

**Present:** President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:05 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:05 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Monday, August 1, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:05 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	DJFS	Area 16 COG Meeting	Cadiz, OH	8/26/2016	\$0.00
Kate Offenberger, Director	DJFS	Area 16 WOB Meeting	Cadiz, OH	8/19/2016	\$0.00
Barb Walton, Director		Carbon Limestone Landfill			
Missy Walton, Administrative Assistant	CCH Environmental	Open House / City of	Lowellville, OH and	8/5/16	\$0.00
Tony Guidone, Recycling Coordinator		Canton Recycling Center	Canton, OH		

 9:06 AM

**IN THE MATTER OF  
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)  
OHIO POWER CO.**

**Motion:** to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer:

1. Ohio Power Company to install one switch on an existing utility pole in Monroe Township, Section 2, Antigua Road (CR11);
2. BoCor Holdings, LLC to install a 2" pipe through an existing 8" road bore in Harrison Township, Avalon Road.

**Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
BERLIN LUMBER, LLC. – RTM TRANSPORT, LLC.**

**Motion:** to approve a special hauling permit to Berlin Lumber, LLC. – RTM Transport, LLC. for hauling over Gable Road in Monroe Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
MONTHLY REPORT – JULY  
CARROLL GOLDEN AGE RETREAT**

 9:08 AM

Commissioner Wirkner advised Ollie Scott, CGAR Superintendent, filed her report for the month of July 2016 showing 6 male and 33 female residents. A copy is on file in the Commissioners' office.

**IN THE MATTER OF  
MONTHLY REPORT – JULY  
SHERIFF’S OFFICE**

 9:08 AM

Commissioner Wirkner advised Sheriff Dale R. Williams filed his report for the month of July 2016 showing 1,862 meals served and 210 washes completed. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
CDBG / CHIP  
HOUSING SEMI-ANNUAL PROGRAM INCOME REPORT**

**Motion:** to approve the CDBG and HOME Funds Housing Semi-Annual Program Income Report ending June 30, 2016, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
CDBG / CHIP  
ED RLF SEMI-ANNUAL REPORT**

**Motion:** to approve the ED RLF Semi-Annual Report ending June 30, 2016, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
GRANT - HELP ME GROW  
STANDARD AFFIRMATION & DISCLOSURE FORM**

**Motion:** to approve the Standard Affirmation and Disclosure Form for the Help Me Grow grant, per the request of Amy Campbell of the Health Department, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
ATWOOD LAKE RESORT & GOLF CLUB  
AUCTION OBSERVATION**

 9:11 AM

Commissioner Wirkner advised that all three Board members will be attending the public auction on Wednesday, August 10, 2016 at 12:00 p.m. at the Atwood Lake Resort & Golf Club (2650 Lodge Road, Sherrodsville, Ohio), for observation purposes only. The bids will be reviewed and accepted during the next regularly scheduled Commissioners’ meeting on Thursday, August 11, 2016.

Commissioner Ohler advised he spoke with Kiko Company and feels that if anything is needed the day of the auction it will need to come from the Commissioners’ office; therefore, it is his recommendation that no clerks go to the auction.

**IN THE MATTER OF  
2015 AUDIT**

 9:12 AM

Lynn Fairclough, Auditor, and Stacy Taylor, Deputy Auditor/Budgetary, appeared before the Board to report on the 2015 County Audit. Ms. Fairclough advised the County received the Ohio Auditor of State Award from Auditor of State, Dave Yost. The award is for exemplary financial reporting in accordance with Generally Accepted Accounting Principles (GAAP) for the year 2015. Ms. Fairclough advised she would like to thank and applaud all of the County offices, elected officials, department directors and their staff for this award because their diligence made this award possible. Ms. Fairclough advised that Stacy Taylor who is the budgetary officer in the Auditor’s Office served as the point of contact for the firm who conducted the audit and wanted to give her recognition for a job well done.

**IN THE MATTER OF  
TRANSIT  
EXTENDED HOURS**

 9:17 AM

Sonja G. Leggett, Director, Transit appeared before the Board to request permission to extend the hours of Transit on a trial basis of six months. She would like to change the hours from 7:00 am-4:30 pm to 6:00 am-6:00 pm. Ms. Leggett advised she needs to get approval from the State as well so an approximate start date may be September 1, 2016 through February 28, 2017.

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**Motion:** to approve extending hours at Transit to 6:00 am-6:00 pm on a six month trial basis, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:19 AM

**IN THE MATTER OF  
ROUTE 9 TOWER  
PATTERSONVILLE TELEPHONE COMPANY**

 9:20 AM

Aaron Jones of Pattersonville Telephone Company appeared before the Board to request additional space on the Route 9 tower. Mr. Jones advised his company has already outgrown the equipment he currently has on the tower and the current equipment is at 90% capacity. He wants to put up equipment that will broadcast a signal to his other towers in the County that will act as a repeater and broadcast the service to the end user. Mr. Jones advised his service provides an internet connection to those residents with limited or no internet service in the area. Commissioner Wirkner advised he has fielded several calls from residents expressing complaints about the limited internet service in our County. Commissioner Wirkner suggests the Board approve the request for additional equipment on the tower. Commissioner Ohler asked if this new equipment violates the contract already in place with Mr. Jones's company. Commissioner Wirkner advised the contract allows for upgrades to the equipment and, in fact, Mr. Jones has already upgraded his equipment once.

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**Motion:** to approve the request from Pattersonville Telephone Company to upgrade their equipment on the County-owned communications tower located at the intersection of Kensington Road and Cobbler Road, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:30 AM

**IN THE MATTER OF  
SAFETY & HEALTH POLICY AND PROCEDURES**

 9:52 AM

Janice E. Leggett, Clerk Supervisor/Loss Control Coordinator, appeared before the Board to present the revised Carroll County Safety & Health Policy and Procedures. She advised she and Robin Watson of the Bureau of Workers Compensation have revised this policy over the last year to bring it into compliance. She further explained that this policy will be distributed to the other departments to use as a template for their own manuals. Ms. Leggett asked the Board to adopt this policy.

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**Motion:** to adopt the revised Carroll County Safety & Health Policy and Procedures, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:54 AM

**IN THE MATTER OF  
SAFETY – FIRE DRILL**

 9:55 AM

Janice E. Leggett, Clerk Supervisor/Loss Control Coordinator, appeared before the Board to announce that a fire drill has been scheduled for the Courthouse on Friday, August 26, 2016 at 2:00 p.m. The Carrollton Village Fire Department will be assisting. Ms. Leggett hopes the new fire alarm system will be up and running by that time but if it is not, she plans to use the "Page All" feature of the new phone system. An email will be sent today to both the Leadership and Safety Committees.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:57 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

**COUNTY:** Webster's Attic, \$100.00; Serversim, \$899.00; & MS Consultants, \$6,800.00.

**DJFS:** Dana Bennett, \$246.24; Hollee Holmes, \$228.96; Brigetta Fernwalt, \$390.75; Bobbi Jo Shine \$172.80; Walmart, \$17,783.71; Kaitlyn Ward, \$262.44; & Richard A Wadsworth Family Trust, \$750.00.

 9:57 AM

**IN THE MATTER OF  
MEDIA  
CGAR OCCUPANCY**

 9:58 AM

Nancy Schaar, Free Press Standard asked why there seems to be a lower occupancy rate than in the past at Carroll Golden Age Retreat (CGAR). Commissioner White advised Ms. Schaar to contact Ollie Scott, Superintendent, CGAR.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:03 AM

Carroll County Commissioners

/s/Christopher R. Modranski  
Christopher R. Modranski, Assistant Clerk I  
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler

Jeffrey L Ohler

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor