



**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Lewis A Mickley.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**


 9:02 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, July 17, 2017 and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.

 9:02 AM


**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses:


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dominick E. Olivito, Jr., Judge	Common Pleas Court	Ohio Bar Association Membership	N/A	N/A	\$350.00
Robert E. Wirkner, Commissioner	Commissioners	MCJAS	Canton, OH	Retroactive to 7/18/17	\$28.89
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS – Ad Hoc	Canton, OH	Retroactive to 7/10/17	\$28.89
Jeffrey L. Ohler, Commissioner	Commissioners	MCJAS Meeting	Canton, OH	7/28/17	\$26.96
Janice E. Leggett, Clerk Supervisor Christopher R. Modranski, Assistant Clerk I	Commissioners	CDBG Basics Training	Canton, OH	8/23/17-8/24/17	\$600.00

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:03 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:03 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone was present.

**IN THE MATTER OF  
EMA BUILDING**


 9:04 AM

Commissioner Wirkner advised the Auditor is in need of office space for the next two years to house an appraisal team. Lynn Fairclough, Auditor, advised every six years the County goes through a reappraisal of properties and the company hired to do that is John G. Cleminshaw, Inc. from Stow, Ohio. Ms. Fairclough advised the firm will be here for two years to complete the reappraisal. Ms. Fairclough advised they will be working in the field and completing administrative tasks in the office. Tom Cottis, Director of Carroll County Emergency Management Agency, advised the space they want to use is the Emergency Operations Center (EOC). He explained we are required by law to have the center but it has only been opened one time in the last 14 years so we can work around them if needed. Mr. Cottis advised the critical infrastructure is locked which leaves them access to the bathroom and phones. Mr. Cottis advised security will not be an issue and day to day operations will not be interrupted.


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**Motion:** to allow John G. Cleminshaw, Inc. to use the EMA Building pursuant to the direction and oversight of EMA Director, Tom Cottis, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:08 AM


**IN THE MATTER OF  
COURTHOUSE SECURITY**


 9:08 AM

Tom Cottis, Director, Carroll County Emergency Management Agency, Dale Williams, Sheriff appeared before the Board to discuss courthouse security. Mr. Cottis requested the Board enter into executive session to discuss security arrangements.


**IN THE MATTER OF  
EXECUTIVE SESSION**

**Motion:** to enter into Executive Session per ORC 121.22(G)(6) to consider details relative to the security arrangements and emergency response protocols for a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:08 AM

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The Board reconvened with no action taken at  9:37 AM.


**IN THE MATTER OF  
COURTHOUSE SECURITY**

 9:37 AM


Commissioner Wirkner advised that due to the recent events that took place at the courthouse yesterday he feels it is prudent that the EMA Director, Commissioner Representative and Sheriff form a committee to review courthouse security procedures and the Committee will make recommendations to the Board for new policies. Bill Wohlwend, Clerk of Courts, advised he was involved in the incident and discussed some of his concerns with the Board. Commissioner Wirkner advised the leadership and guidance comes in the form of policies and procedures that anticipate various incidents and that is why we need to form a Committee so that way there is adequate policy and procedures in place informing someone how to handle this situation. Commissioner Wirkner advised in the absence of clear guidance to direct someone on what to do that we each do the best we can based on our experience and training.

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**Motion:** to form a committee to review courthouse security procedures and develop new policies; the committee shall include the EMA Director, Sheriff and a representative from the Commissioners, being Commissioner Wirkner, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF  
MEDIA**

 9:43 AM


Nancy Schaar, Free Press Standard, advised no one has said what has happened yesterday. Commissioner Wirkner advised a letter threatening anthrax and explosives was received in the mail.

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s):

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
County General	Attorney Fees	0001-A01-A05.000	\$4,000.00

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.


 9:44 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to approve the following transfer of fund(s):

<u>FUND</u>	<u>CODE (FROM)</u>	<u>CODE (TO)</u>	<u>AMOUNT</u>
County General	0280-A015-A16.200	0999-Y098-800	\$1,240.83

**Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner. Motion carried on majority vote.


 9:45 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s):


<u>FUND</u>	<u>FROM</u>		<u>TO</u>		<u>AMOUNT</u>
	<u>NAME</u>	<u>CODE</u>	<u>NAME</u>	<u>CODE</u>	
County General	Salaries- Employees	0101-A001-B02.020	Transfer Out	0280-A015-A16.200	\$1,240.83

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:45 AM


**IN THE MATTER OF  
GRANT – WATER POLLUTION CONTROL LOAN FUND  
CHANGE ORDER**

**Motion:** to approve change order #2 for Tim Dayton dba Dayton Excavating for the Water Pollution Control Loan Fund to increase contract #3B by \$1,950.00 which adjusts the price to \$37,698.00 due to a revision to the drawings for Apollo Road property and an easement requirement. The completion deadline of July 13, 2017 is extended to August 13, 2017 due to additional work, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley. Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF  
GRANT - SR9 WATER & SEWER PROJECT**

**Motion:** to approve an additional grant in the amount of \$10,000 to the Carroll County Economic Development office for the proposed water and sewer project located on State Route 9 to State Route 171 making the total grant \$420,000, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: President Jeffrey L Ohler, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner. Motion carried on majority vote.

 9:46 AM


**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director:

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
CopyRight	06/01/2017 to 05/31/2018	\$0.011 per B/W image and \$0.0825 per color image	Maintenance on 3 copiers	Service	Renewal	05/23/2017
Columbiana Co DJFS	07/01/2017 to 06/30/2018	\$26.67 per hour (July- November) \$27.03 per hour (December-June) Plus mileage	Child Care Provider Certification	Service- MOU	Renewal	05/19/2017
Redemption House	04/01/2017 to 12/31/2018	Varies, Dependent on Use	Placement for Foster Children	Service	New	06/09/2017


**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:47 AM


**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the PNC Business Card application/agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.


 9:48 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to request a Prosecutor Opinion on the Health Department Letter of Insufficiency levy procedures, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner. Motion carried on unanimous vote.

 9:48 AM

**IN THE MATTER OF  
LOCAL EMERGENCY PLANNING COMMITTEE (LEPC)  
APPOINTMENTS**


 9:48 AM

Tom Cottis, Director, Carroll County Emergency Management Agency, appeared before the Board to turn in the Local Emergency Planning Committee (LEPC) applications for the Commissioners to review. Mr. Cottis advised that Tammy Dowdell, Assistant Director, will be in Monday, July 24, 2017 seeking approval of the LEPC applications. Commissioner Ohler asked Commissioner Wirkner to review the applications and make a recommendation to the Board for approval or disapproval. Commissioner Wirkner advised he would do that but wanted the Board to be aware that he was an applicant.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 9:55 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**


**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same:

**COUNTY:** TYCO, \$942.55; Micro Logix, \$373.75; Schloss Media, \$225.00; Furey’s, \$576.58; Edward Emmett O’Farrell, \$100.00; PATC, \$495.00; & John G. Clemishaw, Inc., \$10,739.66.


**DJFS:** Callos Resources, \$12,543.23; American Prof Truck Driving School, \$1,842.00; Kits for Kidz, \$863.00; Callos Resources, \$987.96; FCFC, \$287.42; & Time Warner Cable, \$305.23.

**Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Lewis A Mickley, **Seconded by** Vice President Robert E. Wirkner.

Motion carried on unanimous vote.


 9:55 AM

**IN THE MATTER OF  
BUREAU OF WORKERS COMPENSATION REBATE**

 9:55 AM


Commissioner Ohler advised that the Bureau of Workers Compensation (BWC) rebate check was delivered to the Auditor’s Office and deposited into the trust fund. It will be returned to the appropriate departments by November 1, 2017. Commissioner Ohler advised the previous rebates that have been sitting in the trust fund will also be returned. Commissioner Ohler advised a portion can be used by the Commissioners as the match for a safety grant. Commissioner Ohler asked the Board if we should try to apply for the grant. Janice Leggett, Clerk Supervisor, advised that the Safety Grant is a competitive grant that has been explored before through Carroll Golden Age Retreat but the equipment they wanted was on the no fund list. Commissioner Ohler advised the Clerks will explore the grant opportunity. Ms. Leggett advised there is also a separate safety grant for agencies that deal with individuals with developmental disabilities, and she has forwarded that information to Matt Campbell, Superintendent, Carroll County Board of Developmental Disabilities.

**IN THE MATTER OF  
TARGETED COMMUNITY ALTERNATIVES TO PRISON (T-CAP)  
GRANT**

 10:03 AM

Commissioner Ohler advised we received a notice of the Targeted Community Alternatives to Prison (T-CAP) grant. Commissioner Ohler advised Christopher Modranski, Assistant Clerk, will work with Sheriff Williams on the grant.

**IN THE MATTER OF  
LEWIS A MICKLEY**


 10:04 AM

Commissioner Mickley advised he will be out of the office on Monday at the National Association of Counties (NACO) meeting in Columbus, Ohio.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner, and Commissioner Lewis A Mickley; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E. Wirkner, **Seconded by** Commissioner Lewis A. Mickley.

Motion carried on unanimous vote.

 10:06 AM

/s/Christopher R Modranski  
Christopher R Modranski, Assistant Clerk I  
(PREPARED BY)

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner  
/s/ Lewis A Mickley  
Lewis A Mickley  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler