

**Present:** President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:07 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:08 AM

Valerie S. Mossor, Assistant Clerk II, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the meeting of Monday, November, 16, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:08 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Commissioner Wirkner advised he will not be here after 2:45 p.m., but everyone else replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
William R Wohlwend, Clerk	Clerk of Courts	Winter OCCA Conference	Columbus, OH	12/1/15-12/3/15	\$475.00
Diane Duncan, Caseworker	DJFS	Facility Visit	Tuscarawas Cty., OH	Retroactive 11/18/15	\$0.00
Diane Duncan, Caseworker	DJFS	Family Visit	Tuscarawas Cty., OH	12/1/15	\$0.00
Diane Duncan, Caseworker	DJFS	Home Visit	Tuscarawas Cty., OH	11/30/15	\$0.00
Debra A Knight, Assistant Director	DJFS	Power Grant Committee Mtg.	Steubenville, OH	12/17/15	\$0.00

 9:09 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
	NAME	CODE	
Public Assistance	Equipment	0320-H000-H27.040	Travel
General Fund	PERS	0200-S006-A14.070	Services
			0200-H000-H30.050
			0200-A006-A06
			\$300.00
			\$14,700.00

 9:10 AM

**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
The Bair Foundation	1/1/16-12/31/17	Dependent on use	Residential placement for foster children	Service	Renewal	11/4/2015
Big Brothers Big Sisters of NE Ohio	10/1/15-9/30/16	\$22,980.00	Community-based and school-based meeting	Service	New	11/5/2015
House of Samuel Inc	11/1/15-6/30/16	Decrease budget to \$10,454.55	Home Study Assessor Services	Service	Amendment	11/9/2015

 9:10 AM

**IN THE MATTER OF  
FROST LAW**

**WEIGHT REDUCTION ON COUNTY ROADS**

**Motion:** to impose the Frost Law and place a 25% weight reduction on all county roads effective December 1, 2015 through May 1, 2016 as recommended by Brian J. Wise, County Engineer. **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:11 AM

**IN THE MATTER OF  
AEP OHIO**

**YAGER-AZALEA 138 KV**

 9:12 AM

Commissioner Ohler advised that the Board has received a Letter of Notification from AEP Ohio regarding Yager-Azalea 138KV Transmission Line Project. A copy of this is located in the Commissioners' office.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

**COUNTY:** Medi-Wise Pharmacy \$738.68; Copyright \$4,800.00; Municipal Judge Association \$150.00; Ohio CSEA Director's Association \$3,678.00; Jobs \$584.05; Speedway \$1,912.31; Orange Township \$13,793.00.

**DJFS:** Safety Home Inc \$7,103.03; Pathway \$1,851.48; Amerigas \$247.48.

 9:14 AM

**IN THE MATTER OF  
NATIONAL ASSOCIATION OF COUNTIES (NACO)**

 9:15 AM

Tim McCormick, President of National Association of Counties (NACO) IN West Virginia, appeared before the Board to discuss the County's membership. Mr. McCormick presented the Board with a packet of information. He explained that NACO represents 2,283 counties. This is the only group nationwide that lobbies for counties. The amount of dues is approximately \$577.00 per year for Carroll County. Carroll County residents currently have a discount prescription card available through NACO; additional benefits for dental, vision, diabetes supplies, and hearing aids are available for a fee. Mr. McCormick advised NACO has webinars every month. Commissioner Ohler asked about money allocated for schools. Mr. McCormick advised they are lobbying to keep municipal bonds from being tax exempt. Commissioner Ohler advised when the membership fee notice came, he wanted to know the benefits for this program and thanked Mr. McCormick for coming in.

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**Motion:** to continue the membership with NACO, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:22 AM

**IN THE MATTER OF  
WORKERS' COMPENSATION**

 9:24 AM

Commissioner Ohler advised the Board was aware there were going to be some changes in the workers compensation payments. Previously we have been paying one year in arrears, and now workers' compensation is requesting we pay a year in advance. In 2016, the State is going to forgive one year of worker's compensation. The County will pay half of 2015 and half of 2016 in December 2016 (with the remaining halves being forgiven), and then the County will pay the full year for 2017 which totals approximately \$300,000. There will be a notice going out to the departments regarding this change and what this will mean for the budget.

**IN THE MATTER OF  
GRANT - WATER POLLUTION CONTROL LOAN FUND**

 9:35 AM

Scott Lenigan, Environmental Health Director, Health Department, appeared before the Board to discuss the EPA grant for \$300,000.00 for repair/replacement of household sewer treatment systems. Mr. Lenigan advised the EPA wants to know the beginning of December if the County wants to be a part of this program. Commissioner Ohler advised there is no funding for administrative cost.

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Mr. Lenigan advised yes, that is true. It is possible the County could charge the administrative fee directly to the homeowners. Commissioner Ohler advised maybe it could be a fee of \$250.00. Commissioner Ohler advised at this point, it will be a collaborative effort with the Commissioners' clerks and Health Department to administer this grant. Mr. Lenigan advised in the past they put a bunch of systems together and put out to bid. The contract would be between the Commissioners and the contractor not the homeowner. Commissioner Ohler advised the cost of each system could be different. When there is an RFP (Request for Proposals) done for a contractor, there are certain guidelines the EPA wants met. Mr. Lenigan advised to determine the cost of systems, design plans need completed so the contractors are bidding off the same package. Commissioner Ohler asked who would be contacted for the design plans. Mr. Lenigan advised he would look at his schedule to see if he could do it. Mr. Lenigan advised the design and tools are all reimbursable. Commissioner Ohler asked what the process is. Mr. Lenigan advised the homeowner would notify us, he would go out and verify they need a new septic, get test holes, design plans and put out to bid. The Board discussed the RFP process and whether more than one process will be needed, one for a contractor to do the preliminary work and the second one for the contractor to put in the system. Mr. Lenigan advised it may be possible to have one RFP for the whole process. Commissioner Ohler asked if Mr. Lenigan would be able to help us with the RFPs. Mr. Lenigan advised yes. Commissioner Ohler advised the next step would be to lump them together. Mr. Lenigan advised the EPA packet does say that the funds will not be sent until the final inspection is completed. Commissioner Ohler advised we will have to advertise the program and do screenings to notify the residents. Commissioner Ohler advised he wants Janice Leggett, Clerk Supervisor, to review all of this before a decision is made. Mr. Lenigan asked if we have a list of approved contractors because the Health Department does have a list of approved septic contractors. Ms. Leggett advised she has looked over the paperwork previously and that she should be able to have an answer on Monday the 23<sup>rd</sup>.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 10:06 AM

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Board members reconvened at  10:14 AM

**IN THE MATTER OF  
2016 BUDGET  
OSU EXTENSION**

 10:14 AM

Sandy Smith, Director at OSU Extension, appeared before the Board to discuss the 2016 budget. Ms. Smith advised that no changes have been made since she May. Ms. Smith advised there were some questions about the rent. The rent does get paid through the Commissioner's office, which includes water/sewer, heat/air, electric, trash, snow and ice removal and cleaning. The phone system and internet is shared through Soil & Water. The 4-H position that is now open will close in December and hopefully she will have someone start in January. Commissioner Ohler asked about the debt owed. Ms. Smith advised any funds left over go toward that debt. Commissioner Ohler advised not to make the decision on that until the final budget is approved. Commissioner Ohler advised the Board is not sure what the budget is going to be due to the decrease in anticipated revenue by \$600,000.00 and the workers' compensation payment is going to double which means an additional \$300,000.00. Commissioner Ohler advised that due to those issues, the Board may not be able to grant the full request to the OSU Extension. Commissioner Ohler advised OSU needs to hang onto as much money as possible in case the Board is unable to fulfill the request. Commissioner Ohler advised he spoke to the Commissioners in Columbiana County, and they give \$50,000.00. What is the difference between the Carroll County office and Columbiana's? Ms. Smith advised Columbiana County is not full service; they only have a 4-H educator and part-time office associate. Carroll County has a full time office associate and three educators. Ms. Smith advised they will be getting a SNAP Ed employee at the beginning of the year which is paid for by a grant. Commissioner Ohler advised the Board was hoping to have the budget done shortly, but unfortunately they are going to have to wait and see what the revenue is.

**IN THE MATTER OF  
MULTI COUNTY JUVENILE ATTENTION SYSTEM (MCJAS)  
BUDGET**

 10:27 AM

Richard Regula, Stark County Commissioner, appeared before the Board to discuss the Multi County Juvenile Attention System (MCJAS) budget. He is requesting the budget be turned down next week. If it is turned down, they will have until March to review the carryover, actual energy cost, to get the third wing up and running and the RFP will be in for legal counsel. The auditors will be able to begin a performance audit. This will not hold anything up, and they can appropriate the first quarter of the budget. Commissioner Ohler asked what the reasoning was for adding the additional wing for Stark County; was it because they were running out of beds? Mr. Regula advised yes. He has been through a couple of the other sites, but Faircrest has higher security. Commissioner Wirkner asked if there is increased capacity by opening up the Faircrest wing, then will overhead be reduced by closing one or two of the other sites? Mr. Regula advised the MCJAS Board needs to discuss those options. Commissioner Wirkner advised Carroll County has been working on getting video arraignments to Tobin. Mr. Regula advised Tobin has fewer kids, but they are asking for more staff. Commissioner White advised what if some facilities are shut down and then there are not enough beds. Mr. Regula advised there are other counties to send kids. The State audit will show how efficiently everything is being done. Commissioner White advised a price tag can't be put on the quality of care the kids are being given. Mr. Regula advised he just wants to make sure the system is running as efficiently as possible. Mr. Regula advised this may be a waste of time, but if it is the budget will be approved in March. Commissioner Ohler advised MCJAS has to have some carryover amount to be comfortable in case of emergency situations. Mr. Regula advised all he is asking is that the budget be turned down on Monday and appropriate the money to get MCJAS through until then. Mr. Regula advised he would like all thirteen votes to turn it down.

**IN THE MATTER OF  
2016 BUDGET  
AIRPORT AUTHORITY BOARD**

 10:53 AM

Karen Tuttle, Airport Authority Board (AAB), appeared before the Board to discuss the 2016 budget. Ms. Tuttle spoke about the accomplishments for 2015, which included developing a 5 & 10 year plan, rebuilding exterior wall at restaurant, and improved drainage around restaurant, a new tenant maintenance facility (G Force), interior upgrades and repairs at the maintenance facility, hired new engineer consultant (Baker and Associates), a new website ([www.tso-apt.com](http://www.tso-apt.com)) and final survey for fence project. The planned activities for 2016 are to complete exhibit A (defining all property owned), complete phase I of fence project, complete new business plan, begin 50<sup>th</sup> anniversary preparation and develop capital equipment requirements. The Board discussed snow removal at the Airport. Commissioner White recommended Ms. Tuttle to speak with the County Engineer since one mile of the Airport is a County road. Ms. Tuttle reviewed the budget figures for the Airport. Commissioner Ohler advised it was the Board's intention to continue to contribute to the Airport, but some expenses have come up which may prevent that.

**IN THE MATTER OF  
REGIONAL TRANSPORTATION IMPROVEMENT PROGRAM (RTIP)**

 11:28 AM

Commissioner White advised he spoke with a representative of Fairmont Tools to update him on the Route 30 Project. He is very interested and wondered if the route would come past his business. Commissioner White advised he promised to contact Fairmont once he had that answer.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 11:31 AM

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Board members reconvened at 2:10 p.m.

**IN THE MATTER OF  
2016 BUDGET  
MUNICIPAL COURT**

 2:10 P.M.

Gary Willen, Municipal Court Judge, appeared before the Board to discuss the 2016 budget. Judge Willen advised there are no changes from his previous submission. He did include a 3% increase in salaries for his employees and an increase in equipment. Commissioner Ohler advised about the budget issues that have arisen so the final budget will depend on revenue.

**IN THE MATTER OF  
TEMPORARY RECESS**

**Motion:** to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 2:13 P.M.

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Board members reconvened at  2:24 P.M.

**IN THE MATTER OF  
2016 BUDGET  
DJFS**

 2:25 P.M.

Kate Offenberger, DJFS Director, appeared before the Board to discuss the 2016 budget. Ms. Offenberger advised there is some money from the State they have not received yet, so that is not included in the budget. Commissioner Wirkner advised when Ms. Offenberger thinks she will readjust the budget. Ms. Offenberger advised in December. Ms. Offenberger advised if we go per line item, none of them will affect the General Fund. The County puts money in for foster care and a grant. Ms. Offenberger spoke to the Board regarding the foster care of Carroll County and how the money is used for those children. Commissioner Wirkner advised Ms. Offenberger about the revenue being short. Ms. Offenberger advised she will go back and do some math to see if she can help with some of the projects that need to be done at DJFS. Commissioner Ohler advised the budget will cover the projects that are outstanding but if Ms. Offenberger could give \$10,000.00 toward projects next year that would help. Ms. Offenberger advised the Board the percentages of public assistance expenditures, then went over the TANF and WIOA expenditures. Ms. Offenberger advised the WIOA allocation versus expenditures. Ms. Offenberger advised there is no change in the County's commitment for the \$212,000.00 Foster Care and \$62,505.00 for the County grant.

**IN THE MATTER OF  
ROBERT E WIRKNER**

 2:41 P.M.

Commissioner Wirkner left the meeting.

**IN THE MATTER OF  
2016 BUDGET  
CARROLL COUNTY VOLUNTEER FIRE DEPT. (CCVFD)**

 2:56 P.M.

Jack Swinehart, Chief, Carroll County Volunteer Fire Dept. (CCVFD), appeared before the Board to discuss the 2016 budget. Mr. Swinehart advised the CCVFD has been on 66 calls so far this year and have logged 430 man hours of in service training. At the end of 2014, the CCVFD was able to replace the 1980 Ford Rescue with a newer 1999 Freightliner Rescue which was purchased through fundraisers and donations. Mr. Swinehart advised the next project is to buy new gear. The gear's life expectancy is 10 years. They will be buying half in early 2016 and the second half in early 2017. The gear costs approximately \$2,000.00. Commissioner Ohler advised maybe the Board can ask the Rotary to donate enough to get about 20 pairs of gloves. Mr. Swinehart reviewed the CCVFD financial report. Commissioner Ohler discussed the budget issues that have arisen with anticipated revenue and workers' compensation. Janice Leggett, Clerk Supervisor, advised Mr. Swinehart and Mark Spencer did a fire extinguisher training for the County at no charge. They did a great job.

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 3:15 P.M.

/s/Valerie S. Mossor  
Valerie S. Mossor, Assistant Clerk II  
(PREPARED BY)

We hereby certify the foregoing to be true and correct.  
/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler  
/s/ Robert E Wirkner  
Robert E Wirkner  
/s/ Thomas R White  
Thomas R White  
/s/ Jeffrey L Ohler PRESIDENT  
Jeffrey L Ohler