

[9:05:57 AM](#)

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White Absent: None.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

[9:05:59 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

[9:06:20 AM](#)

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Monday, June 8, 2015 and electronic recording of the proceedings.

[9:06:39 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

[9:06:43 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following expenses:

1. Darlene Schier, Fiscal Supervisor, CSEA, to attend Region 6 June Quarterly Fiscal Meeting in Canton, Ohio on June 18, 2015 with no expenses;
2. Jessica Needham, Social Worker II, DJFS, to transport child in Canton, Ohio retroactive to June 10, 2015 with no expenses;
3. Rebecca Hanstine, Social Worker II, DJFS, to attend forensic interview in Canton, Ohio on June 12, 2015 with no expenses;
4. Rebecca Hanstine, Social Worker II, DJFS, to attend forensic interview in Canton, Ohio retroactive to June 10, 2015 with no expenses;
5. Rebecca Hanstine, Social Worker II, DJFS, to attend home visit in Waynesburg, Ohio on June 11, 2015 with no expenses;
6. Diane Duncan, Caseworker, DJFS, to attend home visit in Scio, Ohio on June 11, 2015 with no expenses;
7. Gary Willen, Judge, Municipal Court, to attend Association of Municipal Court Judges Conference in Mason, Ohio on July 27-29, 2015 with expenses not to exceed \$1,200.00.

[9:06:48 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to authorize the following appropriation amendment(s):

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
Public Assistance	Contract-Services	0320-H000-H28.000	Contract-Services	0320-H000-H06.000	\$35,000.00

[9:07:00 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
CHILD SUPPORT ENFORCEMENT AGENCY  
MONTHLY REPORT-MAY**

[9:07:02 AM](#)

Commissioner Ohler advised the office of the Prosecuting Attorney filed the May 2015 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' office.

**IN THE MATTER OF  
ACCEPT BID – CENTRAL ALLIED ENTERPRISES, INC.  
CDBG FY14 PAVEMENT IMPROVEMENT PROJECT**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to accept the bid from Central Allied Enterprises, Inc. in the amount of \$46,770.00 for the CDBG FY14 Pavement Improvement Project for the resurfacing of the existing pavement on Porter Street in the Village of Malvern, Ohio, as recommended by Brian J Wise, Engineer.

[9:07:36 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
 BID NOTICE  
 PETROLEUM DIESEL FUEL**

[9:07:46 AM](#)

Commissioner Ohler advised the Board of Commissioners will be accepting sealed bids up to and opened at 10:00 A.M. on Thursday, July 9, 2015 in the Commissioners' meeting room for furnishing of premium grade diesel fuel to be pumped into a county vehicle at the supplier's facility.

**IN THE MATTER OF  
 AGREEMENT/CONTRACT  
 FRONTIER COMMUNICATIONS OF AMERICA, INC.**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the Frontier Services Agreement and Equipment Purchase, Installation, Maintenance Schedule by and between the Carroll County Commissioners and Frontier Communications of America, Inc. for the new phone system. Equipment and installation services total \$139,643.59, with maintenance services of \$13,152.00.

[9:08:31 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
 CHIP FY12  
 MONITORING REPORT**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to send a response to the monitoring report that was completed for the Community Housing Improvement Program (CHIP) FY12 grant.

[9:09:10 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
 ROAD VACATION - CEDAR ROAD, LOUDON TWP.  
 LEGAL NOTICE, VIEWING & HEARING**

[9:09:24 AM](#)

Commissioner Ohler advised the Board received a Public Road Petition from Willis Long and Malissa Long to vacate Cedar Road (CR 60A) in Loudon Township. Brian Wise, Engineer, and Rod Yoder, Deputy Surveyor, have been working with the Longs in this process as the road is on the Engineer's non-maintained roadway list.

\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to schedule a public viewing of Cedar Road (CR 60A) in Loudon Township on Monday, July 13, 2015 at 10:00 a.m. and to conduct a public hearing on Monday, July 20, 2015 at 9:30 a.m. A copy of the legal notice and full legal description are on file in the Commissioners' office.

[9:10:01 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
 PROSECUTOR OPINION**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to ask the Prosecutor for an opinion on whether the Board of Commissioners should have written agreements which outline the responsibility for payment of utilities, insurance, snow removal, lawn care, repairs, etc., with each department that occupies a County-owned building not under General Fund.

[9:10:35 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
 REPAIRS/MAINTENANCE  
 CHILD SUPPORT ENFORCEMENT AGENCY**

[9:10:49 AM](#)

Ed Eick, Maintenance Supervisor, appeared before the Board to discuss the condensing unit at the Child Support Enforcement Agency (CSEA) building. The unit is located on the ground and has been vandalized repeatedly. Mr. Eick obtained a quote from Henry Heating & Cooling as this company is already under contract with the DJFS and CSEA building. The quote is somewhat expensive, but hail guards are necessary to prevent further vandalism.

\*\*\*\*\*

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the quote of Henry Heating & Cooling for \$4,225.00 to repair the damage to the air conditioning condenser at the DJFS/CSEA building.

[9:13:21 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
 REPAIRS/MAINTENANCE**

[9:13:25 AM](#)

Ed Eick, Maintenance Supervisor, appeared before the Board to update them on some other projects. The concrete work at the Health Department will be done July 3 since the building will be shut down for the July 4<sup>th</sup> holiday. The overhang at the old bank/Digital Works building is also scheduled for July 3 for the same reason. Mr. Eick advised he and Commissioner White are still working on the culvert at the Dog Pound.

**IN THE MATTER OF  
PAYMENT OF BILLS**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:15:05 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** Staples, \$201.91; Fire Force, Inc., \$258.00; Treasurer, State of Ohio, \$360.00; Speedway, \$115.10; Frontier, \$230.10; Verizon, \$257.38; John Campbell, \$362.50; RM Auto, \$879.19; Carroll Co DJFS, \$487.50; Brightnet, \$119.70; McKesson, \$1,511.29; Henschen & Associates, \$1,866.00.

**DJFS:** FCFC, \$6,846.07.

[9:15:14 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
CARROLL GOLDEN AGE RETREAT**

[9:15:22 AM](#)

Ollie Scott, Superintendent, Carroll Golden Age Retreat (CGAR), appeared before the Board to provide an update on some activities at CGAR. She advised the recent barn sale raised over \$2,000.00 for their activity fund. Indoor cameras were installed in the hallways which were paid for by donations. The Jenkins Farm has offered to help clean up the pasture and fence line. Ms. Scott also advised cement work is being done in the delivery area, and a new floor scrubber machine was ordered. Ms. Scott advised the generator currently at CGAR was purchased used in approximately 1985 or 1986. It is no longer reliable, and parts are hard to find. She has researched the purchase of a new generator and received a couple of quotes. Ms. Scott advised most vendors want to sell the generator but not install it. The project involves wiring outside and inside, removal and replacement of the cement pad, permits, and fencing. Ms. Scott fears the current generator will not work in an emergency at CGAR. Commissioner Wirkner advised he feels there are two choices. One is to replace the generator as an emergency measure. The second is to contact Generac who has a state contract. Another issue is whether the Board can help Ms. Scott with the engineering costs if they are needed. Commissioner Wirkner clarified a state contract means the project does not have to go to bid as the bid process has already been done through the State; he also noted Ed Eick, Maintenance Supervisor, is familiar with the Generac model which runs the courthouse, so that is a plus. Commissioner Ohler advised he believes the project is an emergency but the Board should utilize the state contract with Generac. Ms. Scott estimates the project will cost \$75,000.00-\$80,000.00, and she has money set aside for this purchase. Commissioner Ohler asked if anything was needed from the Board at this point. Ms. Scott advised it will depend on the response from Generac, and she will follow-up.

**IN THE MATTER OF  
EMERGENCY MANAGEMENT AGENCY (EMA)**

[9:33:36 AM](#)

Tom Cottis, Director, Emergency Management Agency, appeared before the Board to request permission to apply for a Pre-Disaster Mitigation Grant, which asks for a 12.5% match that Mr. Cottis feels can be met with in-kind services resulting in no out-of-pocket for the County.

\*\*\*\*\*

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to allow Mr. Cottis to apply for the Pre-Disaster Mitigation Grant.

[9:34:20 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

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A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to permit the County command vehicle to be sent to the ALIVE Christian Music Festival next week.

[9:34:37 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
DOG WARDEN**

[9:34:52 AM](#)

Commissioner White advised he received a letter from Ken Ohler, Dog Warden. Mr. Ohler has asked for three things upon his retirement: (1) comp time from February 4, 2015 to March 22, 2015 totaling \$664.17, (2) sick pay using a formula of 25.1% not to exceed 240 hours, which totals \$3,235.70, and (3) PERS when he was off from January 1, 2014 to May 26, 2014. Items 1 and 2 are owed to Mr. Ohler, but the Board cannot comply with item 3 because Mr. Ohler was off on workers' compensation. Commissioner White gave Mr. Ohler the option to call PERS and pay his portion, and the County would be forced to match that. Mr. Ohler declined. The retirement is effective July 31, 2015.

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to pay the accumulated sick time of \$3,235.70 and comp time of \$664.17 to Ken Ohler.

[9:37:27 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF  
OSU EXTENSION**

[9:37:29 AM](#)

Commissioner Wirkner advised he viewed the Digital Works building with Sandy Smith, OSU Extension. Ms. Smith had concerns with the amount of parking, young people coming into the downtown area, and the current lease runs for another year. Ms. Smith determined she would be better off to remain where they are.

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
COMMISSIONERS' OFFICE**

[9:38:56 AM](#)

Commissioner Ohler advised the Board is still unsure what they plan to pay out on Capital Improvement expenditures for the year. When it comes to the Commissioners' office remodel, Commissioner Ohler recommended concentrating on the conference room first. Commissioner White advised he would like to see the windows replaced first before remodeling. Commissioner Ohler questioned whether there was air coming in during the winter months. Nancy Schaar, Free Press Standard, advised there is. The Board discussed the window quotes received so far as well as the carpet quotes and total price of the initial remodel project. Commissioners agreed their personal offices are fine as they are and discussed scaling down the project. Commissioner Ohler advised to get the windows and carpet throughout the office. For the conference room, remove the shelving and closet, paint, new ceiling, and furniture. Commissioner Wirkner asked if the contractor quotes included the kitchen area. Christopher Modranski, Assistant Clerk I, advised it included installation of a counter and cabinets and the quotes also included a new grid for the ceiling. Commissioner Ohler will work with Mr. Modranski on the project.

**IN THE MATTER OF  
EXECUTIVE SESSION**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to enter into Executive Session per ORC 121.22(G)(4) to prepare for, conduct, or review a collective bargaining strategy, per the request of Dale R. Williams, Sheriff.

[9:53:03 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

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The Board reconvened with no action taken at [10:07:00 AM](#).

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adjourn at [10:07:11 AM](#). The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor