

**Present:** President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the regular meeting of Thursday, October 6, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Thomas R White, Commissioner	Commissioner	EODA Meeting	Cambridge, OH	10/28/16	\$58.43
Jeffrey L Ohler, Commissioner	Commissioner	MCJAS	Canton, OH	Retroactive 10/12/16 & 10/20/16	\$58.32
Debra A Knight, Asst Director	DJFS	Area 16 Operator's Meeting	St. Clairsville, OH	Retroactive 10/12/16	\$0.00
Jennifer Simon, ESS2	DJFS	OJT Meeting	Canton, OH	Retroactive 10/7/16	\$0.00

 9:03 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
CDBG FY14	Administration	0600-T113-T05.000	\$3.08
CDBG FY14	Malvern Porter Street	0600-T113-T16.000	(\$1,550.00)
CDBG FY14	Minerva Murray Avenue	0600-T113-T17.000	(\$530.00)
CDBG FY14	Perry Twp Community Ctr	0600-T113-T18.000	(\$752.00)
CDBG FY14	Fair Housing Payroll	0600-T113-T20-020	(\$0.03)
CDBG FY14	Fair Housing PERS	0600-T113-T21.070	(\$124.77)
CDBG FY14	Fair Housing M/M	0600-T113-T23.090	(\$4.92)

 9:04 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	FROM NAME	CODE	TO NAME	CODE	AMOUNT
CDBG FY14	Admin Payroll	0600-T113-T01.020	Administration	0600-T113-T05.000	\$3.14
CDBG FY14	Admin PERS	0600-T113-T07.070	Administration	0600-T113-T05.000	\$6.73
CDBG FY14	Admin W/C	0600-T113-T08.080	Administration	0600-T113-T05.000	\$13.88
CDBG FY14	Admin M/M	0600-T113-T09.090	Administration	0600-T113-T05.000	\$3.03

 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:05 AM

Josh Long, Interim Dog Warden, filed his report for the week of October 2, 2016 through October 8, 2016 showing 5 dogs impounded, 3 adopted out, 2 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	10/1/16-9/30/17	\$52.00 per hour	Parent Mentoring	Service	Renewal	10/6/16
The Ohio State University	10/1/16-9/30/17	\$20,006.00	Bridges Out of Poverty Training	Service	Renewal	10/6/16
Family and Children First Council	10/1/16-9/30/17	\$18,997.38	Service Coordination Program	Service	Renewal	10/4/16

 9:07 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

 9:09 AM

Commissioner Ohler advised this Lease is for the OSU Extension office to rent space from the Carrollton Farmers Exchange. The rent will be increased from \$1,020 to \$1,300 per month with the increase of additional space.

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**Motion:** to send a Lease Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send the Frontier Non-Disclosure Agreement to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
AGREEMENT  
CLARK SCHAEFER HACKETT**

**Motion:** to approve a contract with Clark Schaefer Hackett of Columbus, Ohio, in the amount of \$19,000.00 for preparation of the County's basic financial statements for year ending December 31, 2016, as recommended by Lynn Fairclough, Auditor, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF  
REQUEST FOR FUNDS  
COMMUNITY HOUSING IMPACT & PRESERVATION GRANT (CHIP FY15)**

**Motion:** to approve a request for funds in the amount of \$4,900.00 from the Ohio Development Services Agency, Office of Community Development, for the CHIP FY15 Grant #B-C-15-1AJ-2, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
EXECUTIVE SESSION**

**Motion:** to enter into executive session per ORC 121.22(G)(2) to consider the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is adverse to the general public interest, **Action:** Upon the call of the roll, vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:15 AM

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The Board reconvened with no action taken at  9:39 AM

**IN THE MATTER OF  
PROSECUTOR OPINION**

**Motion:** to send to the Prosecutor a request for an opinion to determine if ORC 307.10(B) will permit this Board to transfer real property or real estate belonging to the County for public use, specifically to consider transferring the property of Carroll Hills Workshop located on High Street to the Carroll County Board of Developmental Disabilities, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:41 AM

**IN THE MATTER OF  
NEWS MEDIA**

 9:41 AM

Nancy Schaar, Free Press Standard, asked if the building was no longer needed. Commissioner Wirkner advised there is going to be some reorganization. The workshop will be moved to the building on Route 39 and the administrative offices will be moved to High Street. The Carroll County Board of Developmental Disabilities feels this move will be the best for the resources they have. Commissioner Ohler advised the property was not purchased by the County Commissioners. Commissioner Wirkner advised there is a deed restriction for this property, which is that it must stay at its current capacity for 40 years with this Board. That will expire in May 2018. Commissioner Ohler advised this property was purchased with a grant and the balance was paid from the Carroll County Board of Developmental Disabilities state and local funds. The CCBDD also paid for all renovations.

**IN THE MATTER OF  
EMA**

 9:45 AM

Tom Cottis, EMA Director, appeared before the Board to advise that he has received approval for the Emergency Performance Grant in the amount of \$38,172.00. This grant is a reimbursement grant, and the County received the reimbursement from the 2015 grant. The 2016 grant will be paid out of the County General and be reimbursed.

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**Motion:** to approve Tom Cottis, EMA Director to sign the Emergency Performance grant as Sub-recipient, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White. Motion carried on unanimous vote.

 9:46 AM

**IN THE MATTER OF  
EMA CONFERENCE**

 9:46 AM

Tom Cottis, EMA Director advised that he was in Columbus at the annual conference. They are pushing the See Something, Send Something program which is an on-line app. If you see something strange, take a picture and either email or text it. If they think something is going on they will forward it to the Sheriff's office. This will begin in the next 30 days. The State will be promoting this so, as soon as Mr. Cottis receives more cards, he will send them out. Commissioner Ohler advised he would like this site to be put on the County's website when it becomes available. Mr. Cottis advised that the OP3, the State/Local Government partnership with private organizations, is also a big push. Several businesses are coming on board so if there is a disaster supplies will be obtained quicker.

**IN THE MATTER OF  
INVESTMENT REPORT**

 9:54 AM

Jeff Yeager, Treasurer, appeared before the Board to present the quarterly report for the Carroll County Investment Advisory Board. He presented the report as follows:

**Carroll County Investment Advisory Board**  
*Quarterly Report*

Quarter Ending: September 30, 2016  
Funds on Deposit:

<u>Fund</u>	<u>Account Type</u>	<u>Institution</u>	<u>Rate</u>	<u>Due</u>	<u>Amount</u>
BTM General Fund	Bus. Savings	PNC Bank	Variable	Daily	\$298,837.00
DD Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$89,967.37
Bureau of Support Admin. Fund	Bus. Savings	PNC Bank	Variable	Daily	\$381,300.48
Permanent Improvement Fund	Bus. Savings	PNC Bank	Variable	Daily	\$153,172.79
Home Loan Fund	Bus. Savings	PNC Bank	Variable	Daily	\$39,093.40
BTM General Fund	Certificate of Deposit	Consumer's Bank	0.35%	11/30/16	\$325,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	11/24/16	\$1,500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	12/17/16	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	12/22/16	\$500,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.35%	12/31/16	\$1,000,000.00
General Fund	Certificate of Deposit	Consumer's Bank	0.60%	5/4/17	\$1,000,000.00
General Fund	Money Mkt Checking	Consumer's Bank	Variable	Daily	\$5,500,000.00
General Fund	Money Mkt Checking	PNC Bank	Variable	Daily	\$100,000.00
General Fund	Money Mkt Checking	Huntington	Variable	Daily	\$9,000,000.00
<b>Total Funds on Deposit:</b>					<b>\$20,887,371.04</b>

<u>Interest Earned Per Fund</u>	<u>3<sup>rd</sup> quarter</u>	<u>Year-to-date</u>
General Fund	\$11,888.15	\$30,579.89
Bureau of Support Admin. Fund	\$94.12	\$292.46
BTM General Fund	\$35.54	\$80.07
Home Loan Fund	\$4.91	\$13.43
<b>Total Interest Fund</b>	<b>\$12,022.72</b>	<b>\$30,965.85</b>

**IN THE MATTER OF  
REQUEST FOR FUNDS**

**COMMUNITY HOUSING IMPACT & PRESERVATION GRANT (CHIP FY15)**

**Motion:** to approve a request for funds in the amount of \$3,125.00 from the Ohio Development Services Agency, Office of Community Development, for the CHIP FY15 Grant #B-C-15-1AJ-1, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None; **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:56 AM

**IN THE MATTER OF  
AQUAETER  
TOWER – PUBLIC NOTICE**

 9:56 AM

Commissioner Wirkner advised the Board of Commissioners received notice from AquaEter in reference to the proposed construction of a new 136 foot tall communications tower near the north side of Canyon Road (County Road 54) in Carrollton. A copy of the notice is on file in the Commissioners' office.

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
E & S HARDWOODS**

**Motion:** to approve a special hauling permit to E & S Hardwoods. for hauling over Avon Road in Fox Township; a \$50,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:57 AM

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:03 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

**COUNTY:** Crawl Lumber \$498.11, Angie Brabant \$270.00, Fenton Bros Electric \$848.30, Treasurer, State of Ohio \$1,083.00, Lowes \$281.74, Schindler Elevator \$525.19, US Foods \$1,621.70, AKRF \$523.41, SS&E \$491.05, Elem Electronics \$119.98, United Healthcare \$235.12, ALCO \$1,946.31, Best Energy Services \$1,343.94, BIS Digital \$7,500.00, Mariposa Publishing \$246.00, Carl's Commercial Repair \$357.00, EMT \$125.00, Rick's Plumbing Service \$2,000.00

**DJFS:** BCC \$6,456.66, FCFC \$4,425.67, AEP \$170.00, Dix Communications \$897.00, Cumulus Youngstown \$4,997.00

 10:03 AM

**IN THE MATTER OF  
CARROLL COUNTY ENVIRONMENTAL SERVICES**

 10:03 AM

Commissioner Ohler advised that he received an email about some sewage problems in Malvern from a resident, and he responded last night. The issue is that it is not a sewer problem on the main line; it is the resident's issue. It is the resident's responsibility to take care of the pipe from the house to the main line. Commissioner Ohler advised he will speak to Ralph Castellucci today.

**IN THE MATTER OF  
HEALTH DEPARTMENT  
FORECLOSURE**

 10:05 AM

Commissioner Wirkner advised he was notified that one of the nearby property owners has went to the media concerning the property that is going to be foreclosed on. Commissioner Wirkner advised the Health Commissioner sent the Board a timeline of activities that have taken place, so the information will be available if the Board is contacted.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:06 AM

Carroll County Commissioners

/s/Valerie S Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler

Jeffrey L Ohler

/s/ Robert E Wirkner PRESIDENT

Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett

Janice E. Leggett, Clerk Supervisor