

**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:02 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the meeting of Monday, October, 26, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:02 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:02 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Kate Offenberger, Director	DJFS	Canton District Directors	Cambridge, OH	11/3/15	\$0.00
Kate Offenberger, Director	DJFS	PCASO	Columbus, OH	11/4/15	\$15.00
Kate Offenberger, Director	DJFS	OJFSDA Executive	Columbus, OH	11/12/15	\$15.00
Lorrie Cline, ERS Carey Birney, QC Trainer	DJFS	C-8 Meeting	Mt. Gilead, OH	11/10/15	\$100.00
Diane Duncan, Caseworker	DJFS	Home visit	Summit County, OH	11/12/15	\$0.00
Diane Duncan, Caseworker	DJFS	Home visit	Stark County, OH	11/19/15	\$0.00
Glenn Enslin, Director	Economic Development	OMEGA	New Philadelphia, OH	Retroactive 10/13/15	\$33.00
Tait Carter, Assistant Director	Economic Development	APEG & JOBSOHIO	Zanesville, OH	Retroactive 10/27/15	\$101.20
Glenn Enslin, Director Tait Carter, Assistant Director	Economic Development	EODA	Cambridge, OH	11/13/15	\$72.00
Tait Carter, Assistant Director	Economic Development	AEP	Columbus, OH	11/17/15	333.00
Thomas R. White	Commissioner	HARCATUS	Dennison, OH	10/28/15	\$33.25

 9:03 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to transfer \$18,000.00 from County General Transfer Out (0280-A015-A16.200) to Parking Lot Fund (Transfer In 0028-S060-800) to cover upcoming snow and ice removal expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
CHIP Home FY12	Private Rehab	0600-T110-T02.000	(\$12,884.49)
CDBG FY13 Formula	Fair Housing Travel	0600-T112-T07.070	(\$87.68)
CDBG FY13 Formula	Administration – PERS	0600-T112-T09.090	(\$0.03)
CDBG FY13 Formula	Administration – M/M	0600-T112-T09.090	(\$0.19)
CCBDD Hot Lunch	Groceries/Supplies	0400-P010-P02.000	\$3,000.00
County General	Travel	0001-A001-A08.050	\$2,500.00
County General	Contracts-Services	0025-A004-B14.000	\$10,000.00
County General	Transfers Out	0280-A015-A16.200	\$18,000.00
Parking Lot Fund	Contracts-Services	0028-S060-S05.000	\$18,000.00

 9:04 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.  
Motion carried on unanimous vote.

FUND	FROM		TO		AMOUNT
	NAME	CODE	NAME	CODE	
General Fund	Equipment	0200-A006-A04.040	Services	0200-A006-A06.000	\$200.00

 9:05 AM

**IN THE MATTER OF  
SPECIAL HAULING PERMIT  
STONY POINT HARDWOOD LLC**

**Motion:** to approve a special hauling permit to Stony Paint Hardwood LLC for hauling over Bellflower Road in Brown Township; a \$25,000.00 bond has been provided as required by Brian J. Wise, County Engineer, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler; Vice President Robert E Wirkner; and Commissioner Thomas R White NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.  
Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
TEMPORARY ROAD CLOSING  
CHANNEL ROAD (CR 62)**

 9:06 AM

Commissioner Ohler advised the Carroll County Engineer will be closing Channel Road (CR62) approximately .5 miles west of its intersection with Mark Road (Twp Rd 260) in Washington Township on November 2, 2015. Re-route using Channel Road (CR62), Cobbler Road (CR 71) and Andora Road (CR 10). The road should be re-opened to traffic in about three (3) weeks. The road closing is necessary to repair the bridge over Friday Creek.

**IN THE MATTER OF  
ANNUAL MEETING - COUNTY ENGINEER & TOWNSHIP TRUSTEES**

**Motion:** to approve the annual meeting per Ohio Revised Code 5543.06 with the County Engineer and township officials on December 3, 2015 at 6:30 p.m. at the Friendship Center with expenses estimated at \$1,000.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler; Vice President Robert E Wirkner; and Commissioner Thomas R White NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White. **Seconded by** Vice President Robert E Wirkner.  
Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF  
ANNUAL REPORT 2014-2015  
SHERIFF'S OFFICE**

 9:08 AM

Commissioner Ohler advised that the Sheriff filed his annual report in accordance with Ohio Revised Code 311.16 showing all fines and costs in criminal prosecutions collected by him. A copy of the report is on file in the Commissioners' office.

**IN THE MATTER OF  
AGREEMENT – BRACES' LLC  
SNOW AND ICE REMOVAL 2015-2018**

**Motion:** to approve a contract with Braces' LLC for the period of September 1, 2015 to August 31, 2018 for snow and ice removal on sidewalks and steps at the following departments: EMA (Old Prosecutor's Office), Prosecutor, DJFS, Jobs Building, Genealogy, Courthouse/Sheriff's entrances, Chamber of Commerce, and Health Department, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.  
Motion carried on unanimous vote.

 9:10 AM

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Commissioner Ohler advised that he would like the Visitors Bureau to pay for their own snow and ice removal on their sidewalk.

**IN THE MATTER OF  
AGREEMENT – BRACES' LLC  
SNOW AND ICE REMOVAL 2015-2018**

**Motion:** to approve a contract with Braces' LLC for the period of September 1, 2015 to August 31, 2018 for snow and ice removal in parking lots at the following departments: Health Department, Courthouse, Child Support, DJFS, Dog Pound and Transit, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.  
Motion carried on unanimous vote.

 9:12 AM

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Ed Eick asked what Child Support parking lot we were talking about. Christopher Modranksi advised that it is the big parking lot where Dr. Fair and Free Press park.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:13 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

**COUNTY:** Gordons Graphics, \$173.88; RWJ Corp, \$803.48

**DJFS:** Alice Cooper, \$2,208.00; New Life Counseling, \$750.00; NEOBH, \$1,923.97; Misty Brooks, \$154.00; Morrow County DJFS, \$108.85

 9:13 AM

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
DOOR REPLACEMENT**

 9:13 AM

Ed Eick, Maintenance Supervisor, appeared before the Board to discuss upcoming projects. Mr. Eick advised he has received quotes for the door replacements at three different buildings. The reason new doors are needed is because the frames are rotting. The following quotes would include 8 different doors and hardware (jail main door, 4 doors at the Carroll County Volunteer Fire Department (CCVFD), and 3 doors at the Friendship Center):

- 1. RK Construction, Carrollton, OH – \$16,000.00
- 2. Poole’s Quality Construction, Magnolia OH – \$21,492.36.

Mr. Eick advised he compared these quotes, and the labor is the big difference. Mr. Eick advised it is cheaper to buy all of these doors at the same time.

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**Motion:** to approve the quote of RK Construction for replacement of the doors at the Jail, CCVFD and the Friendship Center, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Commissioner Robert E Wirkner.

Motion carried on unanimous vote.

 9:17 AM

**IN THE MATTER OF  
REPAIRS/MAINTENANCE  
EMA/PROSECUTOR FENCE**

 9:17 AM

Ed Eick, Maintenance Supervisor, advised the next project is the closing of the alleyway between the Prosecutor’s office and the EMA building by putting a fence at the end of the alley, a dumpster and making a parking space for the EMA vehicle. The following quotes were received:

- 1. Southway Fence Co, Canton, OH - \$1950.00
- 2. Diamond T Fencing, Carrollton, OH - \$3,385.00
- 3. Poole’s Quality Construction, Magnolia, OH - \$912.00
- 4. Seven Springs Fencing, Carrollton, OH - \$1,852.83

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**Motion:** to approve the quote Poole’s Quality Construction to install the fencing between the Prosecutor’s office and EMA, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF  
EMPLOYEE BENEFITS**

 9:22 AM

Commissioner White advised the Employee Benefits meeting went very well. The Committee voted to have Northwest Group Services (NWGS) do a census, which is the first step in possibly taking over as third party administrator. Commissioner Ohler asked if this would mean switching vendors, and Commissioner White advised yes. Commissioner Ohler asked when this would be effective. Commissioner White advised the relationship with NWGS would take effect November 1, 2015. Commissioner White advised depending on what the census says, which will not be done until probably the first part of next year, will determine when the benefits become effective. NWGS will have people come in and review with the County employees what they need. Based on what NWGS census is, the Employee Benefits Committee will meet again and offer NWGS a contract.

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**Motion:** to approve Northwest Group Services (NWGS) to conduct a census or benefit audit for Carroll County employees to determine if they are in right product, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:25 AM

**IN THE MATTER OF  
THOMAS R WHITE**

 9:26 AM

Commissioner White advised that he had a Defensive Driving course this week and it was excellent.

**IN THE MATTER OF  
ELECTRIC AND GAS AGGREGATION  
PALMER ENERGY**

 9:26 AM

Commissioner Wirkner advised he had an Energy Committee meeting yesterday. Commissioner Wirkner advised last year \$2.8 million was saved on the electrical side and \$1.3 million was saved on gas for the counties in the CCAO group. Commissioner Wirkner advised Palmer Energy is the agent that facilitates for CCAO aggregation. When the County went with the CCAO program, there was an additional savings of \$12,000.00. Commissioner Ohler asked when the final date was to transfer to CCAO aggregation. Commissioner Wirkner advised there were three different contracts with three different dates and then there were provisional contracts to carry over to the last contract date to pull it all together into one aggregation. There were also three maps of the weather for this winter, showing it will be a warmer winter. Commissioner Wirkner advised they also discussed the gas production in Ohio.

**IN THE MATTER OF  
LANDFILL**

 9:34 AM

Commissioner Ohler advised the EPA approved the proposed activity on the landfill over the next four years. Now the Board will have an estimate of what the cost of the landfill is going to be for the next four years. Commissioner Ohler advised that Tucson Excavating is on site now doing the repairs to the discharge systems. Once that is accomplished, there should be a motion filed with the Court to put the County in post closure. After this is done, the County will not have to do the gas monitoring every month; it will be done quarterly for an approximate savings of about \$3,000.00 a year.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:36 AM

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Board members reconvened at  3:49 PM. Commissioner Ohler is absent.

**IN THE MATTER OF  
2015 BUDGET  
CORONER**

 3:49 PM

Dr. Mandal Haas, Coroner, appeared before the Board and advised that his 2015 budget has been spent due to the high number of deaths and autopsies in 2015. So far this year he has had 11 autopsies, and last year totaled 9. Each autopsy costs \$1,250.00 each with transportation costs of \$125.00 each. Commissioner Wirkner asked what figure Dr. Haas had in mind, and Dr. Haas replied \$4,000.00 should cover it.

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**Motion:** to provide an additional \$4,000.00 to the Coroner's budget for 2015, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 3:51 PM

**IN THE MATTER OF  
2016 BUDGET  
CORONER**

 3:54 PM

Commissioner White asked if the 2016 budget would need increased by \$4,000.00 as well. Dr. Haas advised it would. Commissioner Wirkner advised the budget would increase from \$48,720.29 to \$52,720.29.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Thomas R White **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 3:56 PM

Carroll County Commissioners

/s/Valerie S. Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor