

Present: President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, June 6, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Melissa Walton, Admin Asst Anthony Guidone, Recycling Coord.	CCH Env. Group	Ohio Assn. of Litter Prevention & Recycling Professionals	Athens, OH	6/21/16-6/24/16	\$1060.00
Melissa Walton, Admin Asst Barb Walton, Director	CCH Env. Group	Grant Meeting	Columbus, OH	6/30/16	\$0.00
Robert E Wirkner, Commissioner	Commissioners	RTIP	Columbiana Cty., OH	Retroactive to 6/7/16, 6/28/16, 7/13/16	\$84.24
Gary L Willen, Judge	Municipal Court	Municipal Judges 2016 Summer Conference	Aurora, OH	7/11/16-7/13/16	\$807.00
Sonja Leggett, Director	Transit	Mandatory TIGER Kickoff	Marietta, OH	6/27/16	\$150.00

 9:04 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Residential Services	Supported Living	0400-S012-S07.000	\$1,000.00

 9:04 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
General Fund	Supplies	0170-A002-G03.030	Other Expenses	0170-A002-G14.000	\$3,000.00
Econ Dev	Travel	0545-S065-S06.050	Other	0545-S065-S10.000	\$1,500.00

 9:05 AM

**IN THE MATTER OF
CHIP - SATISFACATION OF MORTGAGE**

Motion: to approve a Satisfaction of Mortgage for Amy B. Maple through the CHIP grant, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
PUBLIC NOTICE
DOMINION TRANSMISSION INC.**

 9:07 AM

Commissioner Wirkner advised the Board received a public notice from the Ohio Environmental Protection Agency that they have received an application for a Clean Water Act Section 401 water quality certification for a project to replace 10 segments totaling 9.88 miles of natural gas pipeline by Dominion Transmission Inc. The project is located across Tuscarawas, Licking, Muskingum, Harrison, Coshocton, Columbiana and Carroll Counties. A copy of this notice is on file at the Commissioner's office.

**IN THE MATTER OF
BID NOTICE
DJFS WALKWAY & HANDRAIL REPLACEMENT PROJECT**

Motion: to accept bids up to and opened at 9:30 a.m. on Monday, July 11, 2016 in the Commissioners' meeting room for the DJFS Walkway & Handrail Replacement Project with a pre-bid meeting on June 29, 2016 at 10:00 a.m. at the Carroll County Department of Job & Family Services, YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
BID NOTICE
CARROLL COUNTY PETROLEUM DIESEL FUEL**

Motion: to accept bids up to and opened at 9:45 a.m. on July 14, 2016 in the Commissioners' meeting room for furnishing premium grade diesel fuel to be pumped into a county vehicle at the Engineer's facility; specifications can be picked up at the Carroll County Engineer's office at 200 Kensington Road NE, Carrollton, Ohio, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
SHERIFF'S OFFICE
AGREEMENT/CONTRACT - CITY OF CLEVELAND**

Motion: to approve a contract with the City of Cleveland, Ohio for Carroll County deputies to participate in law enforcement efforts during the 2016 Republican National Convention during the week of July 18, 2016; Carroll County will be reimbursed for salary costs through this agreement, **Action:** Vote was recorded as follows: YEA: None; NEY: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion failed.

Commissioner White advised he feels the deputies will be sent into harm's way and expressed his concerns about deputies in the Cleveland area taking time off to avoid the situation. Sheriff Dale R. Williams advised he was aware of this. Commissioner White asked if the deputies for this assignment had been chosen. Sheriff Williams replied that the two deputies who are members of the SWAT team have been designated, Kyle Trsinar and Jonathan Kampfer. Sheriff Williams also expressed concerns about who would be responsible if one of the deputies gets injured, that they would be entering unfamiliar territory and details of where the deputies will stay and who they will report to have not been worked out.

 9:21 AM

**IN THE MATTER OF
ATWOOD
AGREEMENT/CONTRACT - KIKO COMPANY**

Motion: to approve a contract with Kiko Company of Canton, Ohio for the public auction of Atwood Lodge and Resort for a fee of 8% of the gross sale price with a minimum fee set at \$25,000; a copy is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:26 AM

**IN THE MATTER OF
2017 BUDGET
TREASURER**

 9:29 AM

Jeff Yeager, Treasurer, appeared before the Board to discuss his department's 2016-2017 budget. Mr. Yeager advised he is on track for this year and 2017 is similar in requests to 2016. Commissioner Ohler advised there are some concerns about the 2017 budget and the Board should know more in July.

**IN THE MATTER OF
REPAIRS/MAINTENANCE
COURTHOUSE – 3RD FLOOR SERVER ROOM**

 9:33 AM

Commissioner Ohler advised the third floor air conditioning unit for the server room is actually \$6,000 and asked Janice Leggett, Clerk Supervisor, to review the PO from the Security Fund to be sure it reflects this figure. She confirmed it does.

IN THE MATTER OF**CDBG PY16****AGREEMENT/CONTRACT**

Motion: to approve a contract with Hall Community Development LLC for preparation of the PY2016 CDBG Direct Allocation Program Grant Application on behalf of the Carroll County Board of Commissioners for a fee of \$2,000, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:36 AM

IN THE MATTER OF**HEALTH DEPARTMENT****INSURANCE (CORS) CHARGEBACK**

 9:37 AM

Commissioner Wirkner advised the Health Department was issued an invoice by the Auditor's office for its portion of the CORS liability insurance which covers a trailer titled in the name of the Board of Commissioners. The Health Department advised the trailer is covered under their own policy and does not feel they are responsible for payment of the CORS bill. Commissioner Wirkner asked the Board if the current chargeback should be waived and then advise the Health Department they will receive a bill in the future. Commissioner Ohler replied that was a good idea. Commissioner White asked if the insurance on the trailer was for liability or physical damage. The Board discussed whether the entire CORS policy should be reviewed to see if the value of the vehicles warrants the premiums being charged. Commissioner White agreed to review this.

Motion: to waive the \$52.00 chargeback to the Health Department for this year, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:45 AM

IN THE MATTER OF**INSURANCE – CORS**

Motion: to permit Commissioner White to do an audit of all County vehicles on the CORS policy to determine if the application of the policies to those vehicles is appropriate, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:46 AM

IN THE MATTER OF**2017 BUDGET****OSU EXTENSION**

 9:47 AM

Sandra Smith, OSU Extension, appeared before the Board to discuss her department's 2016-2017 budget. Commissioner Wirkner advised the General Fund has contracted every month for an approximate decrease of \$400,000, so everyone needs to tighten their belts. He advised the Board would have a better idea at the six month mark of this year. Ms. Smith advised her budget request increased by only \$1,200 over last year. She advised her office can defer the third debt payment if needed which would be about \$21,600. Ms. Smith also advised the federal government will be taking over the phone bill at some point by the end of the year which runs about \$55-\$58 per month so that will be a cost savings. She advised the lease with Farmers' Exchange also comes due in December and she would like to take on some additional space for a classroom which would increase the monthly rent by approximately \$340.00. Commissioner Wirkner advised he does not feel comfortable taking on more debt at this point. Commissioner Ohler agreed to review the lease provisions with the Farmers' Exchange and to discuss the meeting room/classroom.

IN THE MATTER OF**PROCLAMATION****ELDER ABUSE AWARENESS MONTH**

 10:00 AM

Kate Offenberger, DJFS Director, and Cheri Miller, DJFS Social Services Supervisor I, appeared before the Board to request a Proclamation declaring June as Elder Abuse Awareness Month. Ms. Miller advised this is the first year her office has done this. She is asking everyone to wear purple on June 15. Ms. Miller plans to take pictures and hopes to have newspaper involvement.

Motion: to adopt a Proclamation declaring June as Elder Abuse Awareness Month, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:03 AM

**IN THE MATTER OF
DEPARTMENT OF JOB AND FAMILY SERVICES
NEW VEHICLE**

 10:04 AM

Kate Offenberger, DJFS Director, appeared before the Board to discuss the purchase of a new vehicle. She believes the County Home is interested in taking the 2004 Ford Explorer which has over 100,000 miles. Ms. Offenberger advised she received quotes from Guess Motors for a 2016 Ford Escape and 2017 Ford Escape and from Huebner for a 2016 Subaru Forester and 2016 Chevy Equinox. Commissioner Wirkner advised he sees the low bid being the 2017 Ford Escape. Ms. Offenberger advised it will take 6-8 weeks to get the 2017 model, but she does not see this as an issue.

Motion: to approve the low bid for a 2017 Ford Escape in the amount of \$24,924.00 from Guess Motors, **Action:** Upon the call of the roll vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:08 AM

**IN THE MATTER OF
RESOLUTION 2016-27
DJFS - INTER COUNTY ADJUSTMENT AGREEMENT**

Kate Offenberger, DJFS Director, appeared before the Board seeking approval to the Inter-County Adjustment Agreement. Ms. Offenberger advised this has been occurring since approximately 2014 and allows her to transfer funds among other JFS offices. Commissioner Wirkner asked if Carroll County is the one giving or receiving. Ms. Offenberger replied last year she received funds in IM Control because she was short but she does not think any funds were traded the previous year. It's too early to tell for this year.

Motion: to adopt Resolution 2016-27 assigning authority to the Director of the Carroll County Family Services Agency to serve as the Board's designee with authority to request and sign Inter-County Adjustment Agreements, **Action:** Upon the call of the roll vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:11 AM

RESOLUTION NO. 2016-27

INTER-COUNTY ADJUSTMENT AGREEMENTS

RESOLUTION TO ASSIGN AUTHORITY TO THE DIRECTOR OF THE CARROLL COUNTY FAMILY SERVICES AGENCY TO SERVE AS THE BOARD'S DESIGNEE WITH AUTHORITY TO REQUEST AND SIGN INTER-COUNTY ADJUSTMENT AGREEMENT(S) ON BEHALF OF CARROLL COUNTY

WHEREAS, it is necessary from time to time to adjust allocated state or federal funds as a result of overages, and;

WHEREAS, the Ohio Department of Job and Family Services has promulgated rules, to wit; OAC 5101:9-6-82 which permits the Board to pass a resolution assigning authority to the director of the CFSA to serve as their designee, thereby granting the director the authority to sign the inter-county adjustment agreements on behalf of the county for a specific period of time, and;

WHEREAS, the Board of Commissioners deems the director to be the most appropriate and knowledgeable designee to evaluate, request and execute such inter-county adjustment agreements of Carroll County, Ohio.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Director of the Carroll County Department of Job and Family Services is assigned to serve as the Board of Commissioners' of Carroll County, Ohio designee, hereby granting authority to sign any inter-county adjustment agreements on behalf of the county for the period of June 1, 2016 to December 31, 2016 and to do all of those things necessary to request and administer those agreements.

Mr. White moved for the adoption of the preceding Resolution.

Mr. Ohler seconded the motion. Upon call of the roll the vote was recorded as follows:

Mr. Ohler, YES; Mr. White, YES; Mr., Wirkner YES.

Motion carried. Resolution adopted this 9th day of June, 2016.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Thomas R. White

Thomas R. White, Vice President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Commissioner

ATTEST:

/s/ Janice E. Leggett

[] Christopher R. Modranski, Assistant Clerk I

[] Valerie S. Mossor, Assistant Clerk II

[X] Janice E. Leggett, Clerk Supervisor

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**IN THE MATTER OF
DJFS
COMPREHENSIVE CASE MANAGEMENT PROGRAM**

 10:12 AM

Kate Offenberger, DJFS Director, advised the Board that they should be receiving correspondence from County Commissioners' Association of Ohio (CCAO) about the Comprehensive Case Management Program. Ms. Offenberger advised there has been a lot of controversy about this program but she is prepared to move forward with it. There is a lot of money allocated for the program and her office has reviewed potential applicants. There is significant concern about the liability on counties if the program does not meet the expectations of performance and about possible fiscal sanctions. The Board discussed with Ms. Offenberger who would be responsible for penalties and how the participants of the program factor into performance. Ms. Offenberger advised the State has agreed not to impose sanctions the first year and the County has already signed up for the program. They also discussed the low youth participation in programs available to them.

**IN THE MATTER OF
2017 BUDGET
RECORDER**

 10:37 AM

Patti Oyer, Recorder, appeared before the Board to discuss her department's 2016-2017 budget. Commissioner Wirkner advised the appropriations for 2016 totaled \$216,549. Ms. Oyer advised her request for 2017 is down to \$199,826.91. She attributes this to a decrease in Contracts-Services for internet costs and renovation and a decrease in Equipment because she purchased new equipment in 2016 which won't be a recurring expense in 2017. Ms. Oyer would like to hire another employee later in the year and her 2017 budget request includes one additional staff member. Commissioner Ohler advised Ms. Oyer not to hire anyone until the Board gets a better handle on the budget. Ms. Oyer advised her office's fees are down too and she understands.

**IN THE MATTER OF
FRONTIER**

 10:51 AM

Commissioner Wirkner advised the Auditor's office had a vendor who wanted to bypass the firewall to do updates to software and pass information back and forth. He did not give permission to do that and he has asked Frontier to come up with a solution.

**IN THE MATTER OF
COUNTY RISK SHARING AUTHORITY (CORSA)
VULNERABILITY SCAN**

Motion: to approve a Consent form with County Risk Sharing Authority (CORSA) to conduct an external network vulnerability scan of the Commissioners' office IP addresses at no cost, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:54 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:55 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

COUNTY: Ace Hardware \$204.19; Fenton Bros \$418.12; Cintas \$151.60; National Medal of Honor \$289.65; Ace Hardware \$216.25; Zashin & Rich \$758.50; Carroll Co Treasurer \$747.00; Carroll Co Treasurer \$542.00; Carroll Co Treasurer \$856.00; 1-Step Detect \$382.50; Serversim \$1,440.00; Ron Ruegg \$279.79; Guess Motors \$250.55; The Legal Aid Society of Cleveland \$100.00.

DJFS: Carroll Co Treasurer \$6,057.00; Northwoods \$1,517.05; Callos Resources \$7,288.05; Guy Keener Sr. \$600.00; Janet Miller \$402.90; Angela Casebolt \$600.00; Rebecca Crank \$300.00; Penny Henry \$600.00; Virgil Salyers \$900.00; Myra Sikon \$900.00; Carroll Co Treasurer \$156.00.

 10:55 AM

**IN THE MATTER OF
REPAIRS/MAINTENANCE
TREASURER'S OFFICE**

 10:55 AM

Jeff Yeager, Treasurer, appeared before the Board to request authorization to have his office repainted and have new carpet installed. He believes the carpeting is approximately 20 years old and the paint is peeling in some places. Mr. Yeager obtained a quote from Crim & Crim and Country Carpets which totaled \$4,625. Commissioner Ohler asked Janice Leggett, Clerk Supervisor, if there was any funding available to be moved. Ms. Leggett advised she believed there was \$7,000 left in the Liability Insurance line. Commissioner Wirkner asked Mr. Yeager to obtain three quotes for comparison before proceeding.

Motion: to take funds from the Liability Insurance line, if available to pay for the Treasurer's project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 11:01 AM

**IN THE MATTER OF
CARROLL GOLDEN AGE RETREAT**

 11:02 AM

Commissioner White read a letter the Board received which praised the assistance received from the County Home when placing a family member at the facility.

**IN THE MATTER OF
EXECUTIVE SESSION**

Motion: to enter into Executive Session per ORC 121.22(G)(6) to discuss details relative to the security arrangements and emergency response protocols for a public body or a public office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 11:05 AM

The Board reconvened with no action taken at  11:18 AM.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 11:19 AM

Carroll County Commissioners

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor