

**Present:** President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:03 AM

Janice E. Leggett, Clerk Supervisor certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, June 27, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Commissioner Ohler advised he is leaving at 10:30 a.m. Everyone else replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	DJFS	Tusc Home Net	New Philadelphia, OH	7/7/16	\$0.00
Kate Offenberger, Director	DJFS	Canton Directors	Coshocton, OH	7/5/16	\$0.00
Kate Offenberger, Director Jennifer Burns, Service Coord.	DJFS Family & Children First Council	Ohio Children's Trust Fund	Cambridge, OH	7/8/16	\$20.00
Kate Offenberger, Director	DJFS	OJFSDA – Executive	Columbus, OH	7/13/16	\$17.00
Sonja Leggett, Director	Transit	Ohio Transit Academy	Columbus, OH	7/18/16-7/19/16	\$550.00

 9:04 AM

**IN THE MATTER OF  
ESTABLISHMENT OF FUNDS**

**Motion:** to establish the following new fund and no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: President Robert E Wirkner; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

1. T201 WATER POLLUTION CONTROL LOAN FUND

 9:06 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Water Control Loan	Contract-Services	0001-T201-T01.000	\$300,000.00
CCBDD General Op.	Contract-Repairs	0400-S010-S037.000	\$25,000.00
CCBDD General Op.	Contract-Services	0400-S010-S038.000	\$25,000.00

 9:06 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
OHIO POWER COMPANY; FRONTIER**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Ohio Power Company, to remove pole and recloser setting in East Township, Section 19, Bane Road (CR25);
2. Frontier, for plowing and to bore fiber optic in Augusta Township, Section 27, Arbor Road (CR 14) and Brussel Road (15);
3. Frontier, for utility work in Center Township, Sections 31 and 32, High Street, 7<sup>th</sup> Street, and Andora Road;

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
TEMPORARY ROAD CLOSING  
ANTIGUA ROAD (CR 11)**

 9:09 AM

Commissioner Wirkner advised the Carroll County Engineer will be closing Antigua Road (CR 11) to traffic 0.10 miles west of its intersection with Cactus Road (CR 51) in Monroe Township beginning July 5, 2016. The road should be re-opened to traffic in about three (3) weeks from the closing date. The road closing is necessary to replace the existing culvert over a tributary of Indian Fork.

**IN THE MATTER OF  
RESOLUTION 2016-29  
TRANSPORTATION ADVISORY COMMITTEE CODE OF ETHICS**

**Motion:** to approve the Resolution #2016-29 adopting the Code of Ethics policy and Bylaws of the Transportation Advisory Committee of the Carroll County Transit, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:10 AM

**RESOLUTION  
#2016-29  
CODE OF ETHICS POLICY FOR THE CARROLL COUNTY TRANSIT –  
TRANSPORTATION ADVISORY COMMITTEE**

**WHEREAS**, the members and employees of the Committee are subject to the Ohio Ethics Laws and related statutes; and **WHEREAS**, it has been deemed appropriate that members, committee members and employees be aware of and abide by ethics appropriate to this Committee; and

**WHEREAS**, the members will establish a high consistent standard of conduct and to maintain personal and professional accountability,

**NOW THEREFORE**, be it resolved by the Carroll County Transit Transportation Advisory Committee:

**SECTION ONE:** That a Code of Ethics Resolution be adopted this 30th day of June, 2016 for members and employees and upon approval of the appointing authority of the Board of County Commissioners.

**I. ETHICS/CONFLICTS OF INTEREST**

The proper operation of a democratic government requires that actions of public officials and employees be impartial, that government decisions and policies be made through the proper channels of governmental structure, that public office not be used for personal gain, and that the public have confidence in the integrity of its government. Ohio Revised Code §§ 102.03 and 2921.42 prohibit public employees from using their influence to benefit themselves or their family members. In recognition of the above-listed requirements, the following Code of Ethics is established for all Carroll County Transit officials and employees and Carroll County Transit Transportation Advisory Committee:

- A.** No employee or committee member shall use his official position for personal gain, or shall engage in any business or shall have a financial or other interest, direct or indirect, which is in conflict with the proper discharge of his official duties.
- B.** No employee or committee member shall, without proper legal authorization, disclose confidential information concerning the property, government or affairs of Carroll County Transit, nor shall he use such information to advance the financial or other private interest of himself or others. It is the responsibility of each employee and committee member to keep all confidential documents and materials safely and securely stored under lock and key whenever possible.
- C.** No employee or committee member shall accept any valuable gift, whether in the form of service, loan, item or promise from any person, firm or corporation that is interested directly or indirectly in any manner whatsoever in business dealings with Carroll County Transit; nor shall an employee or committee member accept any gift, favor or item of value that may tend to influence the employee or committee member in the discharge of his duties or grant, in the discharge of the employee's or committee members duties any improper favor, service or item of value.
- D.** No employee or committee member shall represent private interests in any action or proceeding against the interest of Carroll County Transit in any matter wherein Carroll County Transit is a party.
- E.** No employee or committee member shall engage in or accept private employment or render services for private interests when such employment or service is incompatible with the proper discharge of his official duties or would tend to impair his independent judgment or action in the performance of his official duties. Neither shall other employment, private or public, interfere in any way with the employee's regular, punctual attendance and faithful performance of his assigned job duties. Any employee having doubt as to the applicability of these provisions should consult his supervisor or legal counsel. Any employee or committee member offered a gift or favor who is not sure whether acceptance is a violation of the Code of Ethics, should inform his supervisor of the gift offer. The supervisor will make a decision or will refer the individual to the Prosecutor's Office. No employee will accept from any contractor or supplier doing business with Carroll County Transit, any material or service for the employee's private use.

State law prohibits Carroll County Transit employees, committee members and officials from having a financial interest in companies that do business with public agencies, with minor exceptions. Employees or committee members who have any doubt concerning a possible violation of these statutes are advised to consult an attorney.

**NOTE:** Government Employees and persons doing business with government entities should refer to Chapters 102 and 2921 of the Ohio Revised Code for their ethical obligation in compliance with the laws and regulations of the State of Ohio. The Ohio Revised Code regulations and laws apply to all public officials and employees at every level of government in Ohio and those who do business with them.

Witness our hands this 30th day of June, 2016.

**ATTEST:**  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

**BOARD OF COMMISSIONERS  
OF CARROLL COUNTY**  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Thomas R. White  
Thomas R. White, Vice President  
/s/ Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF  
AIRPORT AUTHORITY BOARD  
GRANT**

 9:11 AM

John Cross, Airport Authority Board President, advised that the Airport Authority Board has been awarded a \$275,868.00 grant for the rehabilitation of the runway. The timeline for repair is September or October, and the Airport Board has to pay a 5% match. Commissioner White thanked Mr. Cross for how the Airport Authority Board is being run. Also in attendance was Dave Fitzgerald.

**IN THE MATTER OF  
LANDFILL**

**Motion:** to approve the Consent Order and Permanent Injunction to be filed in the Carroll County Court of Common Pleas regarding the Landfill closure, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

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Commissioner Ohler advised this document is the final piece of the closure on the cap and the post closure care to meet EPA standards. This step will reduce legal expenses and will help negotiate with the EPA in the future to reduce the post closure care.

 9:18 AM

**IN THE MATTER OF  
2017 BUDGET  
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:19 AM

Shelly Martin, Child Support Enforcement Agency Director, appeared before the Board to discuss the 2017 budget. She presented the Board with an updated budget due to staffing changes. Commissioner Ohler clarified that the 2016 budget would still cover payroll and Ms. Martin advised it would and if not, she would move funding from another source. He asked why the salary request for 2016 was about \$355,000 and 2017 is \$323,667 which is less. Ms. Martin explained the employees leaving have 15-17 years of experience, so the new employees coming in will be coming in at a lower pay rate.

**IN THE MATTER OF  
AGREEMENT - ATWOOD**

 9:27 AM

John Hoopingarner, Executive Director of the Muskingum Watershed Conservancy District (MWCD), appeared before the Board to discuss an amendment to the Donation Agreement regarding the Atwood property. Also in attendance were Attorney Sean Smith, Attorney Jim Pringle, and Assistant Economic Development Director Tait Carter.

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**Motion:** to approve the Amendment to Commercial Real Property Donation Agreement with the Muskingum Watershed Conservancy District (MWCD) for Atwood Lake Resort and Conference Center; a copy is on file in the Commissioners' office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:29 AM

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Commissioner White stated he thinks this is good for everyone and expressed his appreciation for everyone's cooperation in reaching this agreement. Commissioner Ohler advised a lot of hard work went into this agreement and he hopes the sale of the Lodge will bring someone who will turn it into a meaningful property for the County. Commissioner Ohler also advised the USDA grant has been marked satisfied in the amount of \$200,000. He is still working on the state grant, which he believes is \$30,000. Commissioner Wirkner expressed that the "real winners of these negotiations are the communities we serve." Mr. Hoopingarner agreed and advised he thinks the community will benefit. Attorney Smith advised a deed conveying the mineral rights will need signed, which is a requirement of the Agreement. Attorney Pringle asked everyone to work out any hurdles that may come up. Commissioner Ohler thanked the Commissioners' staff for doing such a great job gathering the documentation requested by Rea & Associates during the audit of the Atwood funds. Commissioner Wirkner remarked there were many dynamics involved in this agreement. Commissioner Ohler clarified that the original Donation Agreement lacked direction on what would happen if it became necessary to sell the Atwood property. Everyone relied heavily on the oil and gas industry and since that did not work out, the goals for Atwood could not be accomplished. Commissioner White advised without the cooperation of this Board and MWCD, the outcome could have been years in court. Nancy Schaar, Free Press Standard reporter, asked if there were strings attached to the \$1.3 million grant. Commissioner Wirkner advised the County has 36 months to initiate the water and sewer project. Commissioner Ohler clarified the \$1.3 million is offset by the net proceeds from the sale of the Lodge. For example, if the net proceeds from the sale of the Lodge are \$400,000, the grant from MWCD will be \$900,000. If the Northern Corridor project does not happen, the County still keeps the net proceeds from the sale of the Lodge. Also, if the Lodge sells for more than \$1.3 million, there is no grant and no strings – the County keeps the \$1.3 million and anything over that amount. Commissioner Wirkner advised the bottom line is there will be a minimum of \$1.3 million available for the Northern Corridor project.

**IN THE MATTER OF  
CDBG / CHIP  
OCEAN FORMS**

**Motion:** to approve the Ohio Development Services Agency Contact Information Form and Security Role Assignment Form to access OCEAN, the State's online grants management system, as recommended by Hall Community Development, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:53 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:55 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

**COUNTY:** Tina Huggins \$326.49; Braces \$375.00; Business Card \$170.00; Tamco \$377.00; Business Card \$101.29.

**DJFS:** The House of Samuel \$4,500.00; Ferguson's House of Furniture \$1,121.39.

 9:55 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:56 AM

Carroll County Commissioners

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler  
Jeffrey L Ohler  
/s/ Robert E Wirkner PRESIDENT  
Robert E Wirkner

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor