



Present: President Jeffrey L Ohler, Vice President Robert E Wirkner, Commissioner Thomas R White.

**IN THE MATTER OF
PLEDGE OF ALLEGIANCE**

 9:03 AM

Commissioner Ohler asked that everyone stand and recite the Pledge of Allegiance.

**IN THE MATTER OF
RECORDINGS OF PROCEEDINGS**


 9:03 AM

Christopher R Modranski, Assistant Clerk I, certified that the entire recording of the proceedings at the prior meetings are captured completely and accurately in the electronic record and are available at the office.


**IN THE MATTER OF
MINUTES**

Motion: to approve the summary of the minutes from the meeting of Monday, December, 21 2015, and electronic recording of the proceedings, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.

 9:03 AM

**IN THE MATTER OF
BOARD MEETING ATTENDANCE**

 9:04 AM


Commissioner Ohler questioned if everyone on the Board would be in attendance today. Everyone replied yes.

**IN THE MATTER OF
EXPENSES**

Motion: to approve the following travel and membership expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.


NAME, TITLE	DEPT.	EVENT	LOCATION	DATE	AMOUNT (not to exceed)
Glenn Enslen, Director	Economic Development	Power Grant	Steubenville, OH	Retroactive 12/17/15	\$0.00
Diane Duncan, Caseworker	DJFS	Family Visit	Tuscarawas, OH	Retroactive 12/22/15 & 12/29/15	\$0.00
Barbara Walton, Director	CCH Environmental Group	EPA/OSWDO Workgroup Meetings	Columbus, OH	2/14/16, 5/5/16, 8/4/16 & 11/3/16	\$0.00

 9:04 AM

**IN THE MATTER OF
TRANSFER OF FUNDS**

Motion: to transfer \$9,138.05 from Transfer Out (A16) to Transfer In (S045) to cover expenses, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.


 9:05 AM

**IN THE MATTER OF
APPROPRIATION(S)**

Motion: to approve the following appropriation(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.

Motion carried on unanimous vote.

FUND	NAME	CODE	AMOUNT
Sheriff Foreclosure	Employee Salaries	0200-B012-B01.020	(\$500.00)
Parking Lot	Other Expenses	0028-S060-S10.000	(\$715.00)
911 Emergency	W/C	0200-S075-S08.080	(\$253.70)
County General	Transfer Out	0280-A015-A16.200	\$9138.05


 9:05 AM

**IN THE MATTER OF
APPROPRIATION AMENDMENT(S)**

Motion: to approve the following appropriation amendment(s), **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.


FUND	FROM	TO	AMOUNT
	NAME	CODE	
Law Library	W/C	0245-S045-S11.080	Publications
			0245-S045-S07.000
			\$50.00

 9:08 AM

**IN THE MATTER OF
APPOINTMENT – JANICE E. LEGGETT
PREVAILING WAGE COORDINATOR - FIRE PANEL**

Motion: to appoint Janice E. Leggett as the Prevailing Wage Coordinator for the duration of the Fire Alarm Jail and Courthouse Buildings project, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
APPOINTMENT – CHRISTOPHER R. MODRANSKI
PREVAILING WAGE COORDINATOR - CDBG FY15**

Motion: to appoint Christopher R. Modranski as the Prevailing Wage Coordinator for the duration of the 2015 Community Development Block Grant, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.


Motion carried on unanimous vote.

 9:08 AM

**IN THE MATTER OF
CUSTODIAL POSITION**

Motion: to advertise for the Custodial Technician I position. Applications and résumés are due by 3:00 p.m., Thursday, January 21, 2016, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.


Motion carried on unanimous vote.

 9:09 AM


**IN THE MATTER OF
COMMISSIONERS' OFFICE
SPECIAL MEETING**

Motion: to approve a special budget meeting on Tuesday, January 5, 2016 at 2:00 p.m., **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.

Motion carried on unanimous vote.


 9:09 AM

**IN THE MATTER OF
OFFICE BUILDING OPPORTUNITY**

 9:11 AM


Commissioner White advised he was asked if the County would be interested in purchasing Attorney Chuck Johnston's office on Second Street NE, in Carrollton, Ohio. Commissioners discussed what they could do with the property. Commissioners advised they would take the offer under advisement.

**IN THE MATTER OF
911**

 9:14 AM

Commissioner Wirkner advised funds stopped coming into the 911 landline account again. Commissioner Wirkner advised he spoke with Frontier Communications about the mistake again and Frontier mailed the County a check on Tuesday, December 22, 2015 for \$2,796.51 to be deposited into the 911 account. Commissioner Wirkner advised this should arrive before the end of the year which would prevent the County from needing to transfer funds to cover negative balances.


**IN THE MATTER OF
PHONE SYSTEM**

 9:15 AM


Commissioner Wirkner advised the phone installation crew needs to create one central hub for the equipment in the server room on the third floor of the courthouse. Commissioner Wirkner advised it will cost \$2,800.00 to complete and Judge Willen has agreed to pay for the equipment.

Motion: to approve Frontier Communications to purchase and install equipment to create a central hub for the phone equipment in the server room, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** President Jeffrey L Ohler.

Motion carried on unanimous vote.


 9:17 AM

**IN THE MATTER OF
PHONE SYSTEM**

 9:18 AM


Commissioner Wirkner advised it does not appear the older fiber optic cable that was found on the roof of the Prosecutor's Office is going to need to be used at this time; therefore, it will not need to be tested. Commissioner Wirkner advised this is a savings of approximately \$1,200.00 to the County.

**IN THE MATTER OF
2016 BUDGET**

 9:20 AM

Commissioner Ohler advised the Board is very comfortable with the budget requests and advised that the contributing factor to the Board’s comfort level is the fact that the officeholders tightened their budgets when requested. Commissioner Wirkner advised the nice thing about the budget requests was they included an employee raise and because everybody was as responsible with their spending as possible the integrity of the raises are going to be maintained.

**IN THE MATTER OF
LAW LIBRARY**


 9:22 AM

Commissioner Ohler advised there was a Law Library Committee meeting earlier in the week and they have committed to eliminate about fifty percent of the books based on redundancy and reduce the footprint of the library which is going to allow Economic Development/Regional Planning (ED/RP) to relocate their office in the other half of the space. Commissioner Ohler advised once ED/RP has completed their move then the Board of Elections (BOE) will be able to expand their office space into the recently vacated ED/RP office space. Commissioner Ohler further advised that when the BOE expands that will allow the Recorder’s Office to move some of their record books down to the shelving on the first floor to alleviate some weight/structural concerns of the courthouse. Commissioner Ohler advised all moves should be completed prior to the 2016 Primary Election.

Motion: to obtain quotes for the office renovations, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Commissioner Thomas R White, **Seconded by** Vice President Robert E Wirkner.
Motion carried on unanimous vote.

**IN THE MATTER OF
ADJOURN**

Motion: to adjourn, **Action:** Vote was recorded as follows: YEA: President Jeffrey L Ohler, Vice President Robert E Wirkner and Commissioner Thomas R White; NEY: None; ABSENT: None; ABSTAIN: None, **Moved by** Vice President Robert E Wirkner, **Seconded by** Commissioner Thomas R White.
Motion carried on unanimous vote.

 9:33 AM

/s/Christopher R Modranski
Christopher R. Modranski, Assistant Clerk I
(PREPARED BY)

We hereby certify the foregoing to be true and correct.
/s/ Janice E. Leggett
Janice E. Leggett, Clerk Supervisor

Carroll County Commissioners

/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler
/s/ Robert E Wirkner
Robert E Wirkner
/s/ Thomas R White
Thomas R White
/s/ Jeffrey L Ohler PRESIDENT
Jeffrey L Ohler