

Present: President Robert E Wirkner, Vice President Thomas R White, Commissioner Jeffrey L Ohler.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:01 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Thursday, October 27, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Christopher R Modranski, Asst Clerk	Commissioners	CCAO W/C Group Retro Rating Plan Meeting	Columbus, OH	11/9/16	\$80.00
Thomas R White, Commissioner	Commissioners	HARCATUS	New Philadelphia, OH	11/3/16	\$27.44
Diane Duncan, Caseworker Cheri Miller, Supervisor	DJFS	Adoption Assessor Training	Akron, OH	11/1/16-11/2/16	\$0.00
Melissa Herrington, Budget Officer Bambi Merrick, Fiscal Officer Deb Knight, Asst. Director	DJFS	Quarterly Fiscal Meeting	Coshocton, OH	11/10/16	\$0.00

 9:02 AM

**IN THE MATTER OF
ESTABLISHMENT OF FUNDS**

Motion: to establish the following new funds and no approval is necessary from the State Auditor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

1. T117 Community Development Block Grant (CDBG) FY16

 9:03 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	FROM CODE	TO NAME	TO CODE	AMOUNT
General Fund	Attorney Fees	0001-A001-A05.000	Supplies	0001-A001-A03.030	\$500.00
General Fund	Attorney Fees	0001-A001-A05.000	Liability Insurance	0260-A014-A08.000	\$2,051.00
County Home	Permanent Improvement	0330-H070-H12.000	Supplies-Non Food	0330-H070-H03.000	\$7,500.00
General Fund	Travel	0101-A001-B07.050	Advertising	0101-A001-B08.060	\$500.00
General Fund	Supplies	0101-A001-B03.030	Advertising	0101-A001-B08.060	\$1,000.00
General Fund	W/C	0101-A001-B10.080	Advertising	0101-A001-B08.060	\$500.00

 9:04 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:05 AM

Josh Long, Interim Dog Warden, filed his report for the week of October 24, 2016 through October 29, 2016 showing 5 dogs impounded, 5 adopted out, 0 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
DOG POUND
RESIGNATION**

Motion: to accept the resignation of Laura Gibson as of October 28, 2016, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
RESOLUTION NO. 2016-40
TRANSFER OF REAL ESTATE**

Motion: to adopt a resolution transferring real estate located at 540 North High Street, Carrollton, Ohio from the Board of Carroll County Commissioners to the Carroll County Board of Developmental Disabilities, including the execution of a Quit Claim Deed, **Action:** Upon the call of the roll, the vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:06 AM

RESOLUTION # 2016-40

**A RESOLUTION AUTHORIZING THE TRANSFER OF REAL ESTATE
UTILIZED BY THE CARROLL COUNTY BOARD OF DEVELOPMENTAL DISABILITIES PRESENTLY TITLED TO
THE BOARD OF COMMISSIONERS OF CARROLL COUNTY**

WHEREAS, the Board of Carroll County Commissioners has determined that certain properties are presently titled to the Board of Commissioners of Carroll County and utilized by the Carroll County Board of Developmental Disabilities, to include PPN 10-0060051.000, PPN 10-0060052.000 and 10-0001012.000, commonly known as 540 North High Street, Carrollton, Ohio (CCBDD Workshop); and

WHEREAS, the property has been improved solely with funds emanating from the Carroll County Board of Developmental Disabilities; and

WHEREAS, R.C. 307.10(B) permits a Board of County Commissioners, by Resolution, to approve the transfer of real property in fee simple belonging to the county to the County Board of Developmental Disabilities upon terms and in the manner that it may determine to be in the best interest of the county, without advertising for bids; and

WHEREAS, the Board of Carroll County Commissioners has determined that the transfer of the property is in the best interest of the county and Carroll County Board of Developmental Disabilities; and

WHEREAS, the office of the Carroll County Prosecuting Attorney has approved a deed in which to facilitate the transfer of the real estate, a copy of which is appended to this Resolution;

NOW THEREFORE, BE RESOLVED BY THE CARROLL COUNTY COMMISSIONERS that it approves the transfer of the above-described property to the Carroll County Board of Developmental Disabilities, and the Board is authorized to execute the attached Quit Claim Deed;

Mr. Ohler moved for the adoption of the preceding Resolution;

Mr. White seconded the motion.

Upon call of the roll the vote was recorded as follows:

Mr. Ohler, Yes; Mr. White, Yes; Mr. Wirkner, Yes.

Motion carried on unanimous vote. Resolution adopted this 31st day of October, 2016.

ATTEST:

/s/Valerie S Mossor

[] Christopher R. Modranski, Assistant Clerk I

[X] Valerie S. Mossor, Assistant Clerk II

[] Janice E. Leggett, Clerk Supervisor

**BOARD OF COMMISSIONERS
OF CARROLL COUNTY**

/s/ Robert E. Wirkner

Robert E. Wirkner, President

/s/ Thomas R. White

Thomas R. White, Vice President

/s/ Jeffrey L. Ohler

Jeffrey L. Ohler, Commissioner

**IN THE MATTER OF
AGREEMENT/CONTRACT
MFCDD, LLC**

Motion: to approve a contract with MFCDD, LLC of Upper Sandusky, Ohio, in the amount of \$2,625.00 with an hourly rate of \$90.00 per person for the continuing software support and related services in the Auditor's office for the term of January 1, 2017 to December 31, 2017, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
COURTHOUSE CLOSED**

 9:11 AM

Commissioner Wirkner advised the Courthouse will be closed at noon on Tuesday, November 8, 2016 in observance of Election Day.

**IN THE MATTER OF
COURTHOUSE CLOSED**

 9:11 AM

Commissioner Wirkner advised the Courthouse will be closed on Friday, November 11, 2016 in observance of Veteran's Day.

**IN THE MATTER OF
GRANT - WATER POLLUTION CONTROL LOAN FUND**

Motion: to approve the Payment Instruction form for the Water Pollution Control Loan Fund, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:12 AM

**IN THE MATTER OF
DJFS**

NEW HIRE

 9:22 AM

Kate Offenberger, Director, Department of Job and Family Services, advised she would like to hire Marissa Bryan as a Social Service Worker for the Department of Job and Family Services. Ms. Offenberger advised Ms. Bryan will begin her duties on November 7 or 14, 2016 and will be compensated at \$16.99 per hour.

Motion: to approve the hiring of Marissa Bryan as a Social Service Worker at the Department of Job & Family Services at a rate of \$16.99 per hour, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:23 AM

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:25 AM

Board members reconvened at  10:30 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

<u>FUND</u>	<u>NAME</u>	<u>CODE</u>	<u>AMOUNT</u>
CDBG FY16	Administration – Payroll	0600-T117-T01.020	\$3,000.14
CDBG FY16	Administration	0600-T117-T05.000	\$9,099.86
CDBG FY16	Fair Housing – Payroll	0600-T117-T20.020	\$1,495.00
CDBG FY16	Fair Housing – Travel	0600-T117-T06.050	\$400.00
CDBG FY16	Fair Housing – Supplies	0600-T117-T02.030	\$1,605.00
CDBG FY16	Carroll Golden Age Retreat	0600-T117-T16.000	\$12,300.00
CDBG FY16	Village of Dellroy	0600-T117-T17.000	\$20,700.00
CDBG FY16	Village of Carrollton	0600-T117-T18.000	\$29,400.00

 10:30 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:30 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

COUNTY: Dolly Easterday \$151.74, County Home \$587.03

DJFS: None

 10:31 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:31 AM

Carroll County Commissioners

/s/Valerie S Mossor
Valerie S. Mossor, Assistant Clerk II
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor