

**IN THE CARROLL COUNTY COURT OF COMMON PLEAS  
CARROLL COUNTY, OHIO  
\*\*\*\*\* CRIMINAL CASE SUBPOENA \*\*\*\*\***

**Personal Service**       **Certified Mail Service**

\_\_\_\_\_  
Plaintiff

Case No. \_\_\_\_\_

VS.

\_\_\_\_\_  
Defendant

Judge: \_\_\_\_\_

**TO:** \_\_\_\_\_ (Name)  
\_\_\_\_\_ (Address)  
\_\_\_\_\_ (City-State-Zip)

**YOU ARE HEREBY COMMANDED TO:**

\_\_\_\_\_ Appear and give testimony at a (Trial, Hearing, Deposition) on the date, time and location specified below.

\_\_\_\_\_ Attend and produce books, papers, documents or other objects (see below for details) on the date, time and location specified below.

In the Carroll County Court of Common Pleas, Carroll County Ohio before the Honorable Judge \_\_\_\_\_

At Carrollton Ohio, on DAY \_\_\_\_\_ DATE \_\_\_\_\_ TIME \_\_\_\_\_

PLACE: CARROLL COUNTY COURT OF COMMON PLEAS, 4<sup>TH</sup> FLOOR OF THE COURTHOUSE, 119 South Lisbon St., Carrollton OH 44615

On behalf of the \_\_\_\_\_  
Plaintiff/Defendant

DESCRIPTION OF ITEMS TO BE PRODUCED: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

---

**REQUESTING PARTY:**

NAME & ADDRESS: \_\_\_\_\_

(Attorney for (Plaintiff/Defendant) or (Plaintiff/Defendant, Pro Se)

ATTORNEY REG NO. \_\_\_\_\_ TELEPHONE NUMBER: (\_\_\_\_\_) \_\_\_\_\_

---

**THE STATE OF OHIO  
CARROLL COUNTY**

TO: \_\_\_\_\_ (Sheriff/ Process Server)

YOU ARE HEREBY COMMANDED TO SUBPOENA THE ABOVE NAMED PERSON

WITNESS MY HAND AND THE SEAL OF THIS COURT THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 20\_\_\_\_\_

WILLIAM R. WOHLWEND, CLERK OF THE COURT OF COMMON PLEAS

BY: \_\_\_\_\_  
Signature of: (Deputy Clerk/Chief Deputy Clerk)

**\*\*\*\*RETURN OF SERVICE\*\*\*\***

I RECEIVED THIS SUBPOENA ON, \_\_\_\_\_ AND SERVED THE PARTY NAMED ON THE REVERSE HEREOF BY (Type of Service)  
\_\_\_\_\_  
(Date of Service)

I WAS UNABLE TO COMPLETE SERVICE FOR THE FOLLOWING REASON: \_\_\_\_\_

**Sheriffs Fees**

Service \_\_\_\_\_  
Mileage \_\_\_\_\_  
Copy \_\_\_\_\_  
Total \_\_\_\_\_

\_\_\_\_\_  
(Signature of Serving Party)  
Circle One:    Deputy Sheriff    Attorney  
                  Process Server    Deputy Clerk  
                  Other \_\_\_\_\_