

[9:09:50 AM](#)

Present: President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner. Absent: None.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

[9:09:52 AM](#)

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

[9:10:05 AM](#)

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the summary of the minutes from the meeting of Thursday, June 25, 2015 and electronic recording of the proceedings.

[9:10:27 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

[9:10:28 AM](#)

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following travel and membership expenses:

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director Debra Knight, Assistant Director	DJFS	CDDA – Canton District Directors	Cambridge, OH	7/7/2015	\$0.00
Kate Offenberger, Director	DJFS	Canton PCSAO District Meeting	Coshocton, OH	7/17/2015	\$0.00

[9:10:45 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to authorize the following appropriation amendment(s):

FUND	NAME	FROM	CODE	TO	NAME	CODE	AMOUNT
Public Assistance	Allocation Adjust		0320-H000-H37.000		Purchase of Service	0320-H000-H33.000	\$15,000.00

[9:10:57 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

[9:10:58 AM](#)

Kenny Ohler, Dog Warden, filed his report for the week of June 22 through June 27, 2015 showing 18 dogs impounded, 5 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
DJFS - VARIOUS CONTRACTS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Agency Shared Funding Agreement	6/1/15-6/8/15	\$230.00/diem	Residential treatment for juvenile through Guidestone	Service	Renewal	6/1/2015
ADAMHS Board						
DJFS						
Graphic Enterprises	5/29/15-5/28/16	\$0.008 per B/W image and \$0.05 per color image	Maintenance on 1 copier	Service	New	6/2/2015
Copy Right	6/1/15-5/31/16	\$0.01 per B/W image and \$0.075 per color image	Maintenance on 3 copiers	Service	New	6/17/2015

[9:11:27 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PROSECUTOR OPINION
LEASE AGREEMENT – RT9 TOWER**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to send the Lease Agreement for the State Route 9 Tower by and between the Board and Emergency Medical Transport, Inc. to the Prosecutor for his approval for form and function.

[9:11:47 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
RELEASE PERFORMANCE BOND
ENERVEST OPERATING, LLC**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to release the performance bond of \$207,800.00 filed by EnerVest Operating, LLC while working over Avalon and Fresno Roads in Harrison Township for the Jones Unit, said work completed and the County Engineer finding no damage to same. This bond release is retroactive to September 23, 2014 per the County Engineer's office.

[9:12:06 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
LETTER OF SUPPORT – HOMELESS CRISIS RESPONSE PROGRAM GRANT APPLICATION
HARCATUS TRI-COUNTY C.A.O., INC.**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve a letter of support for HARCATUS Tri-County C.A.O., Inc. Homeless Crisis Response Program grant application for 2016-2017 that will allow them to provide assistance to the homeless population of Carroll County.

[9:14:19 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
TOWER
ELEVATED SERVICES, LLC**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve a quote of \$6,700.00 from Elevated Services, LLC to replace rusted hardware, clean and paint corroded areas of the Route 9 Tower.

Commissioner Wirkner explained that this maintenance is a result of the inspection they did earlier in the year; however, the weather didn't cooperate enough for the repairs to take place at that time.

[9:15:09 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS**

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve bills submitted for payment and to authorize the county Auditor to issue her warrant on the county Treasury for payment of same.

[9:15:17 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve payment of the following for materials or services purchased without a proper purchase order and certification and the Auditor is authorized to issue her warrant for payment of same:

COUNTY: Independence Business Supply, \$2,462.50; Carrollton Civic Club, \$153.24; BIS, \$25,330.00.

[9:15:29 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
TRANSIT
PREVENTATIVE VEHICLE MAINTENANCE GUIDELINES**

[9:15:43 AM](#)

Sonja G. Leggett, Director, Carroll County Transit, appeared before the Board seeking approval for Preventative Vehicle Maintenance (PVM) Guidelines for Transit vehicles. Ms. Leggett advised the PVM guidelines are for every vehicle in the fleet. Commissioner Wirkner questioned if the preventative maintenance is completed in house. Ms. Leggett advised all preventative maintenance work was completed in-house and once a year each vehicle is inspected by an ASE Certified Mechanic.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the Preventative Vehicle Maintenance Guidelines for Carroll County Transit.

[9:16:59 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
TRANSIT
LIMITED ENGLISH PROFICIENCY PLAN - UPDATE**

[9:17:05 AM](#)

Sonja G. Leggett, Director, Carroll County Transit appeared before the Board seeking approval for an update to the Limited English Proficiency Plan. Ms. Leggett advised previously Transit has utilized translation services through DJFS. DJFS has now collaborated with other agencies for this service and it is no longer an option for Transit. Ms. Leggett advised she has collected quotes for this service and found a company that does not require a contract and will not charge unless used. Ms. Leggett advised with the current census data, Transit is not required to have the brochures translated to Spanish. Ms. Leggett advised this is an annual update.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to approve the Limited English Proficiency Plan update.

[9:19:20 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DJFS**

AGREEMENT - 211 SERVICE

[9:19:38 AM](#)

Kate Offenberger, Director, DJFS appeared before the Board seeking approval on a three year contract with United Way of Greater Stark County for the 211 services in Carroll County. Mrs. Offenberger advised she will utilize Title XX funds to pay the \$15,000.00 fee each year. Mrs. Offenberger advised this is a three way agreement between United Way, Family and Children First Council and Carroll County Department of Job and Family Services.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to approve the three year agreement for 211 services between United Way of Greater Stark County, Family and Children First Council, and Carroll County Department of Job and Family Services.

[9:21:03 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DJFS**

PRC PLAN – AMENDMENT

[9:23:57 AM](#)

Kate Offenberger, Director, DJFS, appeared before the Board seeking approval to amend the PRC Plan because there are some extra TANF funds that will expire September 30, 2015. Mrs. Offenberger advised she would like to use the funds to hold the 2015 Clothing Voucher program. Ms. Offenberger advised the voucher will be for \$150.00 per TANF eligible child from July 1, 2015 through September 18, 2015.

A motion was made by Commissioner Thomas R White, seconded by Vice President Robert E Wirkner, to amend the PRC Plan to include the 2015 Clothing Voucher.

[9:25:27 AM](#)

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

**IN THE MATTER OF
DJFS**

INTER COUNTY ADJUSTMENT AGREEMENT

[9:26:08 AM](#)

Kate Offenberger, Director, DJFS appeared before the Board seeking approval to the Inter-County Adjustment Agreement. Mrs. Offenberger advised that in 2013 legislation was passed allowing Board of Commissioners to adopt a resolution assigning authority to transfer funds among other JFS. Mrs. Offenberger advised that when we find we have extra money in one fund we can transfer those to another JFS or vice versa. Mrs. Offenberger advised no monies were transferred last year.

A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adopt the Inter-County Adjustment Agreements, Resolution 2015-23.

[9:29:46 AM](#)

Upon the call of the roll, the vote was recorded as follows: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Motion carried.

RESOLUTION NO: 2015-23

INTER-COUNTY ADJUSTMENT AGREEMENTS

RESOLUTION TO ASSIGN AUTHORITY TO THE DIRECTOR OF THE CARROLL COUNTY FAMILY SERVICES AGENCY TO SERVE AS THE BOARD'S DESIGNEE WITH AUTHORITY TO REQUEST AND SIGN INTER-COUNTY ADJUSTMENT AGREEMENT(S) ON BEHALF OF CARROLL COUNTY

WHEREAS, it is necessary from time to time to adjust allocated state or federal funds as a result of overages, and;

WHEREAS, the Ohio Department of Job and Family Services has promulgated rules, to wit; OAC 5101:9-6-82 which permits the Board to pass a resolution assigning authority to the director of the CFSA to serve as their designee, thereby granting the director the authority to sign the inter-county adjustment agreements on behalf of the county for a specific period of time, and;

WHEREAS, the Board of Commissioners deems the director to be the most appropriate and knowledgeable designee to evaluate, request and execute such inter-county adjustment agreements of Carroll County, Ohio.

NOW THEREFORE, BE IT RESOLVED by the Board of Commissioners that the Director of the Carroll County Department of Job and Family Services is assigned to serve as the Board of Commissioners' of Carroll County, Ohio designee, hereby

granting authority to sign any inter-county adjustment agreements on behalf of the county for the period of June 1, 2015 to December 31, 2015 and to do all of those things necessary to request and administer those agreements.

Mr. Wirkner moved for the adoption of the preceding Resolution.

Mr. White seconded the motion. Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. Wirkner, Yes; Mr. White, Yes.

Motion carried. Resolution adopted this 29th day of June, 2015.

BOARD OF COMMISSIONERS
OF CARROLL COUNTY

/s/ Jeffrey L Ohler

Jeffrey L Ohler, President

/s/ Robert E Wirkner

Robert E Wirkner, Vice President

/s/ Thomas R White

Thomas R White, Commissioner

ATTEST:

/s/ Christopher R. Modranski

Christopher R. Modranski, Assistant Clerk II

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A motion was made by Vice President Robert E Wirkner, seconded by Commissioner Thomas R White, to adjourn at 9:32:45 AM.

The motion carried on the following vote: **YEA:** President Jeffrey L Ohler, Commissioner Thomas R White and Vice President Robert E Wirkner **NEY:** None **ABSENT:** None. **ABSTAIN:** None.

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Christopher R. Modranski

Christopher R. Modranski, Assistant Clerk I

(PREPARED BY)

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor