

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:04 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:04 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the meeting of Monday, October, 19, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Deb Knight, Asst. Director Kate Offenberger, Director	DJFS	Area 16 COG Meeting	Harrison County, OH	10/30/15	\$0.00
Jessica Needham, Social Worker II	DJFS	Training, PCSAO Conf.	Columbus, OH	10/22/15-10/23/15	\$0.00
Rebecca Hanstine, Social Worker II	DJFS	PCSAO Conference	Columbus, OH	10/22/15	\$0.00
Kate Offenberger, Director	DJFS	PCSAO Conference	Columbus, OH	10/22/15	\$0.00
Kate Offenberger, Director	DJFS	Collabor8 Director Mtg	Hancock County, OH	10/22/15	\$0.00
Brian Wise, Engineer Chris Kiehl, Deputy Engineer	Engineer	CCAP/CEAO Winter Conference	Columbus, OH	12/6/15-12/8/15	\$1,650.00

 9:05 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:05 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
911	Salaries	0200-S075-S01.020	\$405.96
911	PERS	0200-S075-S07.070	\$73.44
911	M/M	0200-S075-S09.090	\$6.33

 9:06 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
Title Administration	Supplies	Services	\$300.00
County General	Equipment	Travel	\$770.00
M & G	Compensation & Damage	Travel	\$700.00

 9:06 AM

**IN THE MATTER OF
CDBG FY14
GRANT AMENDMENT**

Motion: to approve the Ohio Development Services Agency Grant Amendment to Carroll County's CDBG Direct Allocation Grant Program to put monies toward the Porter Street project in Malvern, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
CDBG FY14
STATUS REPORT**

Motion: to approve the Board President to sign the Ohio Community Development Block Grant Program Status Report for the CDBG FY14 Grant (#B-F-14-1AJ-1), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White., **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
ANNUAL REPORT – 2014
CARROLL GOLDEN AGE RETREAT**

 9:08 AM

Commissioner Ohler advised the office received Carroll Golden Age Retreat's 2014 Annual Report. A copy of the report is on file at the Commissioners Office.

**IN THE MATTER OF
RUMA AGREEMENT –VAUGHN WELL PAD
R.E. GAS DEVELOPMENT**

Motion: to approve an agreement by and between the Board of Commissioners and R. E. Gas Development LLC. to commence use of 0.44 miles of TR 627 (Squirrel Road), 0.56 miles of TR 273 (Ming Road) and 0.22 miles of CR 62 (Channel Road NE) for the purpose of ingress to and egress from the Vaughn Well Pad, for traffic necessary for the purpose of constructing sites and drilling horizontal oil and gas wells, completion operations and production of product such as the hauling of gas and liquids at the Vaughn Well Pad, Washington Township, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Robert E Wirkner, **Seconded by** Commissioner Thomas A White.

Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 9:09 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

COUNTY: Free Press Standard \$147.00; Kenneth Yost \$200.00; Smith Piping \$202.10; Discount Drug Mart \$105.18.

DJFS: Safely Home Inc \$6,873.90; Roy Dailey \$450.00; Damon Industries \$112.72; Free Press Standard \$187.50.

 9:11 AM

**IN THE MATTER OF
PROSECUTOR'S OPINION**

911
 9:12 AM

Commissioner Wirkner advised that the 911 Board previously approved him to negotiate a contract with General Dynamics to move on to Next Gen.

Motion: to send the contract from General Dynamics for the NG9-1-1 to the Prosecutor for his approval for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** President Jeffrey L Ohler, **Seconded by** Commissioner Thomas R White. Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
HOMELESS COALITION**

 9:13 AM

Kate Offenberger, DJFS Director, and Matt Campbell, Carroll County Board of Developmental Disabilities Superintendent, appeared before the Board to discuss establishing a Homeless Coalition. Commissioner White advised they would like to make the Homeless Coalition permanent. Commissioner White read the mission statement, vision, and goals of the Homeless Coalition. Mr. Campbell advised there will be a meeting on November 17, 2015 at 9:00a.m. The goal is to raise funds and help those that are homeless, in jeopardy of being homeless or that need help maintaining their housing. The coalition hopes to lean on HARCATUS for some help. Ms. Offenberger advised that housing issues have been a conversation for quite a while in this County. For the last couple of years, it has been heard that Carroll County needs to get around the housing issues. Mr. Campbell advised more data needs to be collected by the people using 211 to see if a shelter is needed down the road or if the voucher program will work. Commissioner White advised one of the biggest concerns is when they bring construction people in it puts more pressure on rentals.

Motion: to approve the formation of the Carroll County Homeless Coalition, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:19 AM

Commissioner Ohler asked if the Coalition will come before the Board and notify them who the members are. Commissioner White advised that can be nailed down as the process moves forward. At this point, the Coalition will try to take what services are available and coordinate them to use.

**IN THE MATTER OF
DJFS
IMPLEMENTATION OF WIOA**

 9:22 AM

Kate Offenberger, DJFS Director, and Deb Knight, DJFS Assistant Director, appeared before the Board to discuss Workforce Innovation & Opportunity Act (WIOA) which consists of four counties (Jefferson, Carroll, Belmont and Harrison). Ms. Offenberger advised the state is in the process of implementing this legislation and there are lots of things in motion. There is a Council of Governments (COG) meeting next week to talk about this. Ms. Offenberger advised one thing that is different is the need to separate the program and the service delivery from the program. Ms. Offenberger advised the County Commissioners will need to appoint individuals to assist with this. Ms. Offenberger advised it needs to be up and running by July 2016. Commissioner Ohler asked so the State mandated that the administration be done at a local level. Ms. Knight advised in the past, two year stints were done to accomplish this. The area contracted with Jefferson County to perform that rule. Under the new law since services are provided, it cannot be done that way anymore. There needs to be an administrative person who knows the programs and the laws to do that. Commissioner Ohler asked if the State or Feds will be responsible for the payment of that person. Ms. Offenberger advised no, it will come out of the area administrative/mandated money. Commissioner Ohler asked what the Commissioners' role will be. Ms. Offenberger advised that COG will have to figure out that structure. This will be talked about next Friday at the COG meeting. Ms. Offenberger and Ms. Knight discussed the requirements that have to be in place. The State wants to do a Comprehensive Case Management and Employment Program. It is supposed to start July 2016 and will include 16-24 year olds. The State wants to blend TANF and WIOA together to provide better case management and employment services for low income people. They received the rules for this program that will go into effect in February. Ms. Knight advised WIOA is a federal law and the Department of Labor hasn't submitted their final rules yet which are not due out until December. Ms. Offenberger has already hired someone as an Employment Service Specialist, and she recommended the Board attend the COG meeting next week.

**IN THE MATTER OF
DJFS
FAMILY PLANNING EDUCATION & OUTREACH AGREEMENT**

 9:58 AM

Kate Offenberger, DJFS Director, appeared before the Board to discuss an amendment to a TANF contract for the Health Department to increase their budget by approximately \$200.00 for Family Planning.

Motion: to approve the TANF budget for the remainder of the Agreement effective September 1, 2015 to September 30, 2015. The budget will increase by \$212.84. The total budget for the program will be \$9,142.84. The individual budget line items to be increased are: salaries increased by \$156.44 to total \$8,029.41, educational materials to increase by \$7.56 to total \$914.59, and supplies/materials to increase by \$48.84 to a total of \$48.84. All other original terms of this agreement will remain the same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 10:00 AM

**IN THE MATTER OF
VOLUNTARY EMPLOYEE BENEFITS**

 10:06 AM

Cathy Steinmetz, Benefit Specialist, and Michael Berube, President, BOST, appeared before the Board to discuss the voluntary benefits/insurance for County employees. Ms. Steinmetz spoke about the rates for dental and vision remaining the same. Guardian, the dental insurance, is adding a feature called College Tuition Benefit Rewards. Mr. Berube reviewed an online registration and administration process at no charge which will take the County paperless. A critical illness program is also available which covers 32 illnesses. Commissioner Wirkner asked if the communication line between BOST and the Auditor's office has been fixed. Ms. Steinmetz advised that she believes so. Also in attendance were Auditor Lynn Fairclough and Cheryl Palmer, Deputy Auditor Payroll/Insurance.

**IN THE MATTER OF
FRIENDSHIP CENTER**

 10:33 AM

Commissioner Ohler advised he received a phone call from Sue Henderson, Friendship Center, that they are parking their vehicles behind the Fair Board building. The Fair Board has come to Ms. Henderson and informed her they are going to rent that space. Ms. Henderson asked Commissioner Ohler if he had any other spaces they could park. Commissioner Wirkner asked if the Fair Board has it rented already or is it something they anticipate. Commissioner Wirkner advised he doesn't know of any space available. Commissioner Ohler will reach out to Ed Trushel, Fair Board President.

**IN THE MATTER OF
MULTI-COUNTY JUVENILE ATTENTION SYSTEM**

 10:38 AM

Commissioner Ohler advised that this coming Tuesday is the naming ceremony at Multi-County Juvenile Attention System (MCJAS).

**IN THE MATTER OF
911**

 10:41 AM

Commissioner Wirkner advised he is going to have a contract as soon as Monday for the geo-diverse leg to take to the Prosecutor. Then there will be one last contract for 911 with the State of Ohio Computer Control Center (SOCC). Commissioner Wirkner advised he has a 911 meeting today with Digital Data Technologies Inc. (DDTI), which is the CAD system that will be operating with 911. The majority of this will be within the budget as anticipated.

**IN THE MATTER OF
DOG POUND**

 10:43 AM

Commissioner White advised that we are going to have to provide a laptop to the Dog Pound.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 10:46 AM

Carroll County Commissioners

/s/Valerie S. Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor