

**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the meeting of Monday, October 5, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Tait Carter, Asst. Director	Economic Dev.	OEDA Annual Summit	Dublin, OH	10/19/15-10/21/15	\$722.00
Brian Wise, Engineer	Engineer	Carroll County Twp. Assoc. Fall Banquet	Atwood Lake Resort	10/15/15	\$40.00
Chris Kiehl, Deputy Administrator					
Patricia Oyer, Recorder	Recorder	Leadership Development	Kent State University	Retroactive to 10/2/15	\$23.58

 9:02 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Concealed Handgun	Personnel Payroll	0200-B011-B02.020	\$2670.00
License	PERS	0200-B011.B07.000	\$200.00
License	Mandatory Medicare	0200-B011.B09.090	\$50.00
License	Contract-Services	0200-B011-B05.000	\$400.00

 9:03 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
General Fund	Contracts-Services	Supplies	\$600.00
General Fund	Relief Allowances	Rent & Bldg Care	\$750.00

 9:03 AM

**IN THE MATTER OF  
MONTHLY REPORT – SEPTEMBER  
SHERIFF’S OFFICE**

 9:03 AM

Commissioner Ohler advised that Sheriff Dale R Williams filed his report for the month of September 2015 showing 2,453 meals served and 277 washes complete. A copy is on file in the Commissioners’ office.

**IN THE MATTER OF  
COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP FY 15)  
NEWS RELEASE**

 9:03 AM

Commissioner Ohler advised there will be an informational meeting at the Carroll County District Library on Monday, October 26, 2015 from 6:30 p.m. to 8:00 p.m. Applications, program information and income eligibility requirements can be obtained at that time or by contacting the County’s CHIP consultant, Bleckman and Associates, at 330-499-8266. Similarly, interested parties may call the Commissioners’ Office to be placed on the mailing list for applications.

**IN THE MATTER OF  
COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP FY 15)  
GRANT AGREEMENT (#B-C-15-1AJ-1)**

**Motion:** to approve the grant agreement between the Ohio Development Services Agency and Carroll County Commissioners for Grant Number B-C-15-1AJ-1, the CDBG Community Housing Impact and Preservation Program (CHIP), in the amount of \$194,000.00 for the period of September 1, 2015 to December 31, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP FY15)  
GRANT AGREEMENT (#B-C-15-1AJ-2)**

**Motion:** to approve the grant agreement between the Ohio Development Services Agency and Carroll County Commissioners for Grant Number B-C-15-1AJ-2, the HOME Community Housing Impact and Preservation Program (CHIP), in the amount of \$206,000.00 for the period of September 1, 2015 to December 31, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG FY15)  
GRANT AGREEMENT (#B-C-15-1AJ-2)**

**Motion:** to approve the grant agreement between the Ohio Development Services Agency and Carroll County Commissioners for Grant Number B-C-15-1AJ-2, Community Development Block Grant (CDBG) funds, in the amount of \$77,000.00 for the period of September 1, 2015 to February 28, 2017, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
COUNTY AUCTION**

**Motion:** to request the Prosecutor’s opinion for form and function on the Auction Sale Contract with Kiko Auctioneers for the 2015 County Surplus Auction, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
CHIP FY15 CONTRACT WITH BLECKMAN & ASSOCIATES INC**

**Motion:** to request the Prosecutor’s opinion for form and function on the CHIP FY15 contract with Bleckman & Associates Inc., **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
PROSECUTOR OPINION  
EMPLOYEE HEALTH INSURANCE**

**Motion:** to request the Prosecutor’s opinion on the bidding process for employee health insurance, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

**COUNTY:** Ace Hardware \$164.80; Ron Ruegg \$965.38; Valerie DeCarlo \$63.36; Valerie DeCarlo \$80.50; Dr. John Walters \$24.00.

**DJFS:** Andy’s Garage \$1,163.79; Bobbi Jo Shine \$174.57; Rachel Strawser \$233.43; Maria Motz \$2.00.

 9:09 AM

**IN THE MATTER OF  
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT**

 9:09 AM

Commissioner Wirkner advised he has a Regional Transportation Improvement Project (RTIP) meeting tomorrow.

**IN THE MATTER OF  
EMA**

 9:10 AM

Commissioner Wirkner advised that EMA is in their new building.

**IN THE MATTER OF  
NORRIS BUILDING - HUNTINGTON BANK SETTLEMENT**

 9:12 AM

Commissioner Ohler advised that the Board has paid the last payment to Huntington Bank for the Norris Building transaction.

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
CAPITAL IMPROVEMENT PROJECTS**

 9:12 AM

Commissioner Ohler advised that the Board has some major projects to complete and suggested making a transfer to the Permanent Improvement Fund now. Commissioner Wirkner advised the jail had an inspector come in and he has been very thorough in his inspections. Commissioner Ohler advised the phone system, fire alarm system and 911 are at the top of the project list.

**IN THE MATTER OF  
911 - GIS MAPPING**

 9:12 AM

Commissioner Wirkner advised he has the mapping report of GIS which shows there are a number of errors creating issues that need to be fixed. They want to use Active 911 which will show the exact address emergency responders are to go to. The estimated cost to clean up the mapping and GIS is approximately \$15,000.00 if the corrections are done in-house. One of the County’s employees would have to go through training to do the corrections which would bring the cost up to \$18,500.00. If an outside company does the corrections it would be \$30,000.00. Commissioner Wirkner advised the corrections need to be done in-house. Commissioner White asked who would do this. Commissioner Wirkner advised he is going to suggest more than one person. The people that need the GIS information are the Map office, Engineer’s office, and the Auditor’s office. Commissioner Wirkner suggested everyone sit down and discuss a way to coordinate these activities in-house. Commissioner White asked if doing it in-house would require additional payroll. Commissioner Wirkner advised that is possible. Commissioner Wirkner advised that Carroll County Sgt. Cheryl Keyser at the will be going to the training. We see what the needs are for GIS and mapping through those offices and see if it is needed to have another person trained.

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**Motion:** to approve payment of \$18,500.00 for the Carroll County GIS Mapping, which is the master street address and guide that need fixed before moving to Next Gen 911 and the training for the selected in house participants, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:27 AM

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
CAPITAL IMPROVEMENT PROJECTS**

 9:27 AM

Commissioner Ohler advised he and Ed Eick, Maintenance Supervisor, were talking about funds for projects to finish this year and next year. For 2015, there is the phone system and fire alarm system. For 2016, projects include the Recorder’s office, DJFS and exterior doors at the Friendship Center, Volunteer Fire Department, and the Courthouse. Mr. Eick recommended commercial doors for the Courthouse. Commissioner Ohler advised he wants to move the money this year for all known projects. Commissioner Ohler advised the Friendship Center and Volunteer Fire Department could be done this year. Mr. Eick advised the other project he would like to see done is putting the gate up between the Prosecutor’s building and the EMA building at an estimated cost of \$2,500.00. Commissioner Ohler advised Mr. Eick to get quotes on both of the door projects. Commissioner Wirkner clarified there has to be 99% accuracy on the mapping to get certified for the Next Gen 911 system. Commissioner Ohler advised Mr. Eick he doesn’t see any other major projects on the horizon. Commissioner Wirkner advised the Board will have to give \$50,000.00 for the 911 system in 2016. Commissioner White thanked Mr. Eick for his work on the Dog Pound ditch project. Mr. Eick advised there are still a couple things to be done at the Dog Pound like installing guardrail. Commissioner White advised he has been approached about getting the meeting room on the 4<sup>th</sup> floor painted. Mr. Eick advised the 4<sup>th</sup> floor vinyl flooring needs to be looked at too.

**IN THE MATTER OF  
RUMA/RIGHT OF WAY  
PERRY TOWNSHIP**

 9:37 AM

Commissioner Ohler advised that Perry Township will be in on Friday to give an answer on the RUMA discussed on Monday, October 5, 2015.

**IN THE MATTER OF  
EMA**

 9:38 AM

Commissioner Wirkner advised that Tom Cottis, EMA Director, is looking for funding for a full radio array. If he is unable to get funding for this, the Board will have to pay for this expense.

**IN THE MATTER OF  
NEWS MEDIA**

 9:40 AM

Nancy Schaar, Free Press Standard, asked for an update on the project selection for the \$50,000.00 grant money from Kinder Morgan. These project ideas were provided to Glenn Enslin, Economic Development Director. Commissioner Wirkner advised there was a committee formed from the Malvern, Minerva, and Carrollton Rotary Clubs with ministers of local churches and they were given the top five projects to consider. Commissioner White advised the committee chose concession stands with facilities at the Community Park on Route 39 and the Vets Club ball parks.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:45 AM

/s/Valerie S. Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

/s/ Robert E Wirkner

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler