

Present: President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, June 2, 2016 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

| <u>FUND</u> | <u>NAME</u> | <u>CODE</u> | <u>AMOUNT</u> |
|--------------|---------------------------------|-------------------|---------------|
| General Fund | Emergency Services Appreciation | 0026-S026-S01.000 | \$750.00 |

 9:01 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:01 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of May 30, 2016 through June 4, 2016 showing 15 dogs impounded, 7 adopted out, 2 redeemed, 0 euthanized, 8 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
MONTHLY REPORT – MAY
SHERIFF’S OFFICE**

 9:02 AM

Commissioner Wirkner advised Sheriff Dale R Williams filed his report for the month of May 2016 showing 1,950 meals served and 234 washes complete. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COURTHOUSE – 3RD FLOOR SERVER ROOM**

Motion: to approve a proposal from Best Commercial Energy Services, Inc. for installation of a condensing unit in the Courthouse 3rd floor server room in the amount of \$4,672.00, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
CDBG FY15
SUBRECIPIENT AGREEMENT –VILLAGE OF MALVERN**

Motion: to approve a sub-recipient agreement by and between Carroll County and Village of Malvern for the CDBG FY15 Direct Allocation Program for the paving of 1,442 lineal feet of Porter Street in the amount of \$43,600.00. **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
CDBG FY15**

AGREEMENT - FAIR HOUSING ANALYSIS OF IMPEDIMENTS

Motion: to approve a contract with Hall Community Development of North Canton, Ohio, in the amount of \$2,500.00 for completion of a comprehensive Fair Housing Analysis of Impediments; a copy is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
BID NOTICE**

CARROLL COUNTY 2016 RESURFACING PROJECT H-1-2016

Motion: to accept bids up to and opened at 9:30 a.m. on July 14, 2016 in the office of the Carroll County Commissioners at 119 S. Lisbon Street, Suite 201, Carrollton, Ohio for the Carroll County 2016 Resurfacing Project H-1-2016; specifications can be picked up at the Carroll County Engineer's office at 200 Kensington Road NE, Carrollton, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

COUNTY: CCDJFS \$506.00, Crowl Lumber \$1,763.84, CC Treasurer \$8,089.00, US Bridge \$950.00, Rite Aid \$4,254.58, Eileen Rohrer \$140.00, Treasurer, State of Ohio \$1,054.00.

DJFS: None.

 9:14 AM

**IN THE MATTER OF
NORTHERN CORRIDOR**

Motion: to approve an Agreement between the Carroll County Board of Commissioners and Prosecuting Attorney Donald R Burns, Jr. for legal services necessary to organize and incorporate the Carroll County Water Sewer District when necessary for the Northern Corridor Project; this agreement is necessary for the USDA loan application being prepared by Glenn Enslin, Economic Development Director, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
NORTHERN CORRIDOR**

 9:16 AM

Commissioner Ohler advised the County is in the final days to submit an application to EDA for a \$3 million grant. It will probably be about 90 days before notification is received if it has been approved or not. Sara Klein, reporter for the Minerva News Leader/Mr. Thrifty, asked if the Board was just applying for an EDA grant or a USDA Loan. Commissioner Ohler advised the USDA loan is almost like a line of credit. The County will also be applying for a CDBG grant and will be applying for monies that have become available for counties that lost money from the coal industries. The USDA money will be used to start the project and then the grant monies will be used along with the money that the County will contribute.

**IN THE MATTER OF
911**

 9:20 AM

Commissioner Wirkner advised he was supposed to have a 911 meeting this week, but it has been pushed back until later this month.

**IN THE MATTER OF
JEFFREY L OHLER**

 9:20 AM

Commissioner Ohler advised that he and Glenn Enslin, Economic Development Director, have been invited to speak at East Liverpool for the Advanced Power Company. This will be a public session.

**IN THE MATTER OF
SHERIFF'S OFFICE
CARROLL COUNTY**

 9:22 AM

Dale Williams, Sheriff, advised of the accidents that happened this weekend in Carroll County.

**IN THE MATTER OF
2017 BUDGET
SHERIFF'S DEPARTMENT**

 9:24 AM

Dale Williams, Sheriff, appeared before the Board to discuss the 2017 budget. Sheriff Williams advised he submitted a 3% raise increase per the contract that ends December 31, 2017. He advised negotiations need begin in August 2017. Commissioner Ohler asked how long the negotiations should take. The Sheriff advised that last time it took 9 months. When this comes up the two union representatives need to get together and we need to advise them of what we are willing to offer. This way maybe the County won't have all of the attorney fees. Commissioner Wirkner advised he is in agreement with that. He advised the Sheriff's office has the largest piece of the budget than any other department. Sheriff advised the union will respond with the Sheriff's office is there 24 hours a day 7 days a week and is the most expensive to run. Sheriff advised he has had several inmates taken to the hospital and multiple inmates that needed surgery this year. Per Ohio Revised Code, the Sheriff is responsible for the hospital bills of these inmates. Sheriff advised he has two deputies that belong to the SWAT team in Canton and they have been asked to assist the RNC in Canton. We can be reimbursed for those two days. Commissioner Wirkner advised they will look over the paperwork and it will be in session on Thursday. Commissioner Ohler advised it is appropriate to set the numbers that we have now. Sheriff advised he read Commissioner Ohler's notes from the last Leadership meeting. Sheriff advised that a 10% budget decrease would come out of salaries. There are two areas that he is concerned about. The Jail and the NextGen Communications both have a mandated amount of persons that have to be working. Sheriff advised he will have to cut 8 people with this decrease. Commissioner Ohler advised this is just preliminary. Sheriff advised he needs to know before January 1, preferably by September or October. Commissioner Ohler advised the Auditor will have a better understanding at the end of June or early July. Their forecast for the carryover is approximately \$1 million dollars. If we have to do a 10% cut, then we will all have to tighten our belts. Commissioner Wirkner advised that up to this point the County is off about \$400,000 compared to the income last year. The dynamic is when that decline is going to bottom out. Commissioner Ohler advised that the tax receipts are about 20% less than the first part of the year. Commissioner Wirkner advised maybe they should discuss the best strategy for a favorable outcome. Sheriff advised he needs time to get his budget ready. He needs time to do the schedules. Sheriff asked what is going on with Atwood Lodge and whether he will be able to pull the security detail anytime soon. If there is any indication of needing to cut the budget by 10% or more he needs to know. Sheriff advised he will cut two from each department. Commissioner Ohler advised he needs the Sheriff's support at the Lodge. Sheriff advised he can't control the medical cost and prescriptions that he has to pay for the inmates and if he has to trim back he needs to know now so that he can start it. Nancy Schaar, reporter for the Free Press Standard, asked if they could barricade the roads at Atwood. Commissioner Wirkner advised it is public property and there are too many entrances to do that. Commissioner Wirkner advised the Park Rangers used to go through there when Muskingum owned the Lodge. He suggested speaking to them about this and see what they say. Commissioner Wirkner advised he will reach out to the Rangers to see if this is a possibility. Commissioner Wirkner advised there are fuel tanks at the Lodge. Commissioner Ohler advised that he will reach out to maintenance at Atwood and see if we are able to have the deputies that are doing security at the Lodge use this fuel.

**IN THE MATTER OF
2017 BUDGET
CLERK OF COURTS**

 9:59 AM

Bill Wohlwend, Clerk of Courts, appeared before the Board to discuss the 2017 budget. Mr. Wohlwend advised he did make a small change for the 2017 budget and it would change to \$188,603.00. The only increase would be his salary and a 3% increase for his staff. Mr. Wohlwend advised if we have to make a cut he will do what he has to do. Commissioner Wirkner advised at this time we are not certain what we are going to have to do but should have a stable decision by the end of July. Mr. Wohlwend asked if the County gets any money from the new power plant. Commissioner Wirkner advised no, it is not inside the Village limits, so they don't pay city tax. Mr. Wohlwend advised he will do everything he can. Commissioner Wirkner advised at the July Leadership meeting they will try to get all management heads there so that everyone can discuss this.

**IN THE MATTER OF
NORTHERN CORRIDOR**

Motion: to authorize the Board President to sign all documents necessary for the USDA application for the Northern Corridor project per the request of Glenn Enslin, Economic Development Director, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:15 AM

**IN THE MATTER OF
2017 BUDGET
BOARD OF ELECTIONS**

 10:16 AM

Amanda Tubaugh, Deputy Director and Vickie Reed, Director, Jeff Mangun and John Barnett, Board members, appeared before the Board to discuss the 2017 budget. Ms. Reed advised there is an increase of \$10,000. Commissioner Wirkner advised at this time we don't know where we will be on the budget. After six months, we should know what is going to happen. Commissioner Wirkner advised we have shed \$400,000 from last year's revenue. We owe the state \$238,000, which we are paying back in the next two years. Commissioner Ohler advised this is the first time in the last 3 or 4 years that the Board wasn't sure about the budget. We are going to reach the revenue, but we don't know if we are going to have the cash. It is too early to tell if there will be a 10% decrease unless things change dramatically on the sales tax side, then that is a message the Board will convey in the July Leadership meeting. Commissioner Ohler advised we are all going to have to tighten our belts. Commissioner Ohler thanked everyone for coming with numbers similar to this year. Commissioner Wirkner advised we haven't hit the bottom yet, once we do that we will know what we have to work with.

**IN THE MATTER OF
2017 BUDGET
MUNICIPAL COURT**

 10:35 AM

Gary Willen, Municipal Court Judge, appeared before the Board to discuss the 2017 budget. Judge Willen advised the only thing changed for the 2017 budget is the 3% increase in salaries. Commissioner Wirkner advised at this time, we do not have enough information to make any decisions. We do know that the revenue is decreasing month after month. By July, we should have the numbers of what we are going to work with. At that time, we should know if we are going to make a 10% decrease.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COURTHOUSE – 3RD FLOOR SERVER ROOM**

 10:39 AM

Judge Willen advised they are working on getting an air conditioning unit for the computer room which will be paid for from the Security Fund.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:40 AM

/s/ Valerie S Mossor
Valerie S Mossor, Assistant Clerk II
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner