



Present: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:00 AM

Commissioner Wirkner asked that everyone stand and recite the Pledge of Allegiance.


**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:00 AM


Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the regular meeting of Monday, November 28, 2016, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.

 9:00 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**


 9:00 AM

Commissioner Wirkner questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.
Motion carried on unanimous vote.


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Robert E Wirkner, Commissioner Jeffrey L Ohler, Commissioner	Commissioners	CCAO Winter Conference	Columbus, OH	12/4/16-12/6/16	\$315.36
Patricia Oyer, Recorder	Recorder	NE Ohio Recorders Mtg	Chardon, OH	12/2/16	\$100.00
John S Campbell, Judge	Probate/Juvenile Court	Ohio Assoc Of Juvenile Court Judge	n/a	n/a	\$555.00
Jennifer Simon, ESS2 Bambi Merrick, Fiscal Officer	DJFS	CFIS Training	Steubenville, OH	12/5/16	\$20.00
Debra Knight, Asst Director Melissa Herrington, Budget Officer	DJFS	CFIS Training WIOA Monitoring	Steubenville, OH Martins Ferry, OH	12/5/16	\$45.00
Debra Knight, Asst Director	DJFS	Area 16 Metting	Martins Ferry, OH	12/7/16	\$0.00

 9:01 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.
Motion carried on unanimous vote.


FUND	NAME	CODE	AMOUNT
General Fund	Expense	0001-A001-A24.000	\$1,150.00

 9:05 AM


**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.
Motion carried on unanimous vote.

FUND	FROM	TO	AMOUNT
NAME	CODE	NAME	CODE
Legal/Clerk of Courts	Workers Comp 0160-A002-E12.080	Employee Salaries	0160-A002-E02.020 \$1,572.90
General Fund	Equipment 0250-A006-B04.040	Supplies	0250-A006-B03.030 \$1,500.00
General Fund	Equipment 0250-A006-B04.040	Travel	0250-A006-B08.050 \$250.00

 9:05 AM

**IN THE MATTER OF
911 NEXT GENERATION
COMPLIANCE**


 9:07 AM

Sergeant Cheryl Keyser, 911 Coordinator, Sheriff's Office appeared before the Board to advise that the department has met a milestone in the process of upgrading the current 911 program to Next Generation. Sergeant Keyser advised that Digital Data Technologies, Inc. (DDTI) was contacted last week and learned the mapping is now 99% accurate. Sergeant Keyser advised she and 3 members of her staff have gone through the mapping with the assistance of DDTI and fixed all of the errors. Commissioner Wirkner advised that previously the mapping corrections were outsourced and by completing these updates in-house the County is saving thousands of dollars and the corrections are complete more timely. Sergeant Keyser advised the standard threshold for Next Generation is 98% so we are above the standard. Commissioners congratulated Sergeant Keyser and her staff for a job well done.

**IN THE MATTER OF
CDBG FY15
GRANT AMENDMENT**

Motion: to approve the Ohio Development Services Agency Grant Amendment to Carroll County's CDBG Direct Allocation Grant Program to extend the work completion date to June 30, 2017 for projects, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:12 AM


**IN THE MATTER OF
ENGINEER
2016 COUNTY HIGHWAY SYSTEM MILEAGE CERTIFICATION**

Motion: to approve the 2016 County Highway System Mileage Certification for Carroll County in which we are responsible for maintaining 306.855 miles of public road per Brian J. Wise, Carroll County Engineer, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.


 9:13 AM

**IN THE MATTER OF
2017 BUDGET
RECORDER**

 9:14 AM


Patti Oyer, Recorder, appeared before the Board to discuss the 2017 budget. Ms. Oyer advised the only change in the original budget request is for the Recorder's salary as required by the Ohio State Legislature.

**IN THE MATTER OF
2017 BUDGET
OSU EXTENSION**

 9:17 AM

Sandra Smith, OSU, appeared before the Board to discuss the 2017 budget. Ms. Smith advised of no changes to the budget. Ms. Smith provided a summary of highlights from Carroll County for 2016. A copy of the summary is on file at the Commissioners' Office. Commissioner Ohler advised the Board will not know what the final budget numbers until approximately the third week of December. Commissioner Ohler advised at that point we will start matching up the budgets.

**IN THE MATTER OF
COMMISSIONERS' OFFICE CLOSED**


 9:23 AM

Commissioner Wirkner advised that the Commissioner's office will be closed on Monday, December 5, 2016 due to the CCAO Winter Conference.

**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to request the opinion of the Prosecutor regarding the Apiary Inspector's status as an independent contractor, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.


Motion carried on unanimous vote.

 9:26 AM


**IN THE MATTER OF
PROSECUTOR OPINION**

Motion: to request the opinion of the Prosecutor regarding the appointments for the Affirmative Action Board, Community Development Client Complaint Review Committee and the Correction Planning Board, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 9:29 AM

**IN THE MATTER OF
ATWOOD LODGE**


 9:30 AM


Commissioner Wirkner advised that the Board would be signing the Third Addendum to Auction Purchase Agreement that was approved on Monday, November 28, 2016, giving Billy Burns, buyer, an extension until January 13, 2017.

**IN THE MATTER OF
TEMPORARY RECESS**


Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 9:32 AM

Board members reconvened at  10:00 AM.


**IN THE MATTER OF
NORTHERN CORRIDOR**

 10:00 AM


Glenn Enslin, Director, Economic Development, appeared before the Board to report that the Economic Development Administration (EDA) has responded to the County's request for funds and offered the County \$1.6 million for the Northern Corridor Water and Wastewater Project. Mr. Enslin advised the original request to EDA was for \$3 million but they are only able to offer \$1.6 million. Mr. Enslin advised the EDA wants to issue the grant award before the end of December and have a grant agreement in place by January, 2017. Cindy Metz, Assistant Executive Director, Ohio Mid-Eastern Government Association (OMEGA), advised accepting this grant now rather than reapplying for the full amount in 2017 would keep the project on schedule. Mr. Enslin advised the Board would have 3 years from the grant agreement before any funds would have to be drawn. Ms. Metz advised the Board could also apply for an extension if needed. Commissioner Wirkner advised the loan from United States Department of Agriculture (USDA) could also be deferred for up to one year if needed. Mr. Enslin confirmed that statement. Commissioner Wirkner advised he would like to list all of the funding sources for the record: EDA \$1.6 million; Muskingum Watershed Conservancy District (MWCD) \$1.3 million; Community Improvement Corporation (CIC) \$100,000; Community Development Block Grant (CDBG) \$500,000; Appalachia Regional Commission (ARC) \$250,000; and Jobs Ohio \$200,000. Commissioner Ohler advised the original loan agreement from the USDA was for \$3 million but we don't have to draw the entire balance of the loan. Mr. Enslin advised that is correct, they have \$3 million reserved for us if needed. Commissioner Ohler advised he is a little disappointed that the County didn't get the full request but is satisfied with the amount of funding and feels the Board should move forward and accept the grant from EDA. Ms. Metz clarified that when the Board submitted the request for \$3 million, the EDA responded that this is a fair and well leveraged request. Ms. Metz advised the County applied in the fourth quarter and there were zero dollars available for the grant. Ms. Metz explained she wants to make sure that it is very clear that the Board could refuse the \$1.6 million and reapply for the full funding but it is not guaranteed that the project would be awarded. Ms. Metz advised the reason the \$1.6 million is on the table now is because another grant recipient canceled their agreement freeing up the offered funds. Commissioners congratulated Glenn Enslin, Tait Carter and Ms. Metz for their hard work on this project. Tait Carter, Assistant Director, Economic Development was also present for this discussion.

Motion: to accept the \$1.6 million grant from the Economic Development Administration (EDA) for the Northern Corridor Water and Wastewater Project, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

 10:12 AM

**IN THE MATTER OF
NORTHERN CORRIDOR
SUPPORT**


 10:13 AM

George Miser, President, Lumber Service, Inc. appeared before the Board to congratulate the Commissioners on what he believes is the proper and right decision that shows the commitment to move the County forward. Mr. Miser advised the taxpayers are paying for this project whether it is from a grant or a loan so don't dwell on not getting the full funding from the grant. Mr. Miser advised without the full funding the local people will just have more skin in the game and that's okay. Mr. Miser advised the Board needs to move hastily with the Northern Corridor Project because the sooner the project is completed the more money can be saved in the long run. Mr. Miser advised this is because of inflation costs on materials and labor and also insurance premiums will decrease for the property owners.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:26 AM


**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Thomas R White, **Seconded by** Commissioner Jeffrey L Ohler.

Motion carried on unanimous vote.

COUNTY: ServerSIM, \$600.00; ServerSIM, \$3,250.00; CAAO, \$2,188.00; Graphic Enterprises, \$114.50; RWJ Corp, \$318.53; Richard D. Clark, \$2,000.00; Deluxe Body, \$875.22; ServerSIM, \$2,850.00; ServerSIM, \$155.49; Cheryl Halter, \$140.40; Darcy Bolanz, \$710.00.


DJFS: Callos Resources, \$420.09; Key Bank, \$163.07; Zashin & Rich, \$370.00; Virgil Salyers, \$900.00.

 10:26 AM

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Robert E Wirkner, Vice President Thomas R White and Commissioner Jeffrey L Ohler; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Jeffrey L Ohler, **Seconded by** Vice President Thomas R White.

Motion carried on unanimous vote.

 10:27 AM

Carroll County Commissioners

/s/Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I
(PREPARED BY)

/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler
Jeffrey L Ohler
/s/ Robert E Wirkner PRESIDENT
Robert E Wirkner

We hereby certify the foregoing to be true and correct.

/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor