

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:04 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the meeting of Thursday, November 5, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:04 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of November 2 through November 7, 2015 showing 4 dogs impounded, 6 adopted out, 3 redeemed, 0 euthanized, 0 citation(s) for no license, and 1 citation(s) for running at large.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to send the Community Development Block Grant (CDBG) FY15 contract with Bleckman & Associations to the Prosecutor for his review for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

COUNTY: Capital One Bank, \$395.05; Carsons, \$310.43; Carol McIntire, \$223.83; US. Foods, \$2,752.70; Medi-Wise Pharmacy, \$519.63.

 9:05 AM

**IN THE MATTER OF
APPOINTMENT – JANICE E. LEGGETT
TITLE VI COORDINATOR**

 9:05 AM

Janice E. Leggett, Clerk Supervisor, Commissioners' Office, appeared before the Board to discuss the appointment of a Title VI Coordinator which was tabled from November 2, 2015. Ms. Leggett advised she read the Title VI Program booklet; discussed some questions with Sonja Leggett, Transit Director; and she has no issue with being appointed.

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Motion: to appoint Janice E. Leggett as the Title VI Coordinator, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF
CARROLL COUNTY ENERGY WATERLINE**

 9:06 AM

Frank Leghart, Mayor, Village of Carrollton, appeared before the Board to discuss the waterline installation at Carroll County Energy (CCE). Mayor Leghart advised he was contacted by Ronnie Portz, Project Engineer at Engineering Associates, who told him the waterline project has been placed on hold by the directive of the Ohio Department of Transportation (ODOT) because it was discovered that the Kinder Morgan pipelines running through under the road are deeper than initially anticipated. Mayor Leghart advised ODOT will not permit digging that deep in the right-of-way of Kensington Road. Mayor Leghart told Commissioners in order to get the waterlines under the Kinder Morgan pipeline the Village must obtain easements from properties on either side of the existing pipeline. Mayor Leghart advised this is really the only option the Village has. Mayor Leghart reports there will be two properties involved, the CIC property and property owned by the Board of Commissioners which is utilized by the Carroll County Board of Developmental Disabilities. Mayor Leghart advised that CIC has called a meeting for this Thursday to discuss the easement. Mayor Leghart is requesting an easement for the property owned by the Commissioners.

Motion: to approve the easement as requested by Mayor Leghart for the property where the CCBDD is located as part of the Carroll County Energy (CCE) Waterline Project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

 9:12 AM

**IN THE MATTER OF
2016 BUDGET
SOIL & WATER CONSERVATION DISTRICT**

 9:21 AM

Kim Vance, Administrator of Carroll County Soil & Water Conservation District (CCSWCD), appeared before the Board to discuss the 2016 budget. Clifford Miller, John McKarns, and Bill Newell, CCSWCD Board Members, were also in attendance for the budget hearing. Ms. Vance advised the grant received from the state will no longer be a 100% match which is the cause for the increased funding request. Ms. Vance also advised she hired a full time employee to replace two part-time employees which caused a slight increase in health benefits. Commissioner Ohler reminded the members representing the CCSWCD there are certain departments that are mandated to be funded by the Board of Commissioners, but CCSWCD is not one of those departments. However, at this time, it looks like the budget will allow for the full request submitted by CCSWCD. Ms. Vance advised the Board she is planning to attend some grant writing workshops in 2016 as an effort to locate additional funds. Ms. Vance advised they were able to partner with several other agencies last year which allowed for additional services including the installation of the interactive booth at the Carroll County Fair. Ms. Vance advised the backyard food program was a huge success, and the CCSWCD held monthly adult education programs for which attendance has doubled. Ms. Vance advised they have been very proactive on algal bloom awareness and prevention. Ms. Vance advised the District also has established a social network presence that is being utilized locally and even by college students in Texas who are using the information and data posted to learn about the algal bloom issues in Ohio. Ms. Vance advised she is already planning for 2016 activities and discussed those plans with the Board.

**IN THE MATTER OF
2016 BUDGET
PROSECUTOR**

 10:02 AM

Don Burns, Prosecutor, appeared before the Board to discuss the 2016 budget. Steven Barnett, Chief Assistant Prosecutor, was also in attendance for the budget hearing. Commissioner Ohler asked if there was any changes to the initial budget request that was submitted in July. Mr. Burns advised there was not. Mr. Burns advised he will not be seeking reelection in 2016 and plans to retire. Mr. Burns advised there are several cosmetic concerns with the office but believes the repairs can be placed on hold and his predecessor can make the cosmetic improvements.

**IN THE MATTER OF
PHONE SYSTEM**

 10:05 AM

Commissioner Wirkner advised that as soon as the easement is received from the Village of Carrollton, Frontier Communications will begin digging up the crushed conduit and replace it. Commissioner Wirkner advised the fiber optic line located on the roof of the Prosecutor's Office will be tested soon and hopefully that will be good resource for the project.

**IN THE MATTER OF
CIC MEETING**

 10:11 AM

Commissioner Ohler advised there has been a CIC meeting called for Thursday, November 12, 2015 to discuss the following agenda: (1) right-of-way easement for the waterline extension project with Carroll County Energy, (2) road widening project on State Route 9 near State Route 171, and (3) payment of preliminary engineering for the Northern Corridor Project.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 10:13 AM

Carroll County Commissioners

/s/Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler