

**Present:** President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, July 28, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Dominick E Olivito, Jr., Judge	Common Pleas	Ohio Judicial Conference Annual Meeting	Columbus, OH	9/15/16-9/16/16	\$1,000.00

 9:03 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
County General	Advertising	0180-A003-A08.060	Travel	0180-A003-A07.050	\$700.00

 9:03 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Josh Long, Interim Dog Warden, filed his report for the week of July 25, 2016 through July 30, 2016 showing 13 dogs impounded, 6 adopted out, 4 redeemed, 0 euthanized, 2 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
PROSECUTOR OPINION  
ATWOOD**

**Motion:** to send the deed and donation agreement associated with the Atwood Lodge to the Prosecutor for his review on the restriction of animals being located on the property, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
CCC-EAPA MEETING**

**Motion:** to close the office on Friday, September 23, 2016 to allow clerks to attend the County Commissioners Clerks and Engineers Administrative Professionals Association (CCC-EAPA) Regional Training meeting in Tuscarawas County, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
TEMPORARY ROAD CLOSING  
ARBOR ROAD (CR 14)**

 9:08 AM

Commissioner Wirkner advised the Carroll County Engineer will be closing Arbor Road (CR 14) to traffic from Arrow Road (CR 15) to Brush Road (CR 43) on Wednesday, August 3, 2016. The road will be closed from 7:00 a.m. to 3:30 p.m., weather permitting. The road closing is necessary to repair the culvert under Arbor Road.

**IN THE MATTER OF  
RESOLUTION 2016-33  
RESOLUTION TO APPOINT CONSULTANT**

**Motion:** to approve Resolution #2016-33 approving the Board to appoint a consultant to assist in procuring appropriate healthcare coverages, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:14 AM

**RESOLUTION 2016-33  
RESOLUTION TO APPOINT CONSULTANT**

**WHEREAS**, the Board of County Commissioners of Carroll County, Ohio, deems it necessary to appoint a consultant to assist in investigating and procuring appropriate healthcare coverage or healthcare plans, policies or contracts for County employees and families; and  
**WHEREAS**, pursuant to Ohio Revised Code Section 307.86(F)(2), the Board determines that compliance with this section would increase, rather than decrease, the cost of such purchase; and  
**WHEREAS**, the Board plans to requests issuers of the policies, contracts, plans, or services to submit proposals to the contracting authority, in a form prescribed by the contracting authority, setting forth the coverage and cost of the policies, contracts, plans, or services as the contracting authority desires to purchase; and  
**WHEREAS**, the Board will negotiate with the issuers for the purpose of purchasing the policies, contracts, plans, or services at the best and lowest price reasonably possible; and  
**WHEREAS**, Ohio Revised Code Section 307.86 authorizes the employment of a consultant for the reasons heretofore;  
**THEREFORE, BE IT RESOLVED** that Thompson Benefit Solutions be and hereby is appointed as consultant to this Board to assist in procuring appropriate healthcare coverage's.

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. White seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. White, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 1<sup>st</sup> day of August, 2016.

ATTEST:

/s/Christopher R. Modranski  
[ X ] Christopher R. Modranski, Assistant Clerk I  
[ ] Valerie S. Mossor, Assistant Clerk II  
[ ] Janice E. Leggett, Clerk Supervisor

BOARD OF COMMISSIONERS  
OF CARROLL COUNTY  
/s/ Robert E. Wirkner  
Robert E. Wirkner, President  
/s/ Thomas R. White  
Thomas R. White, Vice President  
Jeffrey L. Ohler  
Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
THOMPSON BENEFIT SOLUTIONS**

**Motion:** to approve the agreement between Carroll County Commissioners and Thompson Benefit Solutions for writing the RFP for employee benefits package for January 1, 2017-December 31, 2017, with a fee of \$2,000, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
INSURANCE, HEALTH  
REQUEST FOR PROPOSALS**

**Motion:** to approve the Request for Proposals for health insurance quotes as prepared by Thompson Benefit Solutions with the RFPs being accepted up to and opened at 9:30 a.m. on September 19, 2016, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF  
CONVENTION & VISITORS BUREAU  
TOURISM REPORT**

 9:16 AM

Amy Rutledge, Director, Convention & Visitors Bureau, appeared before the Board to give her annual Tourism Report including the Economic Impact Numbers as provided by the State of Ohio. A copy of the report is on file in the Commissioners' Office.

**IN THE MATTER OF  
BOARD OF ELECTIONS**

 9:34 AM

Vickie Reed, Director and Amanda Tubaugh, Assistant Director, Board of Elections appeared before the Board to discuss the reimbursement of \$32,000 from the State of Ohio for the previously purchased electronic poll books (e-poll books). Ms. Reed advised that the software company the e-poll books were purchased from have been bought out by another company which has already advised they will no longer be supporting and updating the e-poll books currently in use today. Ms. Reed advised the reimbursement from the state is crucial in assisting the Board of Elections with the purchase of new e-poll books which will need to take place over the next year or so. Ms. Tubaugh advised the steps needed for the reimbursement to take place are as follows: Memorandum of Understanding (MOU) between the Ohio Department of Administrative Services, Carroll County Board of Elections and County Commissioners; a copy of the minutes showing the MOU has been approved; and copies of the purchase receipts. Ms. Tubaugh advised these e-poll books were purchased in 2013 and are used for voters to sign-in to vote at the polling precincts.

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**Motion:** to approve the Memorandum of Understanding between the Ohio Department of Administrative Services, Carroll County Board of Elections and Carroll County Board of Commissioners to document the rules and responsibilities of each party and comply with requirements set forth in Section 207.63 of the Amended Substitute House Bill #64, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:45 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

**COUNTY:** AEP, \$477.33; Business Card, \$281.84; Alliance Area DV, \$1,069.96; Henry Heating & Cooling, 257.50; Henry Heating & Cooling, \$3,365.94; Ron Ruegg Automotive, \$606.56; Serversim, \$150.25.

**DJFS:** None.

 9:45 AM

**IN THE MATTER OF  
AGREEMENT/CONTRACT  
ID NETWORKS INC.**

 9:46 AM

Commissioner Wirkner advised the Sheriff is going to take advantage of the 5-year, zero interest payment plan being offered by ID Networks Inc. for the new computer aided dispatching (CAD) software. Commissioner Wirkner advised the CAD is \$187,552 and County Commissioners are paying \$50,000 which will allow the fire and ambulance services to take advantage of the 911 NextGen capabilities. Commissioner Ohler asked how much of the cost will the Sheriff be consuming over the five years for the upgrade. Commissioner Wirkner advised the Sheriff will be responsible for \$16,000 and the remaining balance will be paid from 911 funds.

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**Motion:** to approve a contract with ID Networks Inc. of Ashtabula, Ohio in the amount of \$187,552 for computer aided dispatching (CAD) software and a 5 year maintenance plan; the payment schedule includes a \$50,000 initial payment and five annual payments of \$27,510; a copy of the contract is on file in the Commissioners' Office, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:48 AM

**IN THE MATTER OF  
OFFICE CLOSED  
ATWOOD LODGE AUCTION**

 9:50 AM

Commissioner White advised he would like to see the office close the day the Atwood Lodge is auctioned (August 10, 2016) so the Clerks can be onsite and serve as an administrative aide to the Commissioners in case any needs arise during the auction. Commissioner Ohler advised he agrees that a Clerk should be on site but isn't sure all three Clerks will be needed to attend. Commissioner Ohler suggested Janice Leggett, Clerk Supervisor, attends. Commissioner Ohler advised he is going to meet with Kiko Company this week and see what type of game plan they have and discuss with them what type of questions might arise and what kind of administrative duties we might have. Commissioner Wirkner suggested that after Commissioner Ohler meets with Kiko Company he should have a better idea of what type of manpower will be needed. Commissioner Ohler advised he will report back during Thursday's meeting on August 4, 2016.

**IN THE MATTER OF  
TOWER – ROUTE 9**

 9:53 AM

Commissioner Wirkner advised there has been a lot of interest in our communications tower located on State Route 9, and he has been contacted by various companies wanting to purchase the tower. Commissioner Wirkner advised he has a meeting scheduled Wednesday, August 3, 2016 with a local internet provider who already has a presence on the tower. Commissioner Wirkner advised the vendor’s activities have increased to the point where they need additional space on the tower and would like to elevate the tower 80 additional feet. Commissioner Wirkner advised he would need to speak with the prosecutor to find out the correct process to sell the tower if that is the desire of the Board. Commissioner Wirkner advised this may be a good time to get out from under the tower considering the maintenance costs involved. Commissioner Wirkner reviewed the timeline of leases and other activity on the tower. Commissioner Ohler advised there will also need to be negotiations with Community Improvement Corporation (CIC) because they are the owner of the land that the tower is situated on.

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**Motion:** to allow Commissioner Wirkner to speak with the prosecutor about the steps needed to sell the communications tower on State Route 9, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:11 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:16 AM

Carroll County Commissioners

/s/Christopher R Modranski  
Christopher R. Modranski, Assistant Clerk I  
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler

Jeffrey L Ohler

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor