

Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:36 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**

 9:36 AM

Christopher R. Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.

**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the meeting of Thursday, December, 10, 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:36 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:36 AM

Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
UPCOMING MEETINGS**

 9:37 AM

Commissioner Ohler reminded the Board there is a meeting today at Ponderosa starting at noon and individual meetings scheduled with Stark State College starting at 1:00 P.M.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
John S Campbell, Judge	Probate/Juvenile	Ohio Judicial Conference Fee	N/A	N/A	\$150.00

 9:47 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Sheriff Special Project 0180-S008	Services BOE – Election Revenue Fund	0200-B012-B05.000 0180-S008-S004.040	\$841.00 \$1,175.00

 9:47 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

FUND	FROM NAME CODE	TO NAME CODE	AMOUNT
County General	PERS 0250-A006-B09-070	Services 0250-A006-B06.000	\$290.00
County General	Equipment 0120-A001-E04.040	Salaries 0120-A001-E02.020	\$607.27
County General	FOJ Allowance 0120-A001-E08.000	Salaries 0120-A001-E02-020	\$227.67
County General	FOJ Allowance 0120-A001-E08.000	M/M 0120-A001-E12.090	\$151.36
County General	Contract-Services 0120-A001-E05.000	M/M 0120-A001-E12.090	\$134.72
County General	Supplies 0120-A001-E03.030	M/M 0120-A001-E12.090	\$100.54
D & K	Salaries – Employees 0300-B000-B02.021	Contracts – Repair 0300-B000-B05.000	\$1,500.00
0180-A003	BOE – Salaries Officials 0180-A003-A01.010	BOE – Equipment 0180-A003-A04.040	\$4,572.00
0180-A003	BOE-Salaries Employees 0180-A003-A02.020	BOE – Equipment 0180-A003-A04.040	\$1,486.65
0180-A003	BOE – Clerks/Judges 0180-A003-A02.021	BOE – Equipment 0180-A003-A04.040	\$11,199.91

CONTINUED FROM PREVIOUS PAGE:

FROM			TO		AMOUNT
FUND	NAME	CODE	NAME	CODE	
0180-A003	BOE – Travel	0180-A003-A07.050	BOE–Equipment	0180-A003-A04.040	\$760.17
0180-A003	BOE – Travel	0180-A003-A07.050	BOE–Contract Services	0180-A003-A06.000	\$32.25
0180-A003	BOE – Advertising	0180-A003-A08.060	BOE–Contract Services	0180-A003-A06.000	\$2,162.62
0180-A003	BOE – PERS	0180-A003-A09.070	BOE–Contract Services	0180-A003-A06.000	\$900.00
0180-A003	BOE – Workers Comp	0180-A003-A10.080	BOE–Contract Services	0180-A003-A06.000	\$600.00
M & G	Labor – Roads	0355-K000-K11.020	Equipment	0355-K000-K13.000	\$26,300.00

 9:48 AM

**IN THE MATTER OF
REPORT OF COUNTY DOG WARDEN**

 9:48 AM

Laura Gibson, Interim Dog Warden, filed her report for the week of December 7 through December 12, 2015 showing 8 dogs impounded, 11 adopted out, 1 redeemed, 0 euthanized, 1 citation(s) for no license, and 0 citation(s) for running at large.

**IN THE MATTER OF
PERMIT FOR THE USE OF COUNTY HIGHWAY RIGHT OF WAY(S)
OHIO POWER COMPANY**

Motion: to approve permits for the use of the following county highway right of way(s) as recommended by the County Engineer, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.
Motion carried on unanimous vote.

1. Ohio Power Company to replace transformer and install one span of secondary in Monroe Township, Antigua Road.

 9:49 AM

**IN THE MATTER OF
RIGHT OF ENTRY**

Motion: to approve a right of entry by the County Engineer to enter the property of the following: (1) William Whitt, Monroe Township, Section 34, for the purpose of tile and drainage along driveway, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:49 AM

**IN THE MATTER OF
AGREEMENT
ECIVIS**

Motion: to approve the Board President to sign an agreement with eCivis for grant software, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.
Motion carried on unanimous vote.

 9:49 AM

Commissioner Ohler advised five users will have access to the grant software at a cost of \$6,615.00.

**IN THE MATTER OF
QUOTES
COUNTY COST ALLOCATION PLAN**

Motion: to accept quotes for the Carroll County Cost Allocation Plan for actual costs for year ending December 31, 2015 for use in 2017; quotes will be accepted until Monday, January 18, 2016 by 3:00 P.M., **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

 9:52 AM

**IN THE MATTER OF
PHONE SYSTEM
WOOD ELECTRIC QUOTE**

Motion: to accept the quote of Wood Electric for core drilling for the new phone system in the amount of \$1,177.00, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.
Motion carried on unanimous vote.

 9:52 AM

**IN THE MATTER OF
REPAIRS/MAINTENANCE
GENERATOR SYSTEMS QUOTE**

Motion: to accept the quote of Generator Systems for planned maintenance of the Courthouse generator for a three year period (2016-2018) in the amount of \$1,105.00 per year, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:53 AM

**IN THE MATTER OF
MONTHLY REPORT - NOVEMBER
CHILD SUPPORT ENFORCEMENT AGENCY**

 9:07 AM

Commissioner Ohler advised the office of the Prosecuting Attorney filed the November 2015 report for the Carroll County Child Support Enforcement Agency. A copy of the report is on file in the Commissioners' office.

**IN THE MATTER OF
PAYMENT OF BILLS**

Motion: to approve bills submitted for payment and to authorize the County Auditor to issue her warrant on the County Treasury for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:07 AM

**IN THE MATTER OF
PAYMENT OF BILLS WITHOUT PRIOR CERTIFICATION:
REVISED CODE 5705.41**

Motion: to approve payment of the following for materials or services purchased without a proper purchase order and certification and the County Auditor is authorized to issue her warrant for payment of same, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

COUNTY: Galls, \$1,026.95; ID Network, \$699.00; Serversim, \$65.00; Vicky Peoples, \$90.53.

 9:09 AM

**IN THE MATTER OF
TRANSIT**

 9:09 AM

Sonja Leggett, Director, Transit appeared before the Board to accept a 2016 Rural Transit Grant Program. Ms. Leggett advised Transit has been awarded \$308,682. Ms. Leggett advised the grant is \$230,000 in federal funds, \$18,415 in state funds and \$60,267 in federal funds for the total of all capital items funded for the period of January 1, 2016 through December 31, 2016. Ms. Leggett advised the Board that the \$60,267 would be used to purchase a modified minivan.

Motion: to accept the 2016 Rural Transit Grant Program award, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:10 AM

**IN THE MATTER OF
BID - FIRE ALARM SYSTEM**

Motion: to bid the fire alarm system, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:15 AM

**IN THE MATTER OF
NEW HIRE
BUILDING MAINTENANCE**

 9:15 AM

Ed Eick, Building Maintenance Supervisor, appeared before the Board to discuss the possibility of hiring a part-time replacement custodian due to the resignation of an employee. Mr. Eick advised he would like to keep the hours the same which is 27 hours per week, and he would like to advertise in mid-January 2016.

Motion: to approve to advertise to hire a part-time custodian, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:16 AM

**IN THE MATTER OF
GRANT - LANDFILL**

 9:18 AM

Commissioner Ohler advised he has been in contact with Sarah Poulton from Congressman Bill Johnson’s office asking for a letter of support from the Congressman in regard to the landfill grant that the County and CCH Environmental are applying for. Commissioner Ohler advised this is a very competitive grant but he likes the County’s chances of receiving the award. Commissioner Ohler stated that if awarded it would help financially for the next two years. Commissioner Ohler advised the grant application is about 90% completed at this time.

**IN THE MATTER OF
REGIONAL TRANSPORTATION IMPROVEMENT PROJECT (RTIP)**

 9:19 AM

Commissioner Wirkner advised Representative Kirk Schuring is scheduled to attend the Commissioners’ session on December 17, 2015 to discuss the Regional Transportation Improvement Project (RTIP). Commissioner Wirkner advised Prosecutor Burns has approved the Cooperative Agreement for form and function. Commissioner Ohler advised he doesn’t recall seeing the final document. Commissioner Wirkner advised Commissioner Ohler should have gotten the document and will check with Janice Leggett, Clerk Supervisor. Commissioner Ohler questioned when the document was sent to the prosecutor for review. Commissioner Wirkner stated it was sent prior to the CCAO Winter Conference. Commissioner Ohler stated he may have gotten the document in an email but he doesn’t remember seeing it. Commissioner Wirkner advised he would make sure Commissioner Ohler gets a copy. Commissioner Wirkner advised the only change to the Agreement was wording that identified the entire corridor is to be a four-lane highway.

Motion: to send the Regional Transportation Improvement Project (RTIP) Cooperative Agreement to the Prosecutor to be approved for form and function, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

 9:21 AM

**IN THE MATTER OF
THOMAS R WHITE**

 9:23 AM

Commissioner White advised the Board he would be absent during the Commissioners’ meeting Monday, December, 28, 2015.

**IN THE MATTER OF
TEMPORARY RECESS**

Motion: to temporarily recess, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:24 AM

Board members reconvened at  11:05 AM.

**IN THE MATTER OF
EMPLOYEE BENEFITS
NORTHWEST GROUP SERVICES (NWGS)**

 11:05 AM

Jessica Askins, Northwest Group Services (NWGS), appeared before the Board to present different supplemental insurance options for County employees. Jeff Smelcer and Kim Nelson both of NWGS and the Employee Benefits Committee were also present.

**IN THE MATTER OF
JEFFREY L OHLER**

 11:31 AM

Commissioner Ohler left the meeting.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; President Jeffrey L Ohler; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner. Motion carried on unanimous vote.

 11:45 AM

/s/Christopher R. Modranski
Christopher R. Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler