

**Present:** President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:04 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:04 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, June 13, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Carey Birney, QA Trainer	DJFS	Readiness Training	Union County	6/21/16	\$100.00
Robert E. Wirkner, Commissioner	Commissioners	911 Meeting	Columbus, OH	6/24/16	\$100.00
Robert E. Wirkner, Commissioner	Commissioners	OMEGA	Steubenville, OH	6/21/16	\$100.00
Missy Walton, Admin Asst Barb Walton, Director	CCH Env. Group	Staples	Alliance, OH	6/16/16	\$0.00
Staci Brady, Chief Deputy Auditor	Auditor's	Website Development Seminar	New Philadelphia, OH	6/16/16	\$30.00
Thomas R. White, Commissioner	Commissioners	HARCATUS Meeting	Sugarcreek, OH	Retroactive to 6/15/16	\$45.00

 9:05 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
General Permanent Improvement	Capital Projects	0015-N020-N01.000	\$5,000.00

 9:06 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	Liability Insurance	0260-A014-A08.000	Transfer Out	0280-A015-A16.200	\$5,000.00

 9:07 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to transfer \$5,000.00 from County General Transfer Out (A014-A08) to Transfer In (N020-800) to cover expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
REGIONAL PLANNING MEETING**

 9:08 AM

Commissioner Wirkner advised a Regional Planning meeting is scheduled for Tuesday, June 21, 2016 at 7:00 P.M at the Carroll County District Library in Carrollton, Ohio.

**IN THE MATTER OF  
MONTHLY REPORT – MAY  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:09 AM

Commissioner Wirkner advised the office of the Prosecuting Attorney filed the May 2016 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners’ office.

**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
New Philadelphia Group Home/Multi-County Juvenile Attention System	5/1/16 - 12/31/17	Dependent on use	Residential placement for foster care	Service	New	5/23/2016

 9:10 AM

**IN THE MATTER OF  
CHASE CHICKENS, LLC  
PUBLIC NOTICE**

 9:10 AM

Commissioner Wirkner advised the Board received a public notice from the Ohio Department of Agriculture (ODA) accepting comments on a draft permit to install and operate Chase Chickens, LLC located at 7095 Chase Road SE, Carrollton, Ohio 44615 in Lee Township. The notice is on file in the Commissioners’ Office.

**IN THE MATTER OF  
CDBG FY16  
FAIR HOUSING - ANALYSIS OF IMPEDIMENTS**

**Motion:** to approve the Analysis of Impediments to Fair Housing Choice; a copy of the analysis is on file at the Commissioners’ Office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
CDBG FY16  
PUBLIC HEARING II - CORRECTION**

 9:13 AM

Christopher R. Modranski, Assistant Clerk I, Commissioners, appeared before the Board to advise the amounts given during the public hearing on June 13, 2016 were incorrect for the Village of Dellroy and the Village of Carrollton. Mr. Modranski advised the amount given for the Village of Dellroy was announced as \$19,020 and the correct amount is \$20,700. The amount given for the Village of Carrollton was announced as \$31,110 and the correct amount is \$29,430. Mr. Modranski advised all of the other amounts given during the public hearing are correct.

**IN THE MATTER OF  
INSURANCE  
CORSA**

 9:14 AM

Commissioner White advised he completed an audit of the liability and physical damage portion of the County’s insurance policy. Commissioner White advised he reached out to the County’s agent and learned the policy which is held with CORSA is not written as regular auto policies typically are. He explained that it is mostly in our favor and if we were to miss adding a vehicle and there is a loss to the vehicle, we are covered. Commissioner White advised we can add or subtract any number of vehicles and they are covered and will be picked up during the renewal period. Commissioner White advised we cannot choose between liability and physical damage; every vehicle must be fully insured. Commissioner Wirkner asked if the Health Department has a double policy on their utility trailer. Commissioner White advised yes stating they cannot insure a vehicle they do not own; the County owns the vehicle in question. Commissioner White advised he would speak with Leann Cline, Health Commissioner, in regard to this matter.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

 9:34 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

**COUNTY:** Ron Ruegg, \$1,934.19; Ollie Scott, \$225.97; Hall Community Development, \$3,125.00; Hall Community Development, \$2,550.00. **DJFS:** Joshua Carroll, \$355.32; FCFC, \$1,457.27; Ohio Guidestone, \$150.00; Hilltop Learning Center, \$150.00; Neopost, \$1,074.48; Ohio State University, \$696.29; Wood Co DJFS, \$1,517.05.

