know what you are getting into until you start the process. Ruckus (RKUS) began operations in 2004. Their equipment is in multiple hotels and stadiums around the world. There will be a single piece of equipment on the Courthouse and at the Prosecutor's office. Both pieces are wired into your computer local area network. That will create a wireless bridge. This will make its fiber speed through the air and tie the two buildings together. Mr. Demiter advised that throughout each building a wireless access point would be mounted and five work stations would be connected through that access point. RKUS is upgradable to A/C technology as soon as that is available. That makes it a single point of management. That way you can pinpoint anything in the network that is making the network not work as it should. RKUS can go up to 350 MB of speed. RKUS is easy and cost effective. Mr. Demiter advised the system for the Courthouse is a 50 X 50 fiber connection with a PRI for both buildings. The phone system is a fail over, everything will be sent to the other building and vice versa. Commissioner Wirkner questioned what the numbers are for combining everything together.

1. 50 x 50 fiber and PRI (prime rate interface) \$453.53 (Lisbon) \$570.72 (East Main) per month for internet and phone;
2. Phone system - \$113,212.80 that includes a 35% discount on Shoretel equipment and licenses;
3. \$96,384.70 for all drops (110);
4. \$5,175.00 for wireless bridge;
5. \$12,000.00 for 2 firewalls;

Total cost is \$226,736.50. This would allow you to have a wireless infrastructure in the Courthouse and Prosecutor's building. Commissioner Wirkner advised we haven't spoken about firewalls. He explained that Judge Willen has received a grant for video conferencing and this will have to be protected. These conferences cannot be compromised in any way. Mr. Demiter asked if what we need is a firewall that protects everything from the Courthouse and the Prosecutor's office from the outside. They would quote \$6,000.00 per firewall. So, handling that kind of traffic, this is not something that should be skimmed on. Commissioner Wirkner advised the video conferencing has raised the bar. Mr. Dave asked if we have picked a product yet. Commissioner Wirkner advised the Judges have picked a product, but the Board is not sure what it is. Mr. Demiter advised this would take approximately 4 weeks to install. They can fully implement the phone system in both buildings in 45-60 days. Commissioner Wirkner asked for a diagram of the building where everything would be. Mr. Demiter advised they will do this as they are hooking them up. Commissioner Wirkner advised Shoretel is known for not having a service contract, so how much will it cost to fix the system. Mr. Demiter advised BCS is open 365 days, 24hours a day, 7 days a week. There is a guarantee of a two hour response time. They will try to walk you through the problem remotely, and if it is 15 minutes or less it is free. If there is more than 15 minutes on the phone, it is \$125.00 an hour; if someone has to be sent out, it is \$125.00 an hour after they arrive. Commissioner Ohler asked why not just give them a deal for \$1,000.00 for IT. Mr. Demiter advised that if something would come up that was more than the \$1,000.00, they would lose money. Mr. Demiter advised we could block out so many hours for a certain amount of money. Commissioner Wirkner advised we have every department in this building negotiating their own internet contract. The one thing that BCS can't impact is the long distance carrier. Mr. Dave advised that the charge for the telephone lines would go away; you would only have the long distance fees. There would be a savings.

**IN THE MATTER OF  
TEMPORARY RECESS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to temporarily recess at [11:16:53 AM](#) .

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

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Board members reconvened at [12:05:39 PM](#) .

**IN THE MATTER OF  
PHONE SYSTEM  
FRONTIER**

[12:05:45 PM](#)

Robert Green, Account Executive, Clancy Malone, CPE Equipment Account Executive , and Jim Hale, Regional Sales Manager, all of Frontier, appeared before the Board to discuss the phone system. Commissioner Wirkner updated Frontier concerning the telephones being down. Commissioner Wirkner asked about the drop down locations and how hard will it be to get them into the offices. Mr. Malone advised that Mr. Coleman, General Manager, wants to do the wiring first, and then it will go the basement (jail), the 2<sup>nd</sup> floor, third floor and then the fourth floor. Services can be added while you are still using the old equipment. Mr. Malone explained about why the wiring is going to have to be done, no matter who the vendor is. Commissioner Wirkner asked about the firewall, it's looking at the Courthouse and Prosecutors office as one network and access to our network comes in through one firewall. Mr. Malone advised the solution they provided is the best one they have with one firewall. Commissioner Wirkner advised the other provider was going to have to go through two points of access. Frontier only has one point of access for the whole unit. Mr. Hale advised they have fail over on the voice line. If one goes down you are still up and running. Commissioner Wirkner advised the reason the firewall is important is because the Judges have received a grant for videoconferencing and they want to feel secure doing this. So, the integrity of every office is going to be vastly improved with this. Mr. Malone advised they can build the firewall so it is impenetrable from the outside. Mr. Hale advised this was designed for security and for reliability. Commissioner Wirkner asked why this solution was more reliable. Mr. Malone advised because it is a physical connection, versus a wireless connection, which every one of those access points requires power at all times. If one fails, that whole section is out of business. Not everyone will want to spend the money to have Wi-Fi devices. With Frontier, if something fails, only that one is affected. There is no power required to connect to the devices. If something fails, only that individual would be subjected. Commissioner Wirkner asked once this system is up and running what is covered under a maintenance agreement. Mr. Malone advised they are contracted to respond under a certain amount of time. They have all of the spare parts, will be able to fix it and respond with the labor and parts, and software upgrades. Commissioner Wirkner questioned if someone needs another phone and that phone needs programmed for them, what is the process. Mr. Malone advised there are two ways to order a phone. You can order and install yourself or order it and one of the Frontier technicians will install. Commissioner Wirkner asked about forwarding the calls to their cell phones. Mr. Malone advised that cell phone forwarding is a feature that is available. Your desk phone rings, it will ring to your cell phone and if it is not answered, it will go back to your voice mail. Commissioner Wirkner asked about how that gets set up. Mr. Hale advised the Frontier technicians set all of that up. Commissioner Wirkner asked what happens if an elected official says I don't want this feature. Mr. Malone advised the Frontier reps go through a design process with each person. They will sit down with each department and find out what they want their phones to do. There are approximately 400 features on the telephone. Commissioner Wirkner advised if six months from now there is a feature change, how does it get changed. Mr. Malone advised for any move or change, the Frontier technician will do it for you. They are able to do changes remotely at the Knox Center or in person. Commissioner Wirkner asked how long this system will be in service and manageable. Mr. Malone advised you can expect this product to be around for 10 years before an upgrade. Commissioner Wirkner advised if we decided to pull the trigger on this today, how long would it be before the County is up and running. Mr. Malone advised it would be about 45-60 days. Mr. Hale advised it will probably be sooner since the equipment won't take that long to get. Commissioner Wirkner asked if \$152,795.59 is the full deal. Mr. Hale advised if they get the contract, the Board will not be charged for the parts on the old system that was previously fixed at approximately \$5,000.00. Mr. Malone advised the quote is as accurate as we can get it. There shouldn't be any nickel and dimes. There will be some changes, but they shouldn't be impactful. Commissioner Wirkner asked about the footprint for the system. Mr. Hale advised they will do that and he believes there is one started.

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to accept the proposal/contract with Frontier for the new phone system, pending the Prosecutor's review.

[12:31:33 PM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PROSECUTOR OPINION**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to present the Frontier contract to the Prosecutor for review.

[12:32:23 PM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
REPAIRS/MAINTENANCE**

**ROOF – 11 E. MAIN & 55 E. MAIN**

Commissioner Ohler advised Ed Eick, Maintenance Supervisor, has received two quotes on replacing the roof on portions of 11 E. Main and 55 E. Main Street: (1) M.L. Miller & Sons \$3,850.00, and (2) Tango & Gatti Inc \$6,787.00.

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to accept M.L. Miller & Sons at a cost of \$3,850.00 for the roof replacement.

[12:35:12 PM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PHONE SYSTEM  
FRONTIER**

[12:35:16 PM](#)

Commissioner Wirkner advised the reason he preferred Frontier is because of the price, Frontier has the 911 system in place, and the wireless breach in the other proposal bridging the Courthouse to the Prosecutor’s office with two entry points. Commissioner Ohler advised the information from the videoconferences should not be accessed from the people in the Courthouse. Commissioner Wirkner advised that will fall under the border patrol. Offices will each have their own border patrol and the other offices will be unable to get into them. With the firewall no one else will be able to get in.

A motion was made by Commissioner Thomas R White, seconded by Vice President to adjourn at [12:39:18 PM](#).  
The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Valerie S. Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor