

**Present:** President Jeffrey L Ohler and Commissioner Thomas R White. **Absent:** Vice President Robert E Wirkner

**IN THE MATTER OF  
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF  
RECORDINGS OF PROCEEDINGS**

 9:01 AM

Janice E. Leggett, Clerk Supervisor, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF  
MINUTES**

**Motion:** to approve the summary of the minutes from the meeting of Thursday, November, 19, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:01 AM

**IN THE MATTER OF  
BOARD MEETING ATTENDANCE**

 9:01 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Commissioner Wirkner is absent; everyone else replied yes.

**IN THE MATTER OF  
EXPENSES**

**Motion:** to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Jessica Needham, Social Worker II	DJFS	Home Visit	Waynesburg, OH	Retroactive 11/20/15	\$0.00
Jessica Needham, Social Worker II	DJFS	Home Visit	Columbiana County, OH	11/23/15	\$0.00
Kate Offenberger, Director	DJFS	Home Network	New Philadelphia, OH	11/24/15	\$0.00
Diane Duncan, Caseworker	DJFS	Home Visit	Stark County, OH	11/30/15	\$0.00

 9:02 AM

**IN THE MATTER OF  
TRANSFER OF FUNDS**

**Motion:** to transfer \$85,000.00 from County General (A000) to the General Permanent Improvement Fund (N020) to cover expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF  
APPROPRIATION(S)**

**Motion:** to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
General Permanent Improvement	Capital Projects	0015-N020-N01.000	\$85,000.00

 9:03 AM

**IN THE MATTER OF  
APPROPRIATION AMENDMENT(S)**

**Motion:** to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler. Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
	NAME	NAME	
	CODE	CODE	
County General	Equipment	PERS-EMA	\$1,361.00
County General	Equipment	Supplies-EMA	\$700.00
County General	Equipment	Floodplain-PERS	\$275.00
County General	Group Health Ins.	Transfer Out	\$75,000.00
County General	Security	Transfer Out	\$10,000.00
County Home	Perm. Improvement	Contract-Repairs	\$11,000.00
County Home	Equipment	Supplies-Food	\$2,000.00

 9:04 AM

**IN THE MATTER OF  
REPORT OF COUNTY DOG WARDEN**

 9:04 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of November 16 through November 21, 2015 showing 12 dogs impounded, 9 adopted out, 1 redeemed, 0 euthanized, 0 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF  
ENGINEER  
2015 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

**Motion:** to approve the 2015 County Highway System Mileage Certification for Carroll County in which we are responsible for maintaining 306.855 miles of public road per Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.  
Motion carried on unanimous vote.

 9:05 AM

**IN THE MATTER OF  
APPOINTMENT  
CARROLL COUNTY FOUNDATION**

 9:05 AM

Commissioner Ohler advised that Leonard Hutson is serving his second term on the Board of Governors of the Carroll County Foundation. Mr. Hutson advised his term expires on December 31, 2015 and he is not eligible for reappointment. Mr. Hutson advised the Commissioners will need to appoint a replacement and that should be a decision made by Commissioners.

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**Motion:** to table the appointment until a recommendation is made by the Carroll County Foundation or until the Board finds a suitable replacement, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:06 AM

**IN THE MATTER OF  
DJFS - VARIOUS CONTRACTS**

**Motion:** to approve the following contracts for the Department of Job and Family Services as recommended by Kate Offenberger, Director, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

PROVIDER	EFFECTIVE DATE	AMOUNT	SERVICE	TYPE	STATUS	DATE SIGNED
Personal & Family Counseling Services	10/1/15-9/30/16	\$52.00 per hour	Parent Mentoring	Service	Renewal	11/16/2015

 9:07 AM

**IN THE MATTER OF  
ENGINEER  
OIL & GAS TRAFFIC**

 9:10 AM

Commissioner White advised a resident complained that due to the bridge construction on Channel Road, oil and gas trucks are using other routes and tearing up roadways. Commissioner Ohler advised to contact the Engineer's office.

**IN THE MATTER OF  
GRANT - WATER POLLUTION CONTROL LOAN FUND**

 9:12 AM

Janice E. Leggett, Commissioners' Clerk Supervisor, advised she and Christopher Modranski, Assistant Clerk I, reviewed the Water Pollution Control Loan Fund (WPCLF) grant and both feel it can be administered through the Commissioners' office. The administration is very similar to both the CDBG and CHIP grants the County currently administers. Ms. Leggett recommends that the Commissioners proceed with the project.

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**Motion:** to authorize the Board President to enter into the Water Pollution Control Loan Fund (WPCLF) assistance agreement for the household sewage treatment systems (HSTS) funding, otherwise known as the sewer project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:14 AM

**IN THE MATTER OF  
2016 BUDGET - SHERIFF**

 9:20 AM

Dale R. Williams, Sheriff, appeared before the Board to discuss the 2016 budget. Sheriff Williams advised he is concerned about the Landline 911 fund. Currently, it pays for one deputy's salary but he feels it will not generate enough funds for 2016. Sheriff Williams asked who pays for the countywide IT computer person. Commissioner Ohler advised each department pays their own and also

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cautioned that the budget may need reduced across the board due to unforeseen issues. Sheriff Williams noted that the FOP contract increased his salary lines. Sheriff Williams advised the jail has been booked since July and several inmates have had medical issues requiring prescriptions and ambulance trips, which is a large expense to his budget. Commissioner Ohler advised he would not know where the budget stands until next month. Sheriff Williams advised he would work with the Board. Sheriff Williams discussed the 911 Next Gen purchase order in the approximate amount of \$349,000.00. He advised a CAD system is also necessary at an estimated cost of \$100,000.00, which will run the 911 Wireless fund short.

**IN THE MATTER OF  
2016 BUDGET  
FAMILY & CHILDREN FIRST COUNCIL (FCFC)**

 9:54 AM

John McCall, Director, Family & Children First Council (FCFC), appeared before the Board to discuss the 2016 budget. Also in attendance was Ray Heaston, Business Manager, Carroll County Board of Developmental Disabilities. Mr. Heaston reviewed the budget lines and thanked the Board for supporting their Council. Mr. McCall reviewed some of the services available through FCFC and advised the County agencies work very well together. Janice E. Leggett, Commissioners' Clerk Supervisor, advised the Board budgeted 2015 funds for FCFC from their Other Expenses line. Commissioner Ohler advised of the budget issues that have arisen, including Workers' Compensation premium increases and a decrease in revenue.

**IN THE MATTER OF  
2016 BUDGET  
EMA**

 10:25 AM

Tom Cottis, Director, EMA, appeared before the Board to discuss the 2016 budget. Mr. Cottis advised there will be some uncertainties in the budget due to the move, including payment of utilities. Commissioner Ohler advised the County would pay those bills. Mr. Cottis advised he included a request for a new truck in Equipment. Commissioner Ohler advised he would check with Soil & Water to see if a shared vehicle would be a possibility since the Commissioners funded that purchase. Janice Leggett, Commissioners' Clerk Supervisor, mentioned DJFS has a truck with a plow that probably will not be needed in 2016. Mr. Cottis advised the All Hazards Plan will have to be contracted out at a cost of \$25,000.00, so his Contracts-Services line increased. He also advised the Floodplain budget will remain the same as last year. The Board and Mr. Cottis discussed the grant line for EMA. Mr. Cottis advised that next year that line should be zeroed out. Mr. Cottis advised the new building needs some furniture and work done. Commissioner Ohler advised of the budget issues that have arisen. Mr. Cottis noted the State requires them to have a kitchen area, so that is a necessity. The Board discussed with Mr. Cottis his request for storage cabinets as well.

**IN THE MATTER OF  
PAYMENT OF BILLS**

**Motion:** to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:47 AM

**IN THE MATTER OF  
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:  
REVISED CODE 5705.41**

**Motion:** to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

**COUNTY:** Quill, \$199.59; Carolina Crisis System, \$375.00; EMT, Inc., \$1,288.25; Tac Computer, \$12,605.00; Treasurer, State of Ohio, \$2,600.00; Treasurer, State of Ohio, \$200.00; Tammy Dowdell, \$256.80; Beck Electric, \$6,083.75; Kelley's Heating, \$2,600.00; D&D TV, \$569.95; Dix Communication, \$310.77; Dairymens, \$189.49; Vanita Leggett, \$93.41.

**DJFS:** Gary Pendleton, \$525.00.

 10:48 AM

**IN THE MATTER OF  
REPAIRS/MAINTENANCE**

 10:48 AM

Ed Eick, Maintenance Supervisor, appeared before the Board to discuss 2016 projects. Mr. Eick advised of the projects that will need to be done in 2016. The first project is the jail plumbing. The second is to replace some doors in the Courthouse (Economic Development, Board of Elections, and entrance doors to the Courthouse and Sheriff's Office) at an approximate cost of \$30,000.00 to \$35,000.00. The current doors are not energy efficient and some are rusting. Other projects are the DJFS walkway and Child Support's. Mr. Eick advised Judge Campbell's courtroom has a lighting issue where the fixtures are breaking. Commissioner Ohler asked if the office had taken part in the lighting fixture replacement a few years ago. Mr. Eick advised Judge Campbell's office and Judge Olivito's office opted not to participate in that. The final project is the flooring on the fourth floor of the Courthouse because the vinyl needs replaced. Mr. Eick advised he spoke with the Engineer's office to get guardrail for the Dog Pound. Brian Wise recommended contacting the local contractor that supplies the Engineer's office to order and install the guardrail.

**IN THE MATTER OF  
GRANT REQUEST  
NORTHERN CORRIDOR PROJECT**

 11:26 AM

Tait Carter, Assistant Economic Development Director, and Cindi Kerschbaumer, Communications Specialist/Project Manager II from OMEGA, appeared before the Board to discuss a grant application prepared by Economic Development for the Northern Corridor Project in the amount of \$2 million.

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**Motion:** to approve the proposal/pre-application completed by Economic Development and OMEGA for the \$2 million grant for the Northern Corridor Project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 11:04 AM

**IN THE MATTER OF  
ADJOURN**

**Motion:** to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler and Commissioner Thomas R White; NEY: None; ABSENT: Vice President Robert E Wirkner; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.

 11:05 AM

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor  
(PREPARED BY)

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett  
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler

Absent

Robert E Wirkner

/s/ Thomas R White

Thomas R White

/s/ Jeffrey L Ohler PRESIDENT

Jeffrey L Ohler