 9:34 AM

**IN THE MATTER OF  
2017 BUDGET  
COMMON PLEAS COURT**

 9:34 AM

Jewel Gallon, Court Administrator, Common Pleas Court, appeared before the Board to discuss her department's 2016-2017 budget. Ms. Gallon advised she has reduced her 2017 budget in several areas with the biggest reduction in attorney fees which were cut by \$5,000. Ms. Gallon advised she has also made cuts to supplies and equipment. Ms. Gallon advised her department applied for two different Supreme Court grants and were denied both grants. Commissioner Ohler advised the request for 2017 compared to 2016 is approximately \$11,000 less.

**IN THE MATTER OF  
TRANSIT  
ADA PROGRAM**

 9:42 AM

Sonja G. Leggett, Director, Transit, appeared before the Board to request approval of the Carroll County Transit American Disability Act (ADA) Complaint Procedure. Ms. Leggett advised this different from Title VI. Ms. Leggett advised that Janice Leggett serves as the coordinator for the Title VI and Sonja Leggett will serve as the ADA Complaint Procedure Coordinator.

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**Motion:** to approve the Carroll County Transit American Disability Act (ADA) Compliant Procedure, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF  
APPOINTMENT – SONJA G. LEGGETT  
ADA COMPLAINT PROCEDURE COORDINATOR**

**Motion:** to appoint Sonja G. Leggett as the Carroll County American Disability Act (ADA) Complaint Procedure Coordinator, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R. White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF  
TRANSIT  
CERTIFICATION APPLICATION**

 9:46 AM

Sonja G. Leggett, Director, Transit, appeared before the Board to advise she has filed her application and payment to become a Non-Patient Medical Transportation Provider. Ms. Leggett advised there is a review process that can take up to 30 days before approval. She has also started the application to become a Medicaid Passport Transportation Program and that application cannot be finished until a Medicaid provider identification number is received. Ms. Leggett advised once the ID Number is received all of the other requirements should be relatively the same as the application for the Non-Patient Medical Transportation Provider application. Ms. Leggett advised this designation should help the Senior Center out because they do not accept Medicaid Passport. Ms. Leggett advised her goal is to increase ridership and this would designate her as the only transport service that accepts Medicaid Passport in Carroll County to date.

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**Motion:** to approve Sonja G. Leggett, Director, Transit, to pursue and complete the Medicaid Passport application, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

 9:50 AM

**IN THE MATTER OF  
TRANSIT  
GRANT - TIGER DISCRETIONARY GRANT**

 9:51 AM

Sonja G. Leggett, Director, Transit, appeared before the Board to advise that the Ohio Department of Transportation (ODOT) received \$6.8 million for TIGER Discretionary Grant to upgrade dispatching software and hardware to assist with the Broadband internet for areas with service gaps. Ms. Leggett advised they have started creating the specifications/guidelines for Ohio transit systems to apply. She is on the steering committee and will be attending the kickoff meeting June 27, 2016. Ms. Leggett advised she will be giving a presentation on RouteMatch Software which is the vendor Carroll County chose for their dispatching software in 2015.

**IN THE MATTER OF  
APPOINTMENT – SONJA G. LEGGETT  
LOCAL OMEGA REGIONAL TRANSPORTATION ADVISORY COMMITTEE**

 9:52 AM

Sonja G. Leggett, Director, Transit, appeared before the Board to advise Transit is a part of the Ohio Mid-Eastern Government Agency (OMEGA) Regional Transportation Committee and is now required to have a local transportation advisory committee. Ms. Leggett advised the advisory committee will be required to hold meetings and be comprised of stakeholders with representatives from the Senior Center, Board of Developmental Disabilities, Department of Job and Family Services, local nursing homes and there should be representatives from those that utilize the Transit. Ms. Leggett advised the advisory committee can only make recommendations to the Board and the Board makes the decisions.

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**Motion:** to appoint Sonja G. Leggett as the Chair of the Local Ohio Mid-Eastern Government Agency Regional Transportation Advisory Committee, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

 9:58 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Transportation Advisory Committee Application and Bylaws to the Prosecutor to be reviewed for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R. White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:59 AM

**IN THE MATTER OF  
2017 BUDGET  
EMERGENCY MANAGEMENT AGENCY**

 10:02 AM

Tom Cottis, Director, Emergency Management Agency, appeared before the Board to discuss his department’s 2016-2017 budget. Mr. Cottis advised that his 2017 request is \$106,861 which is down approximately \$29,000 compared to 2016. This is because the All Hazards Mitigation plan was completed in 2016. Mr. Cottis advised his department’s request is down approximately 17.5% and believes he can decrease his budget even further in 2018. Mr. Cottis advised the Department’s new office location and phone system are working out great and he will be collaborating with Probate/Juvenile Court allowing them to use some office space to host an alternative style school for students.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R. White.

Motion carried on unanimous vote.

 10:09 AM

/s/Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I  
(PREPARED BY)

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler  
Jeffrey L Ohler  
/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